

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA
August 26, 2005 (Fourth Friday of Each Month)
CITY HALL COUNCIL CHAMBERS
809 CENTER STREET
SANTA CRUZ, CALIFORNIA
9:00 a.m. – 12:00 p.m.

THE BOARD AGENDA PACKET CAN BE FOUND ONLINE AT WWW.SCMTD.COM

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION - 9:00 a.m.

1. ROLL CALL

2. ORAL AND WRITTEN COMMUNICATION

- a. Bob Shaw Re: Service Request
- b. **UTU, Local 23** Re: **General Leave of Absence**
(Distributed at the 8/12/05 Board Meeting)
- c. **John Adams** Re: **District IFB No. 04-19**
- d. **Howard Powers** Re: **Provisional Patent Application**
- e. **The following individuals submitted letters Re: Labor Negotiations:**
 - G.T. Chatterton**
 - James Stockinger**
 - Anonymous**
 - E.H. McMahan**
 - Steve Shaw**
 - Bonnie Combs**
 - Helen M. Bryant**
 - Anonymous**
 - Anonymous**

3. LABOR ORGANIZATION COMMUNICATIONS

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

- 5-1. APPROVE REGULAR BOARD MEETING MINUTES OF JULY 8 AND JULY 22, 2005
Minutes: Attached

Regular Board Meeting Agenda

August 26, 2005

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- 5-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JULY 2005
Report: Attached
- 5-3. ACCEPT AND FILE JUNE AND JULY 2005 RIDERSHIP REPORTS
Report: **PAGE 1 OF THE JULY REPORT IS INCLUDED IN THE AUGUST 26, 2005 BOARD PACKET**
- 5-4. CONSIDERATION OF TORT CLAIMS: DENY THE CLAIM OF KRISTINA SCHOFIELD, CLAIM # 05-0017
- 5-5. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR AUGUST 17, 2005 (**MEETING CANCELLED**) AND MINUTES OF JUNE 15, 2005
Agenda/Minutes: Attached
- 5-6. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR JUNE 2005; APPROVAL OF BUDGET TRANSFERS; DESIGNATION OF EXCESS SALES TAX FUNDS IN THE AMOUNT OF \$1,296,236 FOR CARRYOVER IN THE FY 05-06 BUDGET, \$34,008 FOR LIABILITY INSURANCE RESERVES, \$321,128 FOR WORKERS' COMPENSATION RESERVES, AND THE REMAINDER, IF ANY, FOR CAPITAL RESERVES; AND ADOPTION OF SCHEDULE OF RESERVE ACCOUNTS (**TITLE AMENDED FROM AUGUST 12, 2005 AGENDA**)
Staff Report: **IS INCLUDED IN THE AUGUST 26, 2005 BOARD PACKET**
- 5-7. **DELETED: WILL BE INCLUDED IN THE SEPTEMBER 2005 BOARD PACKET**
(ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR MAY AND JUNE 2005)
- 5-8. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF MAY 2005
Staff Report: Attached
- 5-9. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR THE MONTH OF JUNE 2005
Staff Report: Attached
- 5-10. ACCEPT AND FILE METROBASE STATUS REPORT
Staff Report: **IS INCLUDED IN THE AUGUST 26, 2005 BOARD PACKET**
- 5-11. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE JUNE 2005 MEETINGS
Staff Report: Attached
- 5-12. CONSIDERATION OF APPOINTMENT OF MARA MURPHY TO THE METRO ADVISORY COMMITTEE (MAC) BY DIRECTOR BUSTICHI TO FILL VACANCY OF JAMES SHELDON
Staff Report: Attached

- 5-13. CONSIDERATION OF RENEWING CONTRACT FOR SUPPLY OF DIESEL AND GASOLINE FUELS
Staff Report: Attached
- 5-14. **DELETED: ACTION TAKEN AT THE AUGUST 12, 2005 MEETING**
(CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A NEW LEASE AGREEMENT WITH ABDU AZZUBAIDI FOR SPACE "C" AT PACIFIC STATION)
- 5-15. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A TRANSFER OF THE CURRENT LEASE WITH ALI GHARAHGOZLOO AND JESSICA HSU, TO ALLOW NEW OWNERS TO PURCHASE THE RESTAURANT AND TAKE OVER THE LEASE**
Staff Report: Attached

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS:
Presented By: Chair Keogh
Staff Report: Attached
THIS PRESENTATION WILL TAKE PLACE AT THE AUGUST 26, 2005 BOARD MEETING
7. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel
8. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

SECTION II: CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATOR
(Pursuant to Government Code Section 54957.6)
- a. Agency Negotiator: Mark Dorfman, Assistant General Manager
1. Employee Organization: Service Employees International Union (SEIU), Local 415
- b. Agency Negotiator: Mark Dorfman, Assistant General Manager
1. Employee Organization: United Transportation Union (UTU), Local 23
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

(Significant exposure to litigation exists pursuant to Government Code Section 54956.9 (b) (1))

- a. Number of Cases: Two

SECTION III: RECONVENE TO OPEN SESSION

9. REPORT OF CLOSED SESSION

10. CONSIDERATION OF IMPLEMENTATION OF SANTA CRUZ METRO'S **AUGUST 17, 2005** BEST, LAST AND FINAL OFFER OF CHANGES TO WAGES, HOURS, WORKING CONDITIONS, AND OTHER CONDITIONS OF EMPLOYMENT FOR UTU REPRESENTED FIXED ROUTE BUS OPERATORS EFFECTIVE ~~SEPTEMBER~~ **JULY 1, 2005 (TITLE AMENDED FROM AUGUST 12, 2005 AGENDA)**

Presented By: Les White, General Manager

Staff Report: **REVISED STAFF REPORT WILL BE DISTRIBUTED AT THE AUGUST 26, 2005 BOARD MEETING**

11. **DELETED: TENTATIVE AGREEMENT REACHED WITH SEIU (SEE REGULAR AGENDA ITEM #12)**

(CONSIDERATION OF IMPLEMENTATION OF SANTA CRUZ METRO'S BEST, LAST AND FINAL OFFER OF CHANGES TO WAGES, HOURS, WORKING CONDITIONS, AND OTHER CONDITIONS OF EMPLOYMENT FOR SEIU REPRESENTED EMPLOYEES EFFECTIVE SEPTEMBER 1, 2005)

12. **CONSIDERATION OF RATIFICATION OF MEMORANDUM OF UNDERSTANDING BETWEEN SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 415 AND SANTA CRUZ METROPOLITAN TRANSIT DISTRICT EFFECTIVE JULY 1, 2005**

Presented By: Les White, General Manager

Staff Report: **WILL BE DISTRIBUTED AT THE AUGUST 26, 2005 BOARD MEETING**

ADJOURN

NOTICE TO PUBLIC

Members of the public may address the Board of Directors on a topic not on the agenda but within the jurisdiction of the Board of Directors or on the consent agenda by approaching the Board during consideration of Agenda Item #2 "Oral and Written Communications", under Section I. Presentations will be limited in time in accordance with District Resolution 69-2-1.

When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

Members of the public may address the Board of Directors on a topic on the agenda by approaching the Board immediately after presentation of the staff report but before the Board of Directors' deliberation on the topic to be addressed. Presentations will be limited in time in accordance with District Resolution 69-2-1.

The Santa Cruz Metropolitan Transit District does not discriminate on the basis of disability. The City Council Chambers is located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, please contact Cindi Thomas at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting METRO regarding special requirements to participate in the Board meeting. A Spanish Language Interpreter will be available during "Oral Communications" and for any other agenda item for which these services are needed. This meeting will be broadcast live by Community Television of Santa Cruz on Channel 26.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 26, 2005
TO: Board of Directors
FROM: Les White, General Manager
SUBJECT: MATERIAL FOR THE AUGUST 26, 2005 BOARD MEETING AGENDA

SECTION I: **OPEN SESSION:**

ADD TO ITEM #2 ORAL AND WRITTEN COMMUNICATION
(Insert additional written communication)

CONSENT AGENDA:

ADD TO ITEM #5-3 ACCEPT AND FILE JUNE AND JULY 2005 RIDERSHIP REPORTS
(Insert Page 1 of the July Report)

INSERT ITEM #5-6 ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR JUNE 2005; APPROVAL OF BUDGET TRANSFERS; DESIGNATION OF EXCESS SALES TAX FUNDS IN THE AMOUNT OF \$1,296,236 FOR CARRYOVER IN THE FY 05-06 BUDGET, \$34,008 FOR LIABILITY INSURANCE RESERVES, \$321,128 FOR WORKERS' COMPENSATION RESERVES, AND THE REMAINDER, IF ANY, FOR CAPITAL RESERVES; AND ADOPTION OF SCHEDULE OF RESERVE ACCOUNTS **(TITLE AMENDED FROM AUGUST 12, 2005 AGENDA)**
(Insert Staff Report)

DELETE ITEM #5-7 **DELETED: Will be included in the September 2005 Board Packet**
(ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR MAY AND JUNE 2005)

INSERT ITEM #5-10 ACCEPT AND FILE METROBASE STATUS REPORT
(Insert Staff Report)

DELETE ITEM #5-14 **DELETED: Action taken at the August 12, 2005 Board Meeting**
(CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A NEW LEASE AGREEMENT WITH ABDU AZZUBAIDI FOR SPACE "C" AT PACIFIC STATION)

ADD ITEM #5-15 **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A TRANSFER OF THE CURRENT LEASE WITH ALI GHARAHGOZLOO AND JESSICA HSU, TO ALLOW NEW OWNERS TO PURCHASE THE RESTAURANT AND TAKE OVER THE LEASE**
(Insert Staff Report)

REGULAR AGENDA:

REPLACE ITEM #10

CONSIDERATION OF IMPLEMENTATION OF SANTA CRUZ METRO'S **AUGUST 17, 2005** BEST, LAST AND FINAL OFFER OF CHANGES TO WAGES, HOURS, WORKING CONDITIONS, AND OTHER CONDITIONS OF EMPLOYMENT FOR UTU REPRESENTED FIXED ROUTE BUS OPERATORS EFFECTIVE SEPTEMBER JULY 1, 2005 **(TITLE AMENDED FROM AUGUST 12, 2005 AGENDA)**
(REVISED Staff Report will be distributed at the August 26, 2005 Board meeting)

DELETE ITEM #11

DELETED: Tentative Agreement reached with SEIU (See Regular Agenda Item #12)
(CONSIDERATION OF IMPLEMENTATION OF SANTA CRUZ METRO'S BEST, LAST AND FINAL OFFER OF CHANGES TO WAGES, HOURS, WORKING CONDITIONS, AND OTHER CONDITIONS OF EMPLOYMENT FOR SEIU REPRESENTED EMPLOYEES EFFECTIVE SEPTEMBER 1, 2005)

ADD ITEM #12

CONSIDERATION OF RATIFICATION OF MEMORANDUM OF UNDERSTANDING BETWEEN SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 415 AND SANTA CRUZ METROPOLITAN TRANSIT DISTRICT EFFECTIVE JULY 1, 2005
(Staff Report will be distributed at the August 26, 2005 Board meeting)

*Attention Board of Directors



Customer Service Report

REPORT # 91906	REC'D BY WC	DATE 7-26-05	TIME 3:20	<input type="checkbox"/> a.m. <input checked="" type="checkbox"/> p.m.	<input type="checkbox"/> PHONE <input type="checkbox"/> LETTER <input type="checkbox"/> CUSTOMER COMMENT SLIP	<input type="checkbox"/> REROUTED <input checked="" type="checkbox"/> IN PERSON			
<input type="checkbox"/> OK TO REVEAL CUSTOMER'S NAME				<input type="checkbox"/> DO NOT REVEAL CUSTOMER'S NAME					
CUSTOMER'S NAME Bob Shaw				PHONE (H)					
ADDRESS 1292 Barrett Dr. #25				PHONE (W) 95118					
DATE OF INCIDENT ongoing		DAY OF WEEK		TIME		LOCATION (include cross st) Arroyo Nuevo State Reserve			
ROUTE # 40	BLOCK #	BUS #	DIRECTION <input type="checkbox"/> inb <input type="checkbox"/> outb		EMPLOYEE NAME/DESCRIPTION/				
REFER TO:									
<input type="checkbox"/> Operations		<input type="checkbox"/> Building & Grounds		<input type="checkbox"/> Fleet Maintenance		<input checked="" type="checkbox"/> Service Planning/Administration			
<input type="checkbox"/> Risk Management		<input type="checkbox"/> Protective Services		<input type="checkbox"/> Customer Services					
<input type="checkbox"/> FYI ONLY			<input checked="" type="checkbox"/> INVESTIGATE		<input type="checkbox"/> C.C.	DEPT.			
					REPLY DUE DATE 8/19/05				
<table style="width:100%; border: none;"> <tr> <td style="width:33%; vertical-align: top;"> <input type="checkbox"/> Accident/Injury <input type="checkbox"/> Bus Cleanliness <input type="checkbox"/> Bus No Show <input type="checkbox"/> Bus Off-Route <input type="checkbox"/> Bus Overloaded <input type="checkbox"/> Bus Running Early <input type="checkbox"/> Bus Running Late <input type="checkbox"/> Bus Speeding <input type="checkbox"/> Commendation <input type="checkbox"/> Complaint Handling <input type="checkbox"/> District Policy Issue <input type="checkbox"/> Employee Behavior <input type="checkbox"/> Fare Problem <input type="checkbox"/> Information Problem </td> <td style="width:33%; vertical-align: top;"> <input type="checkbox"/> Lost & Found Handling <input type="checkbox"/> Mechanical Problem <input type="checkbox"/> Passenger Behavior <input type="checkbox"/> Passenger Pass-Up <input type="checkbox"/> Reckless Driving <input type="checkbox"/> Report of Violation of District Ordinance or Law <input checked="" type="checkbox"/> Request to Add Service <input type="checkbox"/> Request to Reduce Service <input checked="" type="checkbox"/> Routing Change Request <input checked="" type="checkbox"/> Scheduling/Run Time <input type="checkbox"/> Wheelchair Lift Problem <input type="checkbox"/> Other _____ </td> <td style="width:33%; vertical-align: top;"> <input type="checkbox"/> Bike Stand <input type="checkbox"/> Bus Bench <input type="checkbox"/> Bus Sign <input type="checkbox"/> Bus Shelter <input type="checkbox"/> Bus Stop <input type="checkbox"/> Metro Center <input type="checkbox"/> Trash Can <input type="checkbox"/> Watsonville Center <input type="checkbox"/> Other _____ a) install b) move c) clean d) repair </td> </tr> </table>							<input type="checkbox"/> Accident/Injury <input type="checkbox"/> Bus Cleanliness <input type="checkbox"/> Bus No Show <input type="checkbox"/> Bus Off-Route <input type="checkbox"/> Bus Overloaded <input type="checkbox"/> Bus Running Early <input type="checkbox"/> Bus Running Late <input type="checkbox"/> Bus Speeding <input type="checkbox"/> Commendation <input type="checkbox"/> Complaint Handling <input type="checkbox"/> District Policy Issue <input type="checkbox"/> Employee Behavior <input type="checkbox"/> Fare Problem <input type="checkbox"/> Information Problem	<input type="checkbox"/> Lost & Found Handling <input type="checkbox"/> Mechanical Problem <input type="checkbox"/> Passenger Behavior <input type="checkbox"/> Passenger Pass-Up <input type="checkbox"/> Reckless Driving <input type="checkbox"/> Report of Violation of District Ordinance or Law <input checked="" type="checkbox"/> Request to Add Service <input type="checkbox"/> Request to Reduce Service <input checked="" type="checkbox"/> Routing Change Request <input checked="" type="checkbox"/> Scheduling/Run Time <input type="checkbox"/> Wheelchair Lift Problem <input type="checkbox"/> Other _____	<input type="checkbox"/> Bike Stand <input type="checkbox"/> Bus Bench <input type="checkbox"/> Bus Sign <input type="checkbox"/> Bus Shelter <input type="checkbox"/> Bus Stop <input type="checkbox"/> Metro Center <input type="checkbox"/> Trash Can <input type="checkbox"/> Watsonville Center <input type="checkbox"/> Other _____ a) install b) move c) clean d) repair
<input type="checkbox"/> Accident/Injury <input type="checkbox"/> Bus Cleanliness <input type="checkbox"/> Bus No Show <input type="checkbox"/> Bus Off-Route <input type="checkbox"/> Bus Overloaded <input type="checkbox"/> Bus Running Early <input type="checkbox"/> Bus Running Late <input type="checkbox"/> Bus Speeding <input type="checkbox"/> Commendation <input type="checkbox"/> Complaint Handling <input type="checkbox"/> District Policy Issue <input type="checkbox"/> Employee Behavior <input type="checkbox"/> Fare Problem <input type="checkbox"/> Information Problem	<input type="checkbox"/> Lost & Found Handling <input type="checkbox"/> Mechanical Problem <input type="checkbox"/> Passenger Behavior <input type="checkbox"/> Passenger Pass-Up <input type="checkbox"/> Reckless Driving <input type="checkbox"/> Report of Violation of District Ordinance or Law <input checked="" type="checkbox"/> Request to Add Service <input type="checkbox"/> Request to Reduce Service <input checked="" type="checkbox"/> Routing Change Request <input checked="" type="checkbox"/> Scheduling/Run Time <input type="checkbox"/> Wheelchair Lift Problem <input type="checkbox"/> Other _____	<input type="checkbox"/> Bike Stand <input type="checkbox"/> Bus Bench <input type="checkbox"/> Bus Sign <input type="checkbox"/> Bus Shelter <input type="checkbox"/> Bus Stop <input type="checkbox"/> Metro Center <input type="checkbox"/> Trash Can <input type="checkbox"/> Watsonville Center <input type="checkbox"/> Other _____ a) install b) move c) clean d) repair							
EXPLAIN: Senior citizen and Bus advocate suggests that we re-instate Bus service to Arroyo Nuevo. He would like the service to run December through March which is the mating season for Elephant Seals. He would like our service to go directly, and/or if that is not possible, to link with San Train.									
REFERRED FOR INVESTIGATION TO: _____ DATE: _____									
ANALYSIS/ACTION TAKEN: _____ DATE: _____									
<div style="border: 2px solid black; padding: 5px; display: inline-block;"> RECEIVED JUL 27 2005 </div>									
INVESTIGATOR'S SIGNATURE: _____ DATE: _____									
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT									
CUSTOMER SERVICE USE ONLY									
INTERNAL				CUSTOMER FOLLOW-UP					
(date / initials)				(date / initials)					
1st Notice Rec'd: _____				Personal Letter _____					
Add'l Cust Inquiries: _____				Form Letter # _____					
Cross-Ref. Cases: _____				Complimentary Day Pass _____					
Case Closed: _____				Phone Call _____					
				Referral Department Reply _____					
				No Reply/Explain _____					

CUSTOMER SERVICE - Original (white)
 REFERRAL DEPARTMENT - 1st Notice to Customer Service (yellow)
 REFERRAL DEPARTMENT - Final Notice to Customer Service (pink)
 REFERRAL DEPARTMENT - File Copy (red)

2-a.1

GENERAL LEAVE OF ABSENCE

Date: August 7, 2005

To: Les White, General Manager, and Board of Directors

From: Health and Safety Committee, UTU Loc 23,

Subject: Coach Operators' General Leave of Absence is a safety issue

Coach operator's General Leave of Absence, hereinafter called GLA, is a safety issue, not a bargaining tool at negotiating tabel. The only way low seniority drivers can get their vacation of several dayes in a row is by using GLA. If they don't get the GLA, they will not get their proper rest. Consequently these said drivers are more subject to inattention resulting in an increase in accident potential. Therefore it is essential that GLA is made available to every driver. Thus it is a safety issue. The Metro management team should increase the number of drivers able to take the GLA instead of trying to delete the GLA.

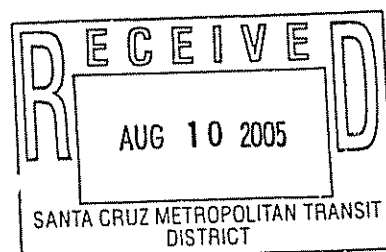
Furthermore, GLA serves as an important emergency vacation for drivers who are confronted with life's uncertainties. For management team to say that GLA affects only few individuals is misleading and inaccurate. 99% of the drivers value GLA and its emergency potential to be used.

For management to say that GLA is too costly is inaccurate. Most of the cost is covered by extra-board drivers, not by overtime. And the amount of money that the district saves by having less accidents due to the GLA, compensates for any possible overtime. Therefore GLA is also fiscally responsible.

Metro management team and Board of Directors is hereby advised of the possible consequences should the GLA be deleted in contract negotiations. For every Metro bus accident resulting from fatigue by low seniority drivers, the management team and the Board of directors will be held partially responsible for it. Thus the Metro Management team is also non-responsive to public safety by deleting the GLA.

In reference to the community service and needs, Metro Management team need to be more conscientious---it is unethcal and immoral to use safety as a bargaining tool...Preserve GLA..

In solidarity....



2-b.1

John M. Adams
Attorney at Law
2351 Kansas Avenue, Suite 2
Santa Monica, California 90404
Phone: 310-733-7523
Fax: 310-673-0276
Email: jmabiz27@aol.com

FACSIMILE TRANSMITTAL

TO: Mike Keogh et al FAX: 831-426-6117

FROM: John Adams MESSAGE:

DATE: 8-12-05
Project IFB 04-19
RE: NIS Bus Wash Bill

Please deliver a copy of
the attached letter to
all addressees as soon as
possible.

Thanks,

TOTAL PAGES:
(6)

THIS MESSAGE IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS ADDRESSED AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL, AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW

If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone and return the original message to us at the above address via U.S. Postal Service.

John M. Adams
Attorney at Law
235 West Florence Avenue
Inglewood, California 90301
Telephone: 310-412-7074
Fax: 310-673-0276
Email: jmabiz27@aol.com

**VIA FACSIMILE (831) 426-6117 AND
E-MAIL**

August 12, 2005

Mike Keogh, Chairman
Michael Rotkin, Vice-Chairman
Dene Bustichi
Dale Skillicorn
Mark Stone
Marcela Tavantzis
Jan Beautz
Stephanie Harlan
Patricia Spence
Emily Reilly
Michelle Hinkle
Wes Scott
Santa Cruz Metropolitan Transit District
370 Encinal Street, Suite 100
Santa Cruz, CA 95060

RE: Project IFB # 04-19
Request for "Approved Comparable Product"
N/S Wash System, Letter from Maintenance Design Group

Dear Chairman Keogh & Board Members:

This letter shall serve to notify you that the undersigned is general counsel to N/S Corporation ("N/S"). It is our understanding that the Board will be meeting Friday. Please consider this correspondence to comprise a pre-bid letter of objection and protest pertaining to the erroneous and unfair conclusions reached by Mr. Mark Ellis, Senior Project Manager of Maintenance Design Group. N/S respectfully requests that the upcoming bid date be postponed to allow an opportunity for all of the outstanding issues pertaining to be resolved. In brief, the actions of the Maintenance Design Group have deprived N/S of an opportunity to bid on your project. Mr. Ellis' actions have

Page 2

compromised the fairness of the bid process. N/S has requested that I communicate this protest and request for postponement to you. I am attaching a copy of the August 2, 2005 letter of Mr. Gordon Risser to Mr. Lloyd Longnecker of the Santa Cruz MTD. Please consider the details of his letter at your Board meeting. N/S is of the opinion that its well founded concerns have not been fully and fairly addressed through the normal chain of authority. For example, N/S President, Tom Ennis, attempted to reach Mr. Leslie White on three occasions. Mr. Ennis never received back the courtesy of a return call. N/S seeks your intervention. In the future you should direct all communications to Mr. Risser at N/S with a copy to the undersigned.

N/S respectfully disagrees with the decision of Mr. Ellis. N/S requests that the Board intervene and take action to postpone the bid to allow N/S an opportunity to submit a bid. N/S bases its request on the following:

1. The N/S bus wash system is a proven, well accepted and successful system in use at many transit bus wash locations throughout the United States. For example, the N/S wash system is in use at including, but not limited to, the San Luis Obispo, Monterey Salinas Transit, Santa Barbara, Oxnard, New York City Transit Authority, Los Angeles County Metropolitan Transit Authority, as well as with the transit authorities in Houston, Denver and Oakland, California. N/S also has an order in-house to supply Santa Maria with a system. N/S is a California based company employing California residents. It is not an overstatement to call the N/S system the industry standard.
2. Opening up the bid to N/S will increase competition as to both price and equipment quality which can only benefit the transit authority and taxpayers. Denying N/S an opportunity to bid will prevent the transit authority from being able to purchase the most thoroughly field tested and technologically up to date equipment at the most competitive price. N/S trusts that the transit authority would not knowingly and detrimentally restrict its options as to equipment features and cost. As you are all aware one of the other potential bidders, SSI, is a Canadian company that cannot comply with the Buy America requirements. It is beyond dispute that the SSI equipment is manufactured and assembled in Canada, not in Tonawanda, NY, as they previously alleged. As you are also aware the only other company that can bid as per the strict specifications is Illinois based Ross & White. This renders the bid process exclusionary and restrictive. Opening the bid to the California based N/S design is a win – win situation for both the transit authority and taxpayers.

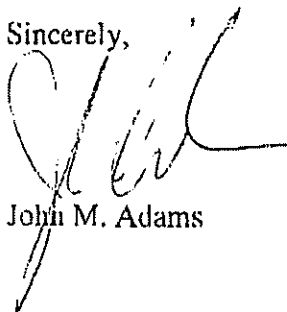
Please advise Mr. Risser if there is any additional information you require as part of this process. In the interim N/S respectfully requests that the bid date be postponed in order

Page 3

for these issues to be resolved. In summary, granting N/S approved equal status is warranted by the fact its bus wash system is the well accepted industry standard and that the transit authority and taxpayers will be benefited by the increased competition. We look forward to your prompt response.

All rights and remedies are reserved.

Sincerely,



John M. Adams

Cc: Gordon Risser
Leslie R. White, GM via email at lwhite@scmtl.com
Mayor
City Council

Enclosure: stated

Gordon Rießer
Transit Division

VIA FACSIMILE AND CERTIFIED MAIL

August 2, 2005

Lloyd Longnecker
District Buyer
Santa Cruz MTD
Purchasing Department
120 DuBois Street
Santa Cruz, CA 95060-2109
Tel: 831-426-0199
Fax: 831-469-1958

RE: PROPOSAL FOR BUS WASH SYSTEM IFB # 04-19
REQUEST FOR "APPROVED COMPARABLE PRODUCT" – N/S WASH SYSTEM,
LETTER FROM MAINTENANCE DESIGN GROUP DATED 7/29/2005

Dear Mr. Longnecker:

We are in receipt of the letter named above and, with this correspondence, respectfully object to and protest the conclusions reached by Mr. Mark Ellis, Senior Project Manager of Maintenance Design Group.

The phrase "not requiring extensive revision to the contract documents" restricts the bidding to basically only one manufacturer if it means that the specifications of the proposed approved comparable product must be nearly identical to the contract documents. Of the two named manufacturers, SSI cannot qualify to bid. They cannot meet the Buy America requirements SSI equipment is manufactured and assembled in Canada, not in Tonawanda, NY as previously claimed. The only company that can bid strictly per these specifications is Ross & White. This renders the bid process exclusionary and restrictive.

The first and second paragraphs basically address the same issue; i.e., extensive revisions to contract documents. Revisions would be required for competitive reasons. The notion that changes may include proprietary systems and patented elements, and would limit competition is incorrect. N/S Corporation is simply requesting that the bid process be opened up to other manufacturers with proven designs in order to create a competitive environment, guaranteeing Santa Cruz MTD the best possible pricing and quality.

The third paragraph refers to a detailed comparison of significant qualities. An extensive list of components and a description of each component was submitted with the request detailing the various elements. An eleven page specification was submitted with the documents detailing the components, quantities, qualities and characteristics of the N/S wash system. Weight cannot be addressed as there is no information on the weight of the Ross & White equipment. Nothing in the section required diagrams, but Isometric drawings and brochures were included showing the dimensions and appearance of the wash system. Durability was addressed in the description of

the aluminum framework and its seven year warranty plus the very extensive warranty for the N/S brushes. Visual effect was covered in the brochures and in the isometric drawings. The requirement in Article 2.03 was rather broad and sweeping and each point was addressed as concisely as practical.

We have the contract drawings and are aware of the wash bay size restrictions. The N/S equipment will fit into this bay as easily as Ross & White equipment. N/S manufactures a reclaim system practically identical to that specified and there is no reason why any current wash system could not work with that recycle system. It is a very basic and straightforward design.

In his last paragraph, Mr. Ellis indicates that N/S would be allowed to submit a product for approval during construction *with the understanding that the product strictly adheres to the specification and drawings as written including any subsequent addendum items*. It is highly doubtful that a contractor will include any manufacturer that has not been previously named as an approved supplier. As N/S equipment is different from that specified we are requesting approval to quote as an approved supplier so competition may be opened up *before* the bid. But considering the limitations in the bid document, it will be impossible for Santa Cruz to obtain a competitive bid for the bus wash equipment using these restrictive requirements.

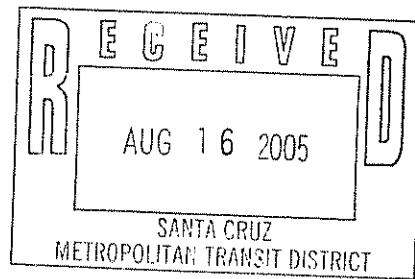
To paraphrase the final paragraph in Mr. Ellis' letter, N/S Corporation *does* manufacture a product capable of washing transit buses *as evidenced by our extensive client list*. The proposed system has been in use for 20 years by some of the largest transit authorities in the U.S. including New York City, Chicago and Los Angeles. It is fair to say the N/S design is an industry standard. N/S renews its request to have its equipment granted approved status.

Sincerely,



Gordon Risser
Transit Division
N/S Corporation

GR/jl



PROVISIONAL PATENT APPLICATION.

EcoMation, Howard Arthur Powers, Overseer, 353 Main St. Watsonville CA 95076, 831-8400-8318

SYSTEM ENGINEERING OF COUNTYWIDE TRANSPORTATION

THERE IS ONE, BASIC REASON FOR TRAFFIC CONGESTION AND THE FAILURE TO SOLVE THE PROBLEM - TRAFFIC JUST GREW, COMPLETELY OUT OF CONTROL, AND THE COUNTY, CITIES AND TOWNS TRIED TO DEAL WITH IT, INDIVIDUALLY AND PIECEMEAL; ONE TENTATIVE STEP AT A TIME.

RIGHT UP FRONT, HERE'S THE ESSENCE OF WHAT I PROPOSE

All we have to do to find solutions to the problem, on a countywide basis, is to employ only-those who have proven that they have, already-solved, similar traffic nightmares, by applying all of the principles of system engineering; but only after compiling an accurate picture of all, available transportation infrastructure, all means of transportation, already on hand, and a survey of all of all of the trips that residents and visitors take, in a typical month, in the county of Santa Cruz, and in the adjacent counties. Mild weather gives us a leg up, to solve the problem.

Then, it requires working with all of the individuals, corporations and stores, of the counties, to get them to adjust working hours, sell their cars, work from home, power walk, practice running, get a bicycle or a skateboard, change residence, change jobs, form car pools, take a bus, use Lifeline and Paratransit vehicles, use school buses, restore the railroad tunnels leading to Silicon Valley and pave the railroad right-of-way, for use by buses, for the entire length of Santa Cruz county(Matt Tenzer's idea) or whatever else, anybody can think-up, on their own. There is more than adequate material stuff available. We just have to organize it all. *As many as possible, of all of the various solutions, must be put into practice, simultaneously, on a given date, with oodles of experimentation, procurement, publicity, ordinance passing, computer simulation and careful preparation, beforehand.*

The whole data collection process should be computerized, seeing as how, most people now use computers. Data collected from all others, by telephone, filling out questionnaires or personal interviews, must be loaded into the computer. The media & direct mail can do a lot to inform & energize the populace. Most important of all, everybody administering, or working in public service, must set the example by selling their cars and using public transportation.

The fundamental change that must be done is to make public transportation completely free of charge, financed by the huge savings, to be realized, by not having to widen the freeway or add merging lanes. Next, the whole system must be computerized, so that anyone needing a ride, within the county, can use the internet or telephone to supply his location and destination to the computer, which will instantly notify the nearest suitable vehicle, at the proper time, to move to the pick-up address. Everything must be in real time. Express buses will mainly be used for picking up riders in groups, from one location and taking them all to the same destination; where the bus will take on a new set of passengers, going somewhere else. Vans will be used for short trips, picking up shoppers, movie-goers etc. By using all of the buses during rush hours and leaving them idle for the rest of the day, the drivers can switch to driving a van to take care of random local trips. Probably there would be hourly express buses, all day, between Watsonville and Santa Cruz. Buses to Silicon Valley must be upgraded to appeal to engineers and executives by providing creature comforts, cell phone charger outlets and built-in computers. There must be enough buses so that groups can board in many different locations, in Santa Cruz County, to be taken to one, or a few, companies in one local area of Silicon Valley.

The traffic problem is a good example of what is wrong with governments, all over the world. Just because politicians are capable of getting elected to public office, they tend to believe in their inherent ability to set up committees, made-up of non-technical people, capable of solving all sorts of complex, intractable problems, involving infrastructure and electromechanical devices. The tendency is to call in the engineers, only after the committees have used up all of the planning time available. (The camel is said to be a horse – designed by a committee.) History has proven that nothing but visionary technology has ever solved, satisfactorily, any major problem, in human society. Animals (such as humans), left to their own devices, have never yet, and

never will, come up with anything, but the most rudimentary and obvious kinds of technologies.

How is it possible to unearth revolutionary ideas from which can spring visionary technology? There is only one method. Find somebody like Archimedes, Eratosthenes, Leonardo de Vinci, the Wright Brothers, Michaelangelo, Benjamin Franklin, Thomas Edison, Nicola Tesla, Burt Rutan, John Nash, *Howard Arthur Thomas Powers*, or millions of other *engineers*, through-out history, who have been inspired and guided by their, personal, angel team, with revealed truth, hopefully, at a time previously-scheduled in the "Great, Heavenly Plan".

We commit the sin of pride when we act as if our animal brains are capable of creativity, of any sort. Truth comes, only, by way of the Creator and/or His faithful, sentient beings. Truly great scientists and engineers must, always, be humble, because they should know, from repeated-experience, that their own, simple, faulty brains are nothing, but faithful, humble agents, for transferring Truth to their fellow humans. Our brains are like the keyboard, monitor and operating system of a manmade computer. But universal memory and complete knowledge of advanced technologies are to be found only within the billions of angel teams. We are told that 14 angels are assigned to every living human being! That's how much our Heavenly Father loves us!

At the age of eighty, after sixty years of developing new products, I know whereof I speak! My total rejuvenation & world-class athleticism are my credentials. Everything I am, or ever hope to be, I owe to my invisible angel team. Angel creativity is evidenced in this document; and all the rest of the writings & designs, previously-attributed to me.

Now it is time to put the trained, systems engineers to work - accurately-defining the problem shall be their all-important, first step.

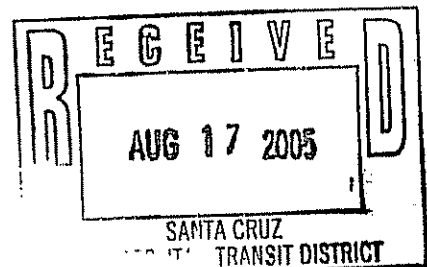
Santa Cruz Metropolitan Transit District
Transit Board of Directors
370 Encinal Street
Santa Cruz, CA 95060

To the Transit Board of Directors,

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Please fix the problem before you impact my ability to earn a living, see my doctor, get groceries, take my children to school, utilize recreational areas and spend my disposable income. **FIX IT NOW!!!**

NAME: G. T. CHATTECTON
ADDRESS (optional): 721 RAY ST. APT 215
PHONE: 831-458-9222
E-MAIL: _____



August 4, 2005

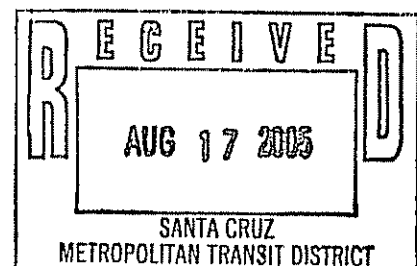
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Transit Board of Directors
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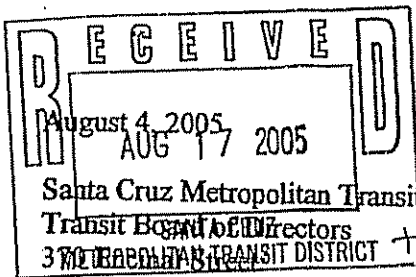
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NAME: James Stockinger
ADDRESS (optional): _____
PHONE: 831-234-6513
E-MAIL: _____





YOUR MANAGEMENT MUST
be IN BED with the Motor Company
OIL COMPANY + INSURANCE AGENCY so
SHAME ON YOUR LACK OF BACKBONE
Your general disregard for Santa Cruz's
environmental BALANCE. For ALL THE MONEY
YOU ASSHOLES THINK YOU'RE MAKING, THE CHAR

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NAME: _____
ADDRESS (optional): _____
PHONE: _____
E-MAIL: _____

of Santa Cruz is
compromising at your
compromising deals
over the last decade

The Services that S.C.M.T.D. provided has fallen
more than 45% + ~~FAIR~~ Bus FARE has ~~REIN~~ INCREASE
by more than 130%
DRIVERS HAVE LOST many of the fringe benefit
& personal RIGHTS

I could go on with this letter on + on,

Keep TAKEN RTS
UP THE WAZOO

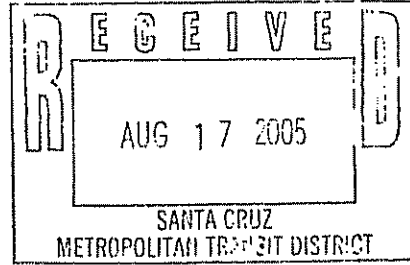
Santa Cruz Metropolitan Transit District
Transit Board of Directors
370 Encinal Street Suite #100
Santa Cruz, CA. 95060

+ YOU CONTRACT

CANCEL

August 4, 2005

Santa Cruz Metropolitan Transit District
Transit Board of Directors
370 Encinal Street
Santa Cruz, CA 95060



To the Transit Board of Directors,

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Please fix the problem before you impact the community you serve and the employees that work for you. Take the new monies provided (federal discretionary monies) and protect your workers. **FIX IT NOW!!!**

NAME: Mr. E. H. McQuinn
ADDRESS (optional): 214 SHEPHERD DR SCOTT'S VALLEY
FORMERLY 2545 MARK VISTA DR ARTO
PHONE: 461-1544
E-MAIL: _____

From: Steve Shaw <sshaw@pacbell.net>
To: cthomas@scmttd.com
Subject: To Board of Directors

Just want you to know that I support your position about being tough in your Union issues. It would be different if the drivers were underpaid compared to the rest of the State, even if wages are not the issue. They should realize what the rest of us don't have. And if they were driving buses that were full of people, that would be another thing. As it is I see buses all of the time with only a few people in them.....
Steve Shaw
Aptos.

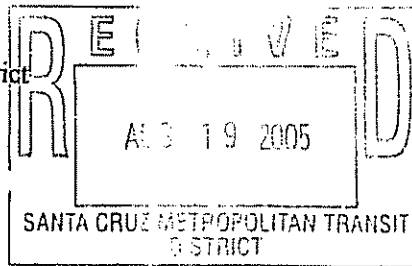
From: "Bonnie Combs" <trose@copper.net>
To: <cthomas@scmtd.com>
Subject: Metro Strike: Concerned Bus Rider

I have been riding the Santa Cruz metro buses since the age of seven years old, I am now twenty one years old. For fourteen years I have depended on the buses availability; not just once a week or occasionally but every single day because I am financially poor and I do not have a car or a bike. I am a single mother of a three year old little girl and I am currently attending Cabrillo college to better both our lives and finances. This upcoming semester is my last semester at Cabrillo college and without the Santa Cruz metro buses (specifically route 71) I will have no other alternative then to cancel my classes and postpone my life. This strike is unfair and to top it off Metro does not even have a solid back up plan to hire temporary workers if the unionized bus drivers decide to strike.

I feel that the bus drivers and Metro could care less about how many Metro bus riders they will be affecting. Many people who depend on the bus may lose their job, many college students will have to take failing grades if the strike is imposed in the middle of a semester, many senior citizens will be inconvenienced. I think it's safe to say that the Metro bus drivers do not depend on the bus and have cars for their transportation needs, the metro bus drivers need to put themselves in the bus riders shoes and think about how many lives they will be destroying before they strike. The bus riders have families to support, errands to run etc.... I will be extremely disappointed and stressed out if the Santa Cruz metro bus drivers strike!

Sincerely, Bonnie Combs
Contact: trose@copper.net

Santa Cruz Metropolitan Transit District
Transit Board of Directors
370 Encinal Street
Santa Cruz, CA. 95060



To the Transit Board of Directors,

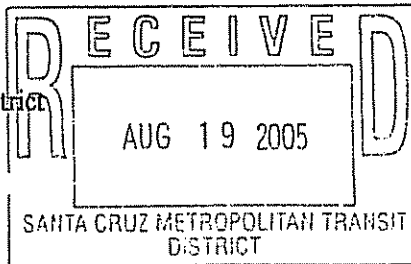
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Please fix the problem before you impact the community you serve and the employees that work for you. Take the new monies provided (federal discretionary monies) and protect your workers. FIX IT NOW!!!

NAME: Helen M. Bryant
ADDRESS (optional): 865 Monterey Ave, Apt A, Capitola
PHONE: 462-3487
E-MAIL: _____

August 4, 2005

Santa Cruz Metropolitan Transit District
Transit Board of Directors
370 Encinal Street
Santa Cruz, CA. 95060



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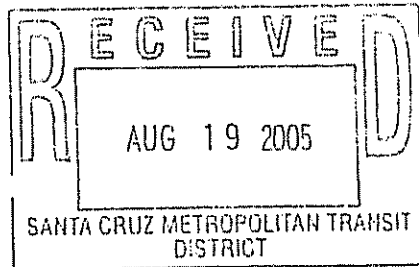
NAME: _____
ADDRESS (optional): 860 24th AVE
SANTA CRUZ, CA. 95062
PHONE: _____
E-MAIL: _____

To whomever it may concern,

Please do not strike. I do not have a car and use the Santa Cruz Metro Bus System for all of my transportation needs.

Sincerely,

Anonymous



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

July 8, 2005

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, July 8, 2005 at the District's Administrative Office, 370 Encinal Street, Santa Cruz, CA.

Vice Chair Rotkin called the meeting to order at 9:01 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Dene Bustichi (arrived after roll call)
Michelle Hinkle
Mike Keogh
Emily Reilly (arrived after roll call)
Mike Rotkin
Dale Skillicorn
Pat Spence
Mark Stone

DIRECTORS ABSENT

Jan Beautz
Stephanie Harlan
Marcela Tavantzis
Ex-Officio Wes Scott

STAFF PRESENT

Mark Dorfman, Assistant General Manager
Steve Paulson, Paratransit Administrator
Elisabeth Ross, Finance Manager

Tom Stickel, Maintenance Manager
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Glenn Bartz, SEIU
Frank Bauer, PSA
Carolyn Bowers, UTU
Cheryl Brondstatter, PSA
Ken Brown, SEIU
Carolyn Derwing, UTU
Francisco Estrada, UTU
Brent Fouse, SEIU
Mark Hansen, SEIU
Maria Hernandez, SEIU
Vickie Hernandez, SEIU
Tony Herrera, UTU
Tom Hiltner, SEIU

Sandra Lipperd, UTU
Paul Marcelin-Sampson, MAC Chair/MRU
Steven Marcus, UTU
Manny Martinez, PSA
Ian McFadden, SEA
Bonnie Morr, UTU
John Perez, PSA
Karena Pushnik, SCCRTC
Will Regan, VMU
Mark Saunders, UTU
Peter Scott, Sierra Club
Dan Stevenson, UTU
James Taylor, UTU

5-1.1

Jim Hobbs, SEIU Retiree
Gary Klemz, SEIU Field Representative
Armand Levesque, UTU

Doug Vest, UTU
Bob Yount, MAC/MASTF/E&D TAC/BSAC

Vice Chair Rotkin announced that Director Beautz has missed several recent meetings due to illness.

2. ORAL AND WRITTEN COMMUNICATION

Written:

- | | | | |
|----|-----------------------------|-----|----------------------------|
| a. | Jonah Rae Whiteagle | Re: | Paratransit Service Area |
| b. | Dan Stevenson, Bus Operator | Re: | Communication to the Board |
| c. | Ian McFadden | Re: | Communication to the Board |

Vice Chair Rotkin said that he would write a response to Dan Stevenson for the Board to review and asked Staff to draft a response to Mr. Whiteagle.

Oral:

Paul Marcelin-Sampson, Metro Riders Union, commented regarding the ParaCruz budget, that the service has been greatly improved and is so much more efficient over the last provider and continues to improve.

3. LABOR ORGANIZATION COMMUNICATIONS

Bonnie Morr, UTU, introduced Tony Herrera as the new Vice Chair for the negotiating team and Carolyn Derwing, Interim Vice Chair, who will also be part of the negotiating team. Ms. Morr also reported that the soles of her shoes had dissolved, which she believes may have been due to something in the bus yard that she stepped in. Ms. Morr left her shoes and asked that this be looked into.

DIRECTOR REILLY ARRIVED

Cheryl Brondstatter, PSA, commented that other transit agencies have given raises despite their budget deficits and urged the Board to do the same.

Bonnie Morr introduced bus operator Carolyn Bowers and relayed that Ms. Bowers takes home less pay now due to health insurance costs than she did in her previous job.

DIRECTOR BUSTICHI ARRIVED

Ms. Bowers commented that the paycheck she received yesterday was a lot less than the previous one had been and that it was hard to make ends meet.

Jim Hobbs, President of SEIU, Local 415 Retirees, commented that he is grateful and appreciative of the excellent retirement benefits he receives and urged the Board to continue to provide for future retirees.

5-1.2

Ian McFadden, SEA, distributed a handout outlining items SEIU is for and against, which is attached to the file copy of these minutes. Mr. McFadden commented that the SEIU bargaining team feels it has not had the opportunity to address the Board with its concerns like management has and that it perceives the management team is bargaining in bad faith due to not discussing any items other than economic issues and the issues management wants to discuss.

Will Regan, VMU, commented that he feels that the management team has engaged only in "surface bargaining" and reminded Vice Chair Rotkin about the Board thanking SEIU last year for agreeing to a contract extension with no raises. Mr. Regan expressed concern that MetroBase is taking precedence over employees and urged the Board to be fair and reasonable and to reevaluate its priorities in order to retain experienced workers and attract new ones.

Manny Martinez, PSA, commented that the Board had confidence in its employees to provide excellence in providing paratransit service when it was brought in-house and urged the Board to take care of METRO's employees now.

Ken Brown, SEIU, also urged the Board to take care of the employees, and commented that they have given up raises and done everything the Board has asked of them.

Carolyn Derwing, UTU, urged the Board to offer fair wages and a good health plan to keep and attract good workers.

Mark Saunders, UTU, commented that his paychecks are going backwards, saying that he worked overtime last year at 56 hours per week and brought home \$2700, but the last time he was able to work 2 double-overtime days he brought home only \$2300. Mr. Saunders said that he does not want to work longer days for less pay.

Tom Hiltner, SEIU, commented that his paycheck yesterday was \$130 less than it was last July, and \$260 less than it was in July 2003. Mr. Hiltner said he has had to cut back on his personal expenses while the cost of living has remained the same and expressed concern that his paychecks will decrease every year under the contract that management is proposing and urged the Board to look at its priorities and see where the money is going.

John Mellon, VMU, commented that a new employee had expressed concern recently regarding the proposed 2-tier retirement system. Mr. Mellon said that he feels the management team is engaging in "bad-faith, surface bargaining" and urged the Board to have respect for the employees.

Francisco Estrada, UTU, urged the Board to show respect to employees in order to continue to have professional service provided by employees.

Glenn Bartz, SEIU, said he was part of the bargaining team and urged the Board to redirect the management team because the workers need incentive to get METRO through hard times and are very unified that they cannot afford and are not going to accept management's offer.

5-1.3

Bonnie Morr reported that UTU mediation is scheduled for July 14th with no dates provided by management to meet before that time. Ms. Morr also said that UTU's attorney had not yet received a letter stating the time of the financial update meeting on July 11th, and that she agreed with Ian McFadden's statement that management is unwilling to discuss many issues, and that UTU feels that no real bargaining has taken place. Ms. Morr urged the Board to support the employees and asked for a response to the attorney regarding the time of the meeting on July 11th.

Vice Chair Rotkin reported that Elisabeth Ross had spoken with UTU's attorney regarding the meeting on July 11th, which will be at 11:00 a.m. and apologized for any miscommunication.

Gary Klemz, SEIU, commented that there is a mutually agreed upon SEIU contract extension through midnight of July 6th with mediation scheduled for the following week. Mr. Klemz stated that the last bargaining session was scheduled for 3 hours, but that SEIU's entire economic package was rejected after only 45 minutes, which is leading to impasse and a strike if the same thing happens in mediation.

Dan Stevenson, UTU, commented that Items #11, #12 and #13 on the Board's May 27th Agenda were regarding authorization for additional revenue, although he could not find other instances of these types of issues over the last year and a half and asked why the Board had waited until May of this year to consider seriously looking for new sources of revenue for the District.

Vice Chair Rotkin thanked everyone for their comments.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

5-1. APPROVE REGULAR BOARD MEETING MINUTES OF JUNE 10 AND JUNE 24, 2005 AND SPECIAL MINUTES OF JUNE 17, 2005

The June 24th Minutes will be included in the July 22, 2005 Board Packet.
No questions or comments.

5-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JUNE 2005

No questions or comments.

5-3. ACCEPT AND FILE JUNE 2005 RIDERSHIP REPORT

The June Ridership Report will be included in the July 22, 2005 Board Packet.
No questions or comments.

5-1.4

5-4. CONSIDERATION OF TORT CLAIMS: None

No questions or comments.

5-5. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR JULY 21, 2005 AND DRAFT MINUTES OF MAY 18, 2005

Paul Marcelin-Sampson, MAC Chair, reported that there had been no MAC meeting in June due to lack of a quorum and suggested that the Board may want to look into how MAC members are appointed due to attendance issues.

5-6. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR MAY 2005 AND CONSIDERATION OF BUDGET TRANSFERS

Will be included in the July 22, 2005 Board Packet.
No questions or comments.

5-7. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR MAY 2005

Will be included in the July 22, 2005 Board Packet.
No questions or comments.

5-8. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF APRIL 2005

Steve Paulson commented that efficiency is continuing to improve and Les White added that METRO is far exceeding the expected 70% of directly provided service with other providers performing only 7 – 8% of the service.

5-9. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR THE MONTH OF MAY 2005

Vice Chair Rotkin commented that the slight decrease in ridership was primarily due to a strike at UCSC and the fact that people are finding other ways to get to campus.

Paul Marcelin-Sampson commented that staff trips have decreased over the last few years and the elimination of free passes will cause continued decrease.

There was a discussion about UC service issues, the solutions proposed by METRO that UC staff refused to implement, and the impact of the City parking permit program on UC routes.

5-10. ACCEPT AND FILE METROBASE STATUS REPORT

Les White reported that the construction contract is planned to be awarded in August with construction to begin in September.

5-1.5

5-11. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE JUNE 2005 MEETINGS

Will be included in the August Board Packet.

5-12. CONSIDERATION OF RENEWAL OF LIABILITY AND PHYSICAL DAMAGE INSURANCE COVERAGE FOR FY 05-06

No questions or comments.

5-13. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR 3-POSITION BICYCLE CARRIERS

Will be included in the July 22, 2005 Board Packet.
No questions or comments.

5-14. ACCEPT AND FILE CALL STOP AUDIT REPORT FOR THE PERIOD OF APRIL, MAY AND JUNE 2005

Will be included in the July 22, 2005 Board Packet.
No questions or comments.

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS: None

No Employee Anniversaries for the month of June 2005.

7. CONSIDERATION OF SERVICE REVISIONS FOR FALL 2005

Summary:

Ian McFadden reported that the proposed modifications include improving UCSC service, modifying Highway 17 service to improve connections to AMTRAK, Caltrain and VTA, and modifying departures in Watsonville to improve connections. Les White explained that the hourly reimbursement rate for the Highway 17 service increased 3% and that a meeting is planned for July 19th with the partner agencies to review the proposed modifications, with a report back to the Board on July 22nd on the outcome of that meeting.

Discussion:

Peter Scott spoke in support of the proposed Route 40 afternoon trip being moved an hour later.

Paul Marcelin-Sampson commented that he was happy to see his suggestions implemented on Routes 68 and 12, that he feels the Route 35 modifications should be reviewed by ParaCruz,

S-1.6

that he believes there should be incentive for UC students and staff to take and teach classes outside of the prime time window, and mentioned missed Highway 17 connections.

Les White clarified that pages 7.E1 – 7.E10 was information Mr. Marcelin-Sampson provided and that the shaded areas are trips with missed connections.

8. CONSIDERATION OF ADOPTING AN ANNUAL DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION RATE FOR FEDERALLY-FUNDED PROCUREMENTS IN FY 2006

Will be included in the July 22, 2005 Board Packet.
No questions or comments.

9. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel

Vice Chair Rotkin reported that the Board would be discussing SEIU and UTU Labor Negotiations with their Labor Negotiator.

10. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

Paul Marcelin-Sampson stated that the Board has the responsibility to provide public service and should guarantee security to all workers. Mr. Marcelin-Sampson also stated that past pay increases have been too large which lead to lay-offs and urged the Board to tie all future raises to the CPI.

Chair Keogh thanked everyone for their informative, non-repetitive comments made today.

SECTION II: CLOSED SESSION

Vice Chair Rotkin adjourned to Closed Session at 10:50 a.m. and reconvened to Open Session at 12:07 p.m.

SECTION III: RECONVENE TO OPEN SESSION

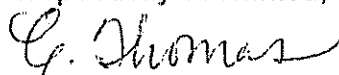
11. REPORT OF CLOSED SESSION

Vice Chair Rotkin had nothing to report at this time.

ADJOURN

There being no further business, Vice Chair Rotkin adjourned the meeting at 12:07 p.m.

Respectfully submitted,



CINDI THOMAS
Administrative Services Coordinator

5-1.7

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

July 22, 2005

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, July 22, 2005 at the Santa Cruz City Council Chambers, 809 Center Street, Santa Cruz, CA.

Vice Chair Rotkin called the meeting to order at 9:00 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Jan Beautz
Dene Bustichi
Stephanie Harlan
Michelle Hinkle
Emily Reilly
Mike Rotkin
Dale Skillicorn
Pat Spence
Mark Stone
Marcela Tavantzis
Ex-Officio Wes Scott

DIRECTORS ABSENT

Mike Keogh

STAFF PRESENT

Frank Cheng, MetroBase Project Manager
Mark Dorfman, Assistant General Manager
Terry Gale, IT Manager
Margaret Gallagher, District Counsel
Steve Paulson, Paratransit Administrator

Elisabeth Ross, Finance Manager
Robyn Slater, Human Resources Manager
Judy Souza, Acting Operations Manager
Tom Stickel, Maintenance Manager
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Jon Bartholomew, UTU
Cheryl Brondstatter, PSA
Rhonda Carter, UTU
John Daugherty, SEIU
Francisco Estrada, UTU
Anna Gouveia, UTU
Andre Hart, UTU
Jim Hobbs, SEIU Retiree

Ian McFadden, SEA
Bonnie Morr, UTU
Artie Muniz, UTU
Phoenix, Transit User
Will Regan, VMU
Mark Saunders, UTU
Peter Scott, Sierra Club
Cliff Tillman, SEIU Exec. Director

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Rickey Kale, UTU
Gary Klemz, SEIU Field Representative
Sandra Lipperd, UTU
Paul Marcelin-Sampson, MAC Chair/MRU

Verna, Parent of METRO Employee
Amy Weiss, Spanish Interpreter
Bob Yount, MAC/MASTF/E&D TAC/BSAC

2. ORAL AND WRITTEN COMMUNICATION

Written:

- | | | | |
|-----------|---|------------|--|
| a. | Jonah Rae Whiteagle | Re: | Paratransit Service Area |
| b. | Dan Stevenson, Bus Operator | Re: | Communication to the Board |
| c. | Ian McFadden | Re: | Communication to the Board |
| d. | <u>Dan Stevenson, Bus Operator</u> | Re: | <u>Communication to the Board</u> |
| e. | <u>Gary Mayo</u> | Re: | <u>METRO Bus Operators</u> |
| f. | <u>Toni Castro</u> | Re: | <u>Capitola Art & Wine Festival</u> |

Vice Chair Rotkin announced that Staff would respond to the written correspondence as appropriate and asked that all comments made at today's meeting be kept as brief as possible.

Oral:

Bob Yount, MAC Vice Chair, read a letter to the Board, which is attached to the file copy of these minutes, reporting that at its July 20, 2005 meeting, MAC adopted a Resolution thanking Les White, Mike Keogh, John Laird and his staff, and Rachel Mariconi for their diligent work and success in traveling to the CTC meetings representing METRO regarding MetroBase funding.

3. LABOR ORGANIZATION COMMUNICATIONS

Phoenix, a local college student and transit user, urged the Board to give workers a fair contract to avoid a strike.

Rickey Kale, UTU, said he commutes from San Leandro because he loves his job and although UTU does not want to strike, they cannot afford the District's proposal. Mr. Kale also read a letter opposing a strike, from Chester Stirling, a postal worker and transit user, which is attached to the file copy of these minutes.

Sandra Lipperd, UTU Vice Chair and member of the negotiating team, commented that she has seen poor financial decisions made by the Board negatively impact employees and the public and urged the Board to take care of the employees to keep service on the road for the public.

Vice Chair Rotkin commented that people could stand to show support of comments being made, rather than everyone coming up separately to speak.

Bonnie Morr, UTU, asked the bus operators to stand and said they were here on their own time to let the Board know how they feel on the status of labor negotiations. Ms. Morr then asked the entire workforce to stand to ask the Board for support and fair contracts. Ms. Morr commented that she feels the Board is being misinformed and that nobody is manipulating the system and suggested that the Board hire sufficient numbers of drivers to avoid overtime. Ms. Morr

5-1.9

distributed information, which is attached to the file copy of these minutes, from the Industrial Welfare Commission regarding the regulations that must be implemented by August 1, 2005.

Jim Hobbs, President of SEIU, Local 415 Retirees, commented he left private industry to come to METRO for the benefits package. Mr. Hobbs said that he is grateful and appreciative of the excellent retirement benefits he receives and urged the Board to continue to provide for future retirees.

Cliff Tillman, Executive Director of SEIU, Local 415, said that he is here representing and supporting SEA, VMU and PSA, which are all part of SEIU. Mr. Tillman said that SEIU agreed to a one-year contract extension last year with no gains, and this year "take aways" and no improvements are being proposed. Mr. Tillman said that offering nothing is wrong and urged the Board to treat the workers with respect with a fair contract, address non-economic issues and avoid a strike, which will disrupt service to the public.

Artie Muniz, UTU, said he came to METRO for the benefits, but now he takes home less money than in his previous job because he pays \$413 per month for medical insurance and he hopes the new contract will address this.

John Daugherty, SEIU, commented that the workers are willing to work with the District and that he understands the difficult times but believes retirement benefits should remain the same. Mr. Daugherty stated that he felt Les-White's memo regarding the proposals went around the negotiating team and that the memo implied that the workers were misinformed by their bargaining team.

Ian McFadden, SEA, said that SEIU represents some of the lowest paid METRO employees who do not have the option of working overtime like the bus operators do and cannot afford the health insurance premiums being proposed. SEIU does not want to strike but it is an economic impossibility to accept the District's proposal. Mr. McFadden said that BART, VTA and AC Transit have all recently negotiated employee caps on health premiums, which would be acceptable to SEIU, but an employer cap is not acceptable and urged the Board to reach a fair contract.

Verna, a transit user whose daughter works for METRO, stated that the City Council needs to support the bus drivers.

DIRECTOR REILLY LEFT THE MEETING

Gary Klemz, SEIU, distributed a list of outstanding non-economic items to the Board for discussion in Closed Session.

Mark Saunders, UTU, accused the members of the Board of Supervisors and City Council on the METRO Board of letting "NIBYism" dictate where MetroBase would be built, and accused Les White of expanding METRO beyond what was needed for political reasons. Mr. Saunders urged the Board to make the right choice and not balance the budget on the backs of the workers.

S-1.10

Cheryl Brondstatter, PSA, said she was also a member of the negotiating team and urged the Board for a fair contract to avoid a strike.

Andre Hart, UTU, stated that he could not make ends meet without overtime and side jobs.

Rhonda Carter, UTU, said she was a former welfare mom and although she came to METRO to provide a better life for her son, she is taking home less now than she was a year ago and she is concerned about what her schedule may look like with the new contract and urged the Board to reach a fair contract.

Francisco Estrada, UTU, reminded the Board of their responsibility to think about how the public would be affected by a strike.

Will Regan, VMU, commented that many of the District's experienced workers live outside of the county due to high housing costs and he is hearing comments that they cannot afford to stay at METRO with the projected medical insurance costs. Mr. Regan urged the Board to be fair and reasonable in order to retain experienced workers and attract new ones to keep the service on the street.

Anna Gouveia, UTU, commented that lately, it does not seem to her that the District cares about the health and safety of its employees. Ms. Gouveia said that she is sick but cannot afford to go to the doctor because her paycheck has more taken out of it now.

Vice Chair Rotkin thanked everyone for their comments and said the Board would do its best to reach agreements between the District and the unions and that no one is interested in having a strike.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Replacement pages for Items #5-16 and #7 were distributed at today's meeting.

SECTION I:
OPEN SESSION:

ADD TO ITEM #2 ORAL AND WRITTEN COMMUNICATION
(Insert additional written communication)

CONSENT AGENDA:

ADD TO ITEM #5-1 APPROVE REGULAR BOARD MEETING MINUTES OF JUNE 10
AND JUNE 24, 2005 AND SPECIAL MINUTES OF JUNE 17, 2005
(Insert the June 24, 2005 Minutes)

INSERT ITEM #5-3 ACCEPT AND FILE JUNE 2005 RIDERSHIP REPORT
**(Insert Report. Page 1 will be included in the August Board
Packet)**

5-1.11

- INSERT ITEM #5-6** ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR MAY 2005 AND APPROVAL OF BUDGET TRANSFERS
(Insert Staff Report)
- DELETE ITEM #5-7** ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR MAY 2005
(Will be included in the August Board Packet)
- REPLACE ITEM #5-12** CONSIDERATION OF RENEWAL OF PROPERTY INSURANCE COVERAGE FOR FY 05-06
(REPLACE Staff Report with REVISED Staff Report)
- INSERT ITEM #5-13** CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR 3-POSITION BICYCLE CARRIERS
(Insert Staff Report)
- INSERT ITEM #5-14** ACCEPT AND FILE CALL STOP AUDIT REPORT FOR THE PERIOD OF APRIL, MAY AND JUNE 2005
(Insert Staff Report)
- ADD ITEM #5-15** CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A LEASE AMENDMENT FOR THE PROPERTY LOCATED AT 370 ENGINAL STREET, SUITE 100
(Insert Staff Report)
- ADD ITEM #5-16** CONSIDERATION OF REVISED LANGUAGE FOR THE HEADWAYS PUBLICATION ALLOWING FOLDING BIKES TO BE CARRIED INSIDE OF FIXED ROUTE BUSES
(Insert Staff Report)
- ADD ITEM #5-17** CONSIDERATION OF STATUS OF BUS TIRES
(Insert Staff Report)
- REGULAR AGENDA:**
- INSERT ITEM #8** CONSIDERATION OF ADOPTING AN ANNUAL DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION RATE FOR FEDERALLY-FUNDED PROCUREMENTS IN FY 2006
(Insert Staff Report)
- ADD ITEM #9** CONSIDERATION OF ACTION TAKEN ON JULY 14, 2005 BY THE CALIFORNIA TRANSPORTATION COMMISSION REGARDING AB 3090 DESIGNATION FOR METROBASE FUNDING AND TCRP FUNDING FOR PACIFIC STATION
(Insert Staff Report)
- ADD ITEM #10** CONSIDERATION OF ISSUING A REQUEST FOR PROPOSALS FOR THE SERVICES OF A REAL ESTATE BROKERAGE FIRM TO PROMOTE AND MANAGE THE SALE OF THE PROPERTY OWNED BY METRO AT 25 SAKATA LANE, WATSONVILLE, CALIFORNIA
(Insert Staff Report)

5-1.12

CONSENT AGENDA

Vice Chair Rotkin took Items #5-13 and #5-16 for discussion of new information prior to approving the Consent Agenda.

5-13. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR 3-POSITION BICYCLE CARRIERS

Summary:

Les White reported that Staff is recommending awarding a contract to Midwest Bus Corporation for 3-position bike carriers with the initial purchase of 10 carriers to be installed on the Hwy 17 UCSC routes. The award would have an option for 90 additional carriers if successful.

Mr. White said that the reason this varies from a routine contract is that Sportworks has been the one predominant company which has made bike racks, but the contract is being proposed to be awarded to Midwest Bus Corporation, who has developed a design that is remarkably similar to the Sportworks model at a significantly lower bid. Sportworks has indicated to Staff this week that they have a patent pending on their design and it is their intention when they get a patent to take infringement action against Midwest. Staff is recommending that the Board award the contract to Midwest indicating in the notice of award that if there is any liability as a result of Sportworks achieving a successful patent designation, indemnification language in the contract with Midwest would negate the option to purchase an additional 90 racks from Midwest.

Discussion:

Ex Officio Director Scott stated UC is highly supportive of any way for the District to have additional capacity to bring bikes on campus.

Director Tavantzis commented that the 7% overhead fees the District is being charged by the County seems excessive in this case, and offered that City of Watsonville could be the co-applicant in the future to avoid these charges. Other Directors agreed that METRO should approach other jurisdictions to determine which one would offer the best rate.

5-16. CONSIDERATION OF REVISED LANGUAGE FOR THE HEADWAYS PUBLICATION ALLOWING FOLDING BIKES TO BE CARRIED INSIDE OF FIXED ROUTE BUSES

Summary:

Les White reported that Attachment "A-1", which was distributed earlier today, replaces Attachment "A". Mr. White explained that when he wrote the Staff Report, his recollection was that folding bikes were not going to be allowed in the wheelchair securement area, but that after reviewing the minutes and the action that the Board had taken, he found that was not the case. Attachment "A-1" addresses this by being silent on the issue, treating folding bikes like any other items while maintaining that people in wheelchairs have priority in the securement areas. MAC recommends using the language in Attachment "A-1" with Staff to monitor the situation and return to the Board for direction if needed.

5-1.13

Discussion:

Bob Yount reported that one of the members of MAC is on the local bike group and will get the word out about the priority of the securement areas.

Jon Bartholomew, UTU, asked for criteria for a folding bike to be eligible. Vice Chair Rotkin replied that the bike must fold in half and that there is a Bikes on Buses policy regarding full size bikes.

Regarding Item #5-13, Francisco Estrada, UTU, asked if the new bike racks would accommodate wider bikes because drivers are having to tell passengers that if their bike does not fit on the rack, it cannot go. Mark Dorfman said that the overly wide bikes would not fit.

Returning to Item #5-16, Director Spence stated that although the ADA does not require that the District enforce the priority seating of the wheelchair securement areas, she would prefer language stating that the securement areas be the last area of choice regarding storing the folding bikes.

Paul Marcelin-Sampson, MAC Chair, commented that he believes the wheelchair securement areas should be the last spaces on buses to be used for seating or storing items. Mr. Marcelin-Sampson said that Director Spence is correct and that both the bus operator and wheelchair passenger are victimized and set up for confrontation when the securement areas are used.

Vice Chair Rotkin remind everyone that the decision for the Board to make today is whether to treat folding bikes any differently than any other packages brought inside the buses.

- 5-1. APPROVE REGULAR BOARD MEETING MINUTES OF JUNE 10 AND JUNE 24, 2005 AND SPECIAL MINUTES OF JUNE 17, 2005
- 5-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JUNE 2005
- 5-3. ACCEPT AND FILE JUNE 2005 RIDERSHIP REPORT
- 5-4. CONSIDERATION OF TORT CLAIMS: None
- 5-5. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR JULY 21, 2005 AND DRAFT MINUTES OF MAY 18, 2005
- 5-6. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR MAY 2005 AND CONSIDERATION OF BUDGET TRANSFERS
- 5-7. DELETED: will be included in the August Board Packet (ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR MAY 2005)
- 5-8. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF APRIL 2005
- 5-9. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR THE MONTH OF MAY 2005
- 5-10. ACCEPT AND FILE METROBASE STATUS REPORT
- 5-11. DELETED: will be included in the August Board Packet (ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE JUNE 2005 MEETINGS)

5-1.14

- 5-12. CONSIDERATION OF RENEWAL OF LIABILITY AND PHYSICAL DAMAGE INSURANCE COVERAGE FOR FY 05-06
- 5-13. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR 3-POSITION BICYCLE CARRIERS
- 5-14. ACCEPT AND FILE CALL STOP AUDIT REPORT FOR THE PERIOD OF APRIL, MAY AND JUNE 2005
- 5-15. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A LEASE AMENDMENT FOR THE PROPERTY LOCATED AT 370 ENCINAL STREET, SUITE 100
- 5-16. CONSIDERATION OF REVISED LANGUAGE FOR THE HEADWAYS PUBLICATION ALLOWING FOLDING BIKES TO BE CARRIED INSIDE OF FIXED ROUTE BUSES
- 5-17. CONSIDERATION OF STATUS OF BUS TIRES

Director Harlan requested that the following correction be made to the Board Minutes of June 10, 2005 at the top of Page 5-1.5: "The letter suggested that Ecology Action contact the City of Santa Cruz and UC."

Regarding Item #5-15, Director Harlan asked if a longer lease was requested or needed for 370 Encinal Street. Les White responded that it is anticipated that the location will not be needed beyond two years.

Regarding Item # 5-14, Director Tavantzis commented that it seems that METRO is going the wrong direction with the Call Stops. Les White explained that definitions of a missed call have changed because in the past, if the enunciation system failed, the operator called the agreed upon stops manually, but the report would show that the stop where the system failed was missed. In actuality, in the event of a system failure, all of the stops that the talking bus system would have called, that are not required to be called and are not called by the operator manually, are also listed as failures or missed calls. Apparently, those were not counted in the old reporting system, but are now.

Vice Chair Rotkin asked that the reporting forms be changed to make this clear in writing in anticipation of these records becoming documents in a court case someday.

ACTION: MOTION: DIRECTOR BEAUTZ SECOND: DIRECTOR ROTKIN

Approve the Consent Agenda with the correction to the June 10, 2005 Minutes¹ and with Staff to bring back a report on the Wheelchair Securement Areas in Buses for further discussion next month

Director Spence commented that previous Headways had mentioned jogging and folding bikes, and that Paul Marcelin-Sampson had noticed grammatical errors. Director Spence also requested, as she had previously, that the word "handicapped" be changed to "people with disabilities." Les White replied that it was his hope that Harlan Glatt could work with Mr. Marcelin-Sampson on correcting the grammatical errors and that it was recognized that "handicapped" was missed under the Guaranteed Back Up Service section of the last Headways, but would be changed this time.

¹ This correction has been made to the file copy of the June 10, 2005 Minutes.

5-1.15

Motion passed unanimously with Directors Keogh and Reilly being absent.

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS: None

No Employee Anniversaries for the month of June 2005.

7. CONSIDERATION OF SERVICE REVISIONS FOR FALL 2005

Summary:

Ian McFadden reported only on the changes from what was presented to the Board on July 8th. Staff met with UCSC TAPS Staff on July 11th and agreed to add an 8:50 a.m. trip to the Route 20 to help with overloads on Western Drive instead of adding proposed trips to the Routes 15 and 16. Also, the 2:55 a.m. Friday and Saturday Night Owl trip will be eliminated and the request from Peter Scott to move the Route 40 3:30p.m. trip to 4:30 will be implemented as well.

DIRECTOR REILLY RETURNED

Les White reported that Staff had met with the Highway 17 partner agencies on July 19th to review the proposed modifications and that early morning weekend trips had been reinstated in each direction, as suggested by Paul Marcelin-Sampson, with Caltrans to pay the additional cost of approximately \$12,000.00 annually.

Discussion:

Paul Marcelin-Sampson and Peter Scott thanked Staff for implementing their suggestions.

Direction:

Director Reilly asked that Mr. Marcelin-Sampson's website "iridethebus.org" and the website address for Peter Scott's Highway 17 information, when it is developed, both be listed in the next Headways.

ACTION: MOTION: DIRECTOR BEAUTZ SECOND: DIRECTOR SKILLICORN

Approve the proposed service modifications for implementation in the Fall 2005 schedule change

Motion passed unanimously with Director Keogh being absent.

8. CONSIDERATION OF ADOPTING AN ANNUAL DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION RATE FOR FEDERALLY-FUNDED PROCUREMENTS IN FY 2006

5-1.16

ACTION: MOTION: DIRECTOR TAVANTZIS SECOND: DIRECTOR BEAUTZ

Adopt an annual DBE participation rate of 1.57% for FY 2006

Motion passed unanimously with Director Keogh being absent.

9. CONSIDERATION OF ACTION TAKEN ON JULY 14, 2005 BY THE CALIFORNIA TRANSPORTATION COMMISSION REGARDING AB 3090 DESIGNATION FOR METROBASE FUNDING AND TCRP FUNDING FOR PACIFIC STATION

Summary:

Les White reported that he and Chair Keogh had met with the CTC on July 14, 2005 and that the CTC had approved the AB 3090 designation for the \$6,363,000 in STIP funds programmed for the MetroBase project with a repayment year of 2008/2009. The CTC also encouraged METRO to have an allocation request ready now, as funds may be available much sooner. An allocation request for \$884,000 in TCRP funds for the METRO Center (Pacific Station) renovation project was also approved.

Mr. White said it is rare for AB 3090 designations to be approved and that the action of the CTC on July 14, 2005 eliminates the necessity of issuing long-term debt backed sales tax to replace STIP funds for the MetroBase project and provides the local match for the Congressional Earmarked funds to acquire the Greyhound property for the Pacific Station project.

ACTION: MOTION: DIRECTOR BEAUTZ SECOND: DIRECTOR REILLY

Approve Staff recommendation that the Board of Directors formally express appreciation to Assembly Member John Laird and his staff, the Members of the CTC, the CTC staff, the RTC, the RTC staff and Board Chair Michael Keogh for their support of these critical projects.

Motion passed unanimously with Director Keogh being absent.

10. CONSIDERATION OF ISSUING A REQUEST FOR PROPOSALS FOR THE SERVICES OF A REAL ESTATE BROKERAGE FIRM TO PROMOTE AND MANAGE THE SALE OF THE PROPERTY OWNED BY METRO AT 25 SAKATA LANE, WATSONVILLE, CALIFORNIA

Summary:

Les White reported that no bids were received on the property at 25 Sakata Lane in Watsonville, which was listed with an opening bid of \$4 million, and that Staff recommends issuing an RFP to obtain the services of a real estate brokerage firm to promote and manage the sale of the property.

5-1.17

ACTION: MOTION: DIRECTOR BEAUTZ SECOND: DIRECTOR SKILLICORN

Authorize the General Manager to issue a Request for Proposals (RFP) to obtain the services of a real estate brokerage firm to promote and manage the sale of the property owned by METRO located at 25 Sakata Lane, Watsonville, California.

Motion passed unanimously with Director Keogh being absent.

11. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel

Margaret Gallagher reported that the Board would be discussing SEIU and UTU Labor Negotiations with their Labor Negotiator.

12. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

Bonnie Morr gave the Board a written statement from a bus operator for their review in Closed Session and said she was happy to see the budget is coming in with over \$1 million over the last budget and that sales tax is moving up, which she hopes helps the Board see a light down the path in order to get the contracts settled appropriately.

Paul Marcelin-Sampson urged the Board not to take an action that requires service cuts or layoffs, but rather provide a small, moderate pay increase for everybody tied to the CPI. Mr. Marcelin-Sampson cited the action taken at the April 19, 2002 when the Board approved raises, service cuts and layoffs at the same meeting.

Will Regan, VMU, asked the Board to also consider the costs in this area, what other transit districts are providing their employees, and that what the workers are asking for is not unreasonable.

SECTION II: CLOSED SESSION

Vice Chair Rotkin adjourned to Closed Session at 10:27 a.m. and did not reconvene to Open Session due to loss of a quorum in Closed Session.

Respectfully submitted,



CINDI THOMAS
Administrative Services Coordinator

5-1.18

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 07/01/05 THRU 07/31/05

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	TRANS. TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
15498M07/05/05		302,677.61	502	CA PUBLIC EMPLOYEES' JUL MEDICAL INS		5342	JUL MEDICAL INS	302,677.61	MANUAL
15499	07/08/05	10,000.00	001026	DRIVER ALLIANT INSURANCE		5218	EXCESS WC BR FEE	10,000.00	
15500	07/08/05	3,949.03	001036	STANDARD INSURANCE COMPANY		5219	JULY LIFE/AD&D INS	3,949.03	
15501	07/08/05	11,306.32	001043	VISION SERVICE PLAN		5220	JULY VISION INS	11,306.32	
15502	07/08/05	293.16	001063	NEW FLYER INDUSTRIES LIMITED		5221	REV VEH PARTS 293	293.16	
15503	07/08/05	7,514.51	001203	GREYHOUND LINES, INC.		5222	JUL05-JUN06 RENT	7,514.51	
15504	07/08/05	61,656.84	001316	DEVCO OIL		5223	JUNE 16-30 FUEL	61,656.84	
15505	07/08/05	1,016.20	001379	SAFETY-KLEEN SYSTEMS, INC.		5224	HAZ WASTE DISPOSAL	1,016.20	
15506	07/08/05	29,157.23	001648	STEVE'S UNION SERVICE		5225	MAR FUEL PT	6,270.36	
						5226	APRIL FUEL PT	11,135.55	
						5227	MAY FUEL PT	11,751.32	
15507	07/08/05	66.91	001936	MCI		5228	JUNE LONG DIST/PT	52.23	
						5229	JUNE LONG DIST/PT	14.68	
15508	07/08/05	1,962.06	001A	SBC/MCI		5254	JUNE PHONES	1,705.54	
						5338	JUNE PHONES/PT	256.52	
15509	07/08/05	183.20	002063	COSTCO		5230	LOCAL MEETING EXP	52.76	
						5231	PHOTO PROCESS/OPS	9.16	
						5232	COFFEE CLUB SUPPLIES	116.37	
						5233	PHOTO PROCESS/LGL	4.91	
15510	07/08/05	200.00	002117	IULIANO, NICK	7	5234	115 DUBOIS	200.00	
15511	07/08/05	3,789.00	002143	TOXSCAN INC.		5235	STORM WATER ANALYSIS	3,789.00	
15512	07/08/05	519.30	002189	BUS & EQUIPMENT		5236	REV VEH PARTS 291	519.30	
15513	07/08/05	1,053.64	002207	T.Y. CUSTOM DESIGN	0	5237	CUSTOM MADE PATCHES	1,053.64	
15514	07/08/05	2,000.00	002267	SHAW & YODER, INC.		5238	MAY LEGISLATIVE SVCS	2,000.00	
15515	07/08/05	2,887.00	002287	CALIFORNIA SERVICE EMPLOYEES		5239	JULY MEDICAL	2,887.00	
15516	07/08/05	167.29	002459	SCOTTS VALLEY WATER DISTRICT		5240	4/11-6/7 KINGS VLG	138.79	
						5241	4/11-6/7 KINGS VLG	28.50	
15517	07/08/05	36,530.55	002569	COMERICA BANK		5242	WORK COMP FUND	36,530.55	
15518	07/08/05	600.00	002624	DIGITAL RECORDERS		5243	REV VEH PARRTS	600.00	
15519	07/08/05	326.50	002707	PITNEY BOWES CREDIT CORP		5244	6/30-9/30 RENTAL	326.50	
15520	07/08/05	7,806.84	002713	SANTA CRUZ AUTO TECH, INC.		5245	OUT RPR REV VEH/PT	2,220.17	
						5246	OUT RPR REV VEH/PT	4,304.05	
						5247	OUT RPR REV VEH/PT	1,282.62	
15521	07/08/05	2,288.00	002805	TELEPATH CORPORATION		5248	JUNE RADIO	2,288.00	
15522	07/08/05	245.60	002809	PACIFIC PROPANE		5249	GAS/EQUIP RENTAL	245.60	
15523	07/08/05	914.33	002814	CREATIVE BUS SALES, INC.		5250	OUT RPR REV VEH	914.33	
15524	07/08/05	10,834.68	002817	WATSONVILLE BLUEPRINT		5251	MB PLANS/ADM	8,358.16	
						5252	MB PLANS/HARRIS ASSO	1,021.61	
						5253	MB PLANS/RNL DESIGN	1,454.91	
15525	07/08/05	8,965.58	009	PACIFIC GAS & ELECTRIC		5255	6/1-6/29 GOLF CLUB	1,759.47	
						5256	6/1-6/29 1200 RVR	1,685.35	
						5257	6/1-6/29 1200 RVR	169.14	
						5258	6/2-6/29 111 DUB	802.71	
						5259	6/2-6/29 111 DUB	331.73	
						5260	6/1-6/29 VERNON	2,532.53	
						5261	6/1-6/29 GOLF CLUB	223.54	
						5262	5/29-6/28 RODRIGUEZ	25.24	
						5263	5/29-6/28 RODRIGUEZ	1,317.18	
						5264	6/2-6/29 370 ENC	97.74	

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					5265	5/26-6/24 SAKATA	10.30	
					5266	5/26-6/24 SAKATA	10.65	
15526	07/08/05	156.14	061A REGISTER PAJARONIAN		5267	CLASSIFIED AD/FLEET	156.14	
15527	07/08/05	6,914.45	079 SANTA CRUZ MUNICIPAL UTILITIES		5268	5/26-6/24 370 ENC	75.78	
					5269	5/26-6/24 GOLF CLUB	866.10	
					5270	5/26-6/24 370 ENC	872.90	
					5271	5/26-6/24 1200 RVR	1,965.00	
					5272	5/26-6/24 111 DUB	690.30	
					5339	5/27-6/28 PACIFIC	111.64	
					5340	5/27-6/28	2,332.73	
15528	07/08/05	4,448.93	085 DIXON & SON TIRE, INC.		5273	MAY TIRE/PT	276.71	
					5274	JUNE TIRES/PT	4,172.22	
15529	07/08/05	54.43	113 SCMTD PETTY CASH - FLEET		5275	PETTY CASH/FLEET	54.43	
15530	07/08/05	28.81	115 SNAP-ON INDUSTRIAL		5276	SMALL TOOLS/FLEET	28.81	
15531	07/08/05	1,510.36	117 GILLIG CORPORATION		5277	REV VEH PARTS	1,495.04	
					5278	REV VEH PARTS	15.32	
15532	07/08/05	194.66	122 SCMTD PETTY CASH - OPS		5279	PETTY CASH/OPS	194.66	
15533	07/08/05	55.43	123 BAY PHOTO LAB		5280	PHOTO PROCESS/PT	55.43	
15534	07/08/05	1,702.69	135 SANTA CRUZ AUTO PARTS, INC.		5281	REV VEH PARTS	348.39	
					5282	REV VEH PARTS	1,354.30	
15535	07/08/05	8,348.97	156 PRINT GALLERY, THE		5283	PRINT ROUTE STICKERS	8,348.97	
15536	07/08/05	705.60	180 MANPOWER		5284	TEMP/ADM W/E 5/1	705.60	
15537	07/08/05	991.83	225 MISSION PRINTERS	7	5285	PRINT BUS PASSES	991.83	
15538	07/08/05	57.08	372 FEDERAL EXPRESS		5286	JUNE MAILINGS/ADM	57.08	
15539	07/08/05	14.94	405 JOHN'S ELECTRIC MOTOR SVC	7	5287	REPAIRS/MAINTENANCE	14.94	
15540	07/08/05	2,208.75	432 EXPRESS PERSONNEL SERVICES		5288	TEMP/FIN/ W/E 6/5	651.00	
					5289	TEMP W/E 6/5 FLT	744.00	
					5290	TEMP/FIN W/E 6/12	813.75	
15541	07/08/05	53.61	434B VERIZON CALIFORNIA		5291	MT BIEWLASKI	53.61	
15542	07/08/05	81.02	436 WEST PAYMENT CENTER		5292	MAY ACCESS CHGS	81.02	
15543	07/08/05	401.59	461 VULTRON INC.		5293	REV VEH PARTS	401.59	
15544	07/08/05	880.00	550 EARTHWORKS	7	5294	EQUIP RENTAL 115 DUB	880.00	
15545	07/08/05	24.41	566 ARROWHEAD MTN SPRING WATER		5295	MAY WATER	24.41	
15546	07/08/05	534.40	629 HUGHES & ASSOCIATES		5296	INVESTIGATIVE SVCS	534.40	
15547	07/08/05	70.00	682 WEISS, AMY L.	7	5297	PROF SVCS	70.00	
15548	07/08/05	25.00	688 SALDANA, ERNESTINA	7	5298	PARACRUZ HEARING	25.00	
15549	07/08/05	1,004.80	733 CLAREMONT BEHAVIORAL SERVICES		5299	JULY EAP PREMIUM	1,004.80	
15550	07/08/05	25.00	744 WRIGHT, LESLEY	7	5300	PARACRUZ HEARING	25.00	
15551	07/08/05	1,044.86	766 KRAFT'S BODY SHOP		5301	OUT RPR OTH VEH	1,044.86	
15552	07/08/05	158.09	768 SCMTD CHANGE FUND/METRO CENTER		5303	CHANGE FUND/METRO	158.09	
15553	07/08/05	418.51	788 SCMTD PETTY CASH - FINANCE		5302	PETTY CASH/FINANCE	418.51	
15554	07/08/05	2,480.00	804 ORTHOPAEDIC HOSPITAL	7	5304	MAY PROF SVCS	2,480.00	
15555	07/08/05	3,518.84	852 LAW OFFICES OF MARIE F. SANG	7	5305	WORKERS COMP CLAIMS	2,421.80	
					5306	WORKER COMP CLAIM	1,097.04	
15556	07/08/05	1,822.30	864 TAMC		5307	VD CF FEES 1/04-5/05	1,822.30	
15557	07/08/05	41,039.16	875 PACIFICARE DENTAL		5308	JULY DENTAL	41,039.16	
15558	07/08/05	3,264.00	878 KELLY SERVICES, INC.		5309	TEMP/LGL W/E 5/29	960.00	
					5310	TEMP/LGL W/E 6/5	768.00	
					5311	TEMP/ADM W/E 6/12	768.00	
					5312	TEMP/ADM W/E 6/19	768.00	

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15559	07/08/05	1,611.10	909	CLASSIC GRAPHICS		5313	OUT RPR REV VEH	1,002.86	
						5314	OUT RPR REV VEH	608.24	
15560	07/08/05	857.15	915	WORKIN.COM, INC.		5315	TEMP W/E 6/12 FLT	423.15	
						5316	TEMP W/E 6/19 FLT	434.00	
15561	07/08/05	15,220.07	941	FORTIS BENEFITS INSURANCE CO.		5317	JULY LTD INSURANCE	15,220.07	
15562	07/08/05	8,007.89	977	SANTA CRUZ TRANSPORTATION, LLC		5318	MAY 05 PT SVCS	8,007.89	
15563	07/08/05	50.00	B003	BEAUTZ, JAN	7	5326	JUNE BOARD MTG	50.00	
15564	07/08/05	50.00	B006	HINKLE, MICHELLE	7	5328	JUNE BOARD MTG	50.00	
15565	07/08/05	100.00	B007	KEOGH, MICHAEL	7	5329	JUNE BOARD MTG	100.00	
15566	07/08/05	100.00	B011	REILLY, EMILY	7	5331	JUNE BOARD MTG	100.00	
15567	07/08/05	100.00	B012	SPENCE, PAT	7	5334	JUNE BOARD MTG	100.00	
15568	07/08/05	100.00	B014	CITY OF WATSONVILLE		5336	JUNE BOARD MTG	100.00	
15569	07/08/05	100.00	B015	ROTKIN, MIKE	7	5332	JUNE BOARD MTG	100.00	
15570	07/08/05	100.00	B016	SKILLICORN, DALE	7	5333	JUNE BOARD MTG	100.00	
15571	07/08/05	100.00	B017	STONE, MARK	7	5335	JUNE BOARD MTG	100.00	
15572	07/08/05	100.00	B018	BUSTICHI, DENE	7	5327	JUNE BOARD MTG	100.00	
15573	07/08/05	100.00	B019	HARLAN, STEPHANIE	7	5330	JUNE BOARD MTG	100.00	
15574	07/08/05	45.00	E146	TERESI, JAMES		5319	DMV/VTT FEES	45.00	
15575	07/08/05	65.00	E343	LANAGAN, CHRISTOPHER S.		5320	DMV/VTT FEES	65.00	
15576	07/08/05	65.00	E349	OSORIO, ERLYN E.		5321	DMV/VTT FEES	65.00	
15577	07/08/05	55.00	E397	GALLAGHER, MARGARET		5322	PROCESS SERVER	55.00	
15578	07/08/05	65.00	E401	MARIO TORRES		5337	DMV/VTT FEES	65.00	
15579	07/08/05	45.00	E465	MILLER, MARY		5323	DMV/VTT FEES	45.00	
15580	07/08/05	29.72	E501	BAEHR, BRYANT		5324	COBRA VISION COVERAG	29.72	
15581	07/15/05	325.00	001016	ALLARD'S SEPTIC SERVICE, INC.		5343	HAZ WASTE DISPOSAL	325.00	
15582	07/15/05	39.69	001020	EMED COMPANY		5344	SAFETY SUPPLIES	39.69	
15583	07/15/05	711.03	001315	WASTE MANAGEMENT		5345	JUNE MT HERMON/KINGS	43.82	
						5346	JUNE KINGS VILLAGE	146.81	
						5347	JUNE RESEARCH PARK	142.37	
						5348	JUL-SEPT LOMOND/HY	37.98	
						5349	JUL-SEP BIG BASIN/HY	37.98	
						5350	JUL-SEP AIRPORT/FREE	302.07	
15584	07/15/05	10,074.26	001648	STEVE'S UNION SERVICE		5351	JUNE FUEL PT	10,074.26	
15585	07/15/05	7,479.70	001799	DILLINGHAM TICKET CO.		5352	PRINT DAY PASSES	3,710.51	
						5353	PRINT DAY PASSES	3,769.19	
15586	07/15/05	1,060.07	001A	SBC/MCI		5363	JUNE PHONES/IT	92.66	
						5364	JUNE PHONES/IT	178.00	
						5365	JUNE PHONES/IT	178.00	
						5366	JUNE PHONES/IT	611.41	
15587	07/15/05	25.23	002063	COSTCO		5354	PHOTO PROCESS/OPS	13.07	
						5355	LOCAL MEETING EXP	12.16	
15588	07/15/05	135.00	002295	FIRST ALARM		5356	MAY DISPATCH SVC/PT	135.00	
15589	07/15/05	4,111.92	002346	CHANNEY, CAROLYN & ASSOC., INC.		5357	JULY LEGISLATIVE SVC	3,750.00	
						5358	JAN-JUNE 05 EXPENSES	361.92	
15590	07/15/05	375.00	002415	SOLARI RANCH	7	5359	MOF WEED ABATEMENT	375.00	
15591	07/15/05	13,222.50	002807	WILLIAM AVERY & ASSOCIATES		5360	JUNE 05 PROF SVCS	13,222.50	
15592	07/15/05	2,386.04	002811	BERENDSEN FLUID POWER		5361	REV VEH PARTS	2,386.04	
15593	07/15/05	250.27	004	NORTH BAY FORD LINC-MERCURY		5362	REV VEH PARTS	250.27	
15594	07/15/05	1,760.30	009	PACIFIC GAS & ELECTRIC		5367	6/7-7/5 PACIFIC	629.79	
						5368	6/7-7/5 PACIFIC	956.78	

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						5369	6/7-7/5 PACIFIC	173.73	
15595	07/15/05	396.77	020	ADT SECURITY SERVICES INC.		5405	JULY ALARMS	396.77	
15596	07/15/05	797.89	039	KINKO'S INC.		5370	JUNE PRINTING	791.74	
						5371	JUNE PRINTING/LGL	6.15	
15597	07/15/05	1,433.96	043	PALACE ART & OFFICE SUPPLY		5412	OFFICE SUPPLIES	1,025.51	
						5413	OFFICE SUPPLIES	294.81	
						5414	OFFICE SUPPLIES	113.64	
15598	07/15/05	67.58	074	KENVILLE LOCKSMITHS	7	5372	JUNE LOCKS/KEYS	67.58	
15599	07/15/05	24,883.77	085	DIXON & SON TIRE, INC.		5373	OUT RPR REV VEH	163.30	
						5374	JUNE TIRES/TUBES FLT	24,720.47	
15600	07/15/05	100.83	107	SAN LORENZO LUMBER		5375	REPAIRS/MAINTENANCE	46.34	
						5376	CLEANING SUPPLIES	54.49	
15601	07/15/05	135.33	147	ZEE MEDICAL SERVICE CO.		5377	SAFETY SUPPLIES	135.33	
15602	07/15/05	347.35	166	HOSE SHOP, THE		5378	REV VEH PARTS/SUPPLY	347.35	
15603	07/15/05	351.98	186	WILSON, GEORGE H., INC.		5379	REPAIRS/MAINTENANCE	351.98	
15604	07/15/05	132.62	192	ALWAYS UNDER PRESSURE		5380	REPAIRS/MAINTENANCE	132.62	
15605	07/15/05	100.00	307	SANTA CRUZ CHAMBER OF COMMERCE		5381	DUES 8/05-8/06	100.00	
15606	07/15/05	153.00	367	COMMUNITY TELEVISION OF		5382	TV COVERAGE 6/24 MTG	153.00	
15607	07/15/05	1,458.52	378	STEWART & STEVENSON		5383	REV VEH PARTS	1,458.52	
15608	07/15/05	92.50	395	APPLIED GRAPHICS, INC.		5384	BUSINESS CARDS/OPS	92.50	
15609	07/15/05	4.11	418	COUNTY OF SANTA CRUZ		5385	APRIL CNG	4.11	
15610	07/15/05	134.16	422	IMAGE SALES INC.		5415	PHOTO SUPPLIES/HRD	134.16	
15611	07/15/05	3,231.76	432	EXPRESS PERSONNEL SERVICES		5386	TEMP/FIN W/E 6/19	778.88	
						5387	TEMP/FIN W/E 6/29	744.00	
						5388	TEMP W/E 6/12 FLT	930.00	
						5389	TEMP W/E 6/19 FLT	778.88	
15612	07/15/05	230.98	461	VULTRON INC.		5390	REV VEH PARTS	230.98	
15613	07/15/05	750.00	475	TRAPEZE SOFTWARE GROUP, INC.		5404	7/1-9/30 FLEET MATE	750.00	
15614	07/15/05	1,818.60	480	DIESEL MARINE ELECTRIC, INC.		5391	REV VEH PARTS	1,818.60	
15615	07/15/05	180.00	481	PIED PIPER EXTERMINATORS, INC.		5392	JUNE PEST CONTROL	180.00	
15616	07/15/05	30,176.00	497A	AMERICAN PUBLIC TRANSPORTATION		5416	7/05-6/06 MEMBERSHIP	17,676.00	
						5417	7/05-6/06 PT2 DUES	12,500.00	
15617	07/15/05	2,207.75	504	CUMMINS WEST, INC.	7	5393	REV VEH PARTS	2,207.75	
15618	07/15/05	32,000.00	550	EARTHWORKS		5394	IMP TO 115 DUB	32,000.00	
15619	07/15/05	1,117.55	575	JAQUA OF CALIFORNIA		5395	REPAIRS/MAINTENANCE	1,117.55	
15620	07/15/05	3,450.00	728	TRITON CONSTRUCTION		5396	TEST FOR UST SYSTEM	3,450.00	
15621	07/15/05	1,201.95	851	I.M.P.A.C. GOVERNMENT SERVICES		5397	4055019201230622	1,201.95	
15622	07/15/05	880.70	876	ATCHISON, BARISONE, CONDOTTI &		5418	PROF SV THRU 5/31 MB	880.70	
15623	07/15/05	768.00	878	KELLY SERVICES, INC.		5398	TEMP/ADM W/E 6/26	768.00	
15624	07/15/05	31,782.70	904	RNL DESIGN		5399	PROF SVCS THRU 5/31	31,782.70	
15625	07/15/05	1,088.30	909	CLASSIC GRAPHICS		5400	OUT RPR REV VEH	1,088.30	
15626	07/15/05	434.00	915	WORKIN.COM, INC.		5401	TEMP W/E 6/26 FLT	434.00	
15627	07/15/05	897.00	943	CLEAN BUILDING MAINTENANCE		5402	APR JANITORIAL SVCS	897.00	
15628	07/15/05	58.02	973	SANTA CRUZ DODGE		5403	REV VEH PARTS	58.02	
15629	07/15/05	10.00	E092	YEO, BILL		5406	DMV/VTT FEES	10.00	
15630	07/15/05	45.00	E170	TAYLOR, THOMAS		5407	DMV/VTT FEES	45.00	
15631	07/15/05	89.63	E185	DANIEL, REBECCA		5419	TAPE DUPLICATION	89.63	
15632	07/15/05	10.00	E215	URIZARRI, MIGUEL		5408	DMV/VTT FEES	10.00	
15633	07/15/05	45.00	E271	BAUER, FRANK		5409	DMV/VTT FEES	45.00	
15634	07/15/05	45.00	E490	MOORE, CAROL		5410	DMV/VTT FEES	45.00	

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15635	07/15/05	306.26	R230	IBARRA, MAGDALENA		5411	SETTLEMENT CLAIM	306.26	
15636	07/22/05	484.78	001	SBC		5421	JULY REPEATER/OPS	86.93	
						5422	JULY REPEATERS/OPS	397.85	
15637	07/22/05	325.00	001016	ALLARD'S SEPTIC SERVICE, INC.		5423	HAZ WASTE DISPOSAL	325.00	
15638	07/22/05	567.01	001052	MID VALLEY SUPPLY		5424	CLEANING SUPPLY/FLT	472.88	
						5425	CLEANING SUPPLIES	94.13	
15639	07/22/05	2,812.60	001063	NEW FLYER INDUSTRIES LIMITED		5426	REV VEH PARTS 233	233.24	
						5427	REV VEH PARTS 486	485.60	
						5428	REV VEH PARTS 173	172.56	
						5429	REV VEH PARTS 537	536.88	
						5430	REV VEH PARTS 327	327.36	
						5431	REV VEH PARTS 142	141.90	
						5432	REV VEH PARTS 915	915.06	
15640	07/22/05	103.39	001072	BETSON WEST		5458	REPAIRS/MAINTENANCE	103.39	
15641	07/22/05	10,930.72	001075	SOQUEL III ASSOCIATES	7	9000372	RESEARCH PARK RENT	10,930.72	
15642	07/22/05	7,590.00	001076	BROUGHTON LAND, LLC		9000373	110 VERNON ST RENT	7,590.00	
15643	07/22/05	294.00	001093	KROLL LABORATORY SPECIALISTS		5433	JUNE DRUG TESTING	294.00	
15644	07/22/05	1,407.05	001119	MACERICH PARTNERSHIP LP	7	9000374	CAPITOLA MALL RENT	1,407.05	
15645	07/22/05	157.80	001203	GREYHOUND LINES, INC.		5434	RENT ADJ 7/05-6/06	157.80	
15646	07/22/05	2,408.97	001263	ABBOTT STREET RADIATOR, INC.		5435	REPAIR RADIATOR	996.72	
						5436	REPAIR RADIATOR	996.72	
						5437	REPAIR RADIATOR	415.53	
15647	07/22/05	53,944.26	001316	DEVCO OIL		5438	JULY 1-14 FUEL	53,944.26	
15648	07/22/05	22,020.79	001346	CITY OF SANTA CRUZ		5439	PK DEF FEE/BUS IMPR	1,211.10	
						5440	JAN-JUNE OFFICER/MET	20,809.69	
15649	07/22/05	5,523.70	001365	BORTNICK, ROBERT S. & ASSOC.	7	5441	CALL STOP SURVEY	5,000.00	
						5442	INVESTIGATIVE SVCS	523.70	
15650	07/22/05	156.72	001711	MOHAWK MFG. & SUPPLY CO.		5443	REV VEH PARTS	156.72	
15651	07/22/05	35.41	001733	STOODLEY'S SMALL ENGINE SERVIC	7	5444	REPAIRS/MAINTENANCE	35.41	
15652	07/22/05	56.25	001856	BAY COMMUNICATIONS	7	5445	OUT REPAIR PHONES	56.25	
15653	07/22/05	371.12	002012	CARTER, H.V. CO. INC.		5446	REPAIRS/MAINTENANCE	371.12	
15654	07/22/05	16.86	002063	COSTCO		5447	PHOTO PROCESS/OPS	16.86	
15655	07/22/05	25,899.59	002116	HINSHAW, EDWARD & BARBARA	7	9000375	370 ENCINAL RENT	25,899.59	
15656	07/22/05	13,888.00	002117	IULIANO, NICK	7	9000376	111 DUBOIS RENT	10,888.00	
						9000377	115 DUBOIS RENT	3,000.00	
15657	07/22/05	27,635.72	002295	FIRST ALARM		5448	JUNE SECURITY	27,635.72	
15658	07/22/05	235.00	002448	CLEAR VIEW, LLC	0	5449	WTC WINDOW CLEANING	235.00	
15659	07/22/05	5,452.62	002495	CURIALE DELLAVERSON HIRSCHFELD	7	5450	LEGAL SVCS	5,452.62	
15660	07/22/05	3,159.32	002504	TIFCO INDUSTRIES		5451	PARTS & SUPPLIES/FLT	3,159.32	
15661	07/22/05	4,649.80	002512	SANTA CRUZ TRANSPORTATION, INC		5452	JUNE 05 PT SVCS	4,649.80	
15662	07/22/05	834.68	002713	SANTA CRUZ AUTO TECH, INC.		5453	OUT RPR REV VEH/PT	834.68	
15663	07/22/05	2,454.00	002812	STRONGHOLD SECURITY INC.		5455	FORTINET SUPPORT PLN	2,454.00	
15664	07/22/05	89.94	002814	CREATIVE BUS SALES, INC.		5454	OUT RPR REV VEH	89.94	
15665	07/22/05	2,183.95	002821	LAW OFFICES OF CHAS E. LOGAN		5456	LEGAL SVCS	2,183.95	
15666	07/22/05	30.16	002822	PACER SERVICE CENTER		5457	PROF SVCS	30.16	
15667	07/22/05	121.92	007	UNITED PARCEL SERVICE		5459	JUNE FREIGHT	121.92	
15668	07/22/05	12,879.24	009	PACIFIC GAS & ELECTRIC		5460	6/15-7/14 PAUL SWT	83.06	
						5461	6/11-7/11 KINGS VLG	13.62	
						5462	6/11-7/11 KINGS VLG	512.26	
						5463	6/1-6/29 CNG/E RVR	2,103.55	

5-2.5

SANTA CRUZ METROPOLITAN DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 07/01/05 THRU 07/31/05

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TRANS. TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
15669	07/22/05	5,849.43	018	SALINAS VALLEY FORD SALES	5464	5/31-6/30 CNG/G RVR		10,166.75	
					5465	REV VEH PARTS		4,626.75	
					5466	REV VEH PARTS		1,222.68	
15670	07/22/05	33.99	040	LENZ ARTS, INC.	5467	OFFICE SUPPLIES FAC		33.99	
15671	07/22/05	2,837.64	041	MISSION UNIFORM	5468	JUNE UNIF/LAUNDRY PT		78.60	
					5469	JULY UNIF/LAUN PT		39.30	
					5470	JUNE UNIFORM/LAUN FL		2,046.76	
					5471	JUN UNIF/LAUN FAC		672.98	
15672	07/22/05	8.68	042	ORCHARD SUPPLY HARDWARE	5472	REPAIRS/MAINTENANCE		8.68	
15673	07/22/05	16.61	045	ROYAL WHOLESALE ELECTRIC	5473	REPAIRS/MAINTENANCE		16.61	
15674	07/22/05	1,903.09	080A	STATE BOARD OF EQUALIZATION	5474	APR-JUNE 05 FUEL TAX		1,903.09	
15675	07/22/05	95.20	130	CITY OF WATSONVILLE UTILITIES	5475	6/1-7/1 RODRIGUEZ		9.50	
					5476	6/1-7/1 SAKATA		13.45	
					5477	6/1-7/1 SAKATA		72.25	
15676	07/22/05	1,254.89	135	SANTA CRUZ AUTO PARTS, INC.	5478	REV VEH PARTS/SUPPLY		1,254.89	
15677	07/22/05	287.94	149	SANTA CRUZ SENTINEL	5479	JUNE ADVERTISING		150.69	
					5480	JUNE ADS/FLT		137.25	
15678	07/22/05	640.47	161	OCEAN CHEVROLET	5481	REV VEH PARTS/PT		544.14	
					5482	REV VEH PARTS/PT		96.33	
15679	07/22/05	227.48	166	HOSE SHOP, THE	5483	REPAIRS/MAINTENANCE		227.48	
15680	07/22/05	1,863.74	170	TOWNSEND'S AUTO PARTS	5484	REV VEH PARTS/SUPPLY		1,863.74	
15681	07/22/05	32,815.00	174	SAYLOR & HILL COMPANY	5485	05/06 PROPERTY INS		32,815.00	
15682	07/22/05	88.71	210	HOLIDAY SMOG	5486	OUT RPR REV VEH		88.71	
15683	07/22/05	779.40	215A	IKON FINANCIAL SERVICES	5487	7/25-10/25 COPIER/OP		779.40	
15684	07/22/05	330.00	249	DOC'S TOW & STORAGE, INC.	5488	OUT RPR REV VEH		330.00	
15685	07/22/05	143.48	282	GRAINGER	5489	SHIPPING CHARGES		46.75	
					5490	REPAIRS/MAINTENANCE		96.73	
15686	07/22/05	445.48	294	ANDY'S AUTO SUPPLY	5491	REV VEH PARTS/SUPPLY		339.16	
					5492	REV VEH PARTS/PT		106.32	
15687	07/22/05	918.69	395	APPLIED GRAPHICS, INC.	5493	BUSINESS CARDS/LGL		93.50	
					5494	PRINTING/OPS		825.19	
15688	07/22/05	16.02	418	COUNTY OF SANTA CRUZ	5495	MAY CNG		5.04	
					5496	JUNE CNG		10.98	
15689	07/22/05	703.31	432	EXPRESS PERSONNEL SERVICES	5497	TEMP/FIN W/E 7/3		703.31	
15690	07/22/05	164.26	434	VERIZON WIRELESS-PAGERS	5498	JULY PAGERS/FLT		31.80	
					5499	JULY PAGERS		132.46	
15691	07/22/05	221.76	436	WEST PAYMENT CENTER	5500	JUNE ACCESS CHGS		81.02	
					5501	CIVIL PRO GUIDE		140.74	
15692	07/22/05	1,505.00	478	BEE CLENE	5502	CUSTODIAL SVCS/CARPE		1,505.00	
15693	07/22/05	141.00	481	PIED PIPER EXTERMINATORS, INC.	5503	JUNE PEST CONTROL		141.00	
15694	07/22/05	27.00	510A	HASLER, INC.	5504	8/1-8/31 RENTAL/PT		27.00	
15695	07/22/05	473,189.00	588	CALTIP	5505	05/06 LIABILITY INS		399,213.00	
					5506	05/06 PHYS DAMAGE		73,976.00	
15696	07/22/05	15,197.00	616	BROWN ARMSTRONG	5507	AUDIT SERVICES		15,197.00	
15697	07/22/05	38.00	632	GOVERNMENT FINANCE OFFICERS	5508	OPEB		38.00	
15698	07/22/05	3,726.00	878	KELLY SERVICES, INC.	5509	TEMP/LGL W/E 6/12		960.00	
					5510	TEMP/LGL W/E 6/19		852.00	
					5511	TEMP/LGL W/E 6/26		960.00	
					5512	TEMP/LGL W/E 7/3		954.00	
15699	07/22/05	5.25	880	SEISINT, INC.	5513	PROF/TECH SVCS LGL		5.25	

5-2.6

SANTA CRUZ METROPOLITAN . JSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 07/01/05 THRU 07/31/05

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TRANS. TYPE NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
15700	07/22/05	248.00	915	WORKIN.COM, INC.	5514	TEMP/LGL W/E 6/26	248.00	
15701	07/22/05	505.00	916	DOCTORS ON DUTY	5515	MAY/JUN DRUG TESTING	505.00	
15702	07/22/05	2,850.00	943	CLEAN BUILDING MAINTENANCE	5516	MAR JANITORIAL SVCS	897.00	
					5517	MAY JANITORIAL SVCS	897.00	
					5518	JUN JANITORIAL SVCS	1,056.00	
15703	07/22/05	76.49	E002	STICKEL, TOM	5520	FAC MGMT TRAINING	76.49	
15704	07/22/05	45.00	E206	NABOR, GLENN	5521	DMV/VTT FEES	45.00	
15705	07/22/05	65.00	E331	LEE, VIRGINIA	5522	DMV/VTT FEES	65.00	
15706	07/22/05	80.44	E495	WHITE, LES	5519	CTC MEETING	80.44	
15707	07/22/05	229.97	M003	WYANT, JUDI	9000378	RETIREE STIPEND	229.97	
15708	07/22/05	254.52	M005	ROSS, EMERY	9000379	RETIREE STIPEND	254.52	
15709	07/22/05	459.94	M006	VAN DER ZANDE, ED	9000380	RETIREE STIPEND	459.94	
15710	07/22/05	750.34	M007	BLAIR-ALWARD, GREGORY	9000381	RETIREE STIPEND	750.34	
15711	07/22/05	1,075.65	M009	FREEMAN, MARY	9000382	RETIREE STIPEND	1,075.65	
15712	07/22/05	364.49	M010	SHORT, SLOAN	9000383	RETIREE STIPEND	364.49	
15713	07/22/05	184.57	M016	HICKLIN, DONALD KENT	9000384	RETIREE STIPEND	184.57	
15714	07/22/05	413.09	M022	CAPELLA, KATHLEEN	9000385	RETIREE STIPEND	413.09	
15715	07/22/05	179.92	M024	DOBBS, GLENN	9000386	RETIREE STIPEND	179.92	
15716	07/22/05	75.17	M056	CRUISE, RICHARD	9000387	RETIREE STIPEND	75.17	
15717	07/22/05	19.93	M057	PARHAM, WALLACE	9000388	RETIREE STIPEND	19.93	
15718	07/22/05	19.93	M058	POTEETE, BEVERLY	9000389	RETIREE STIPEND	19.93	
TOTAL		1,567,677.89		COAST COMMERCIAL BANK		TOTAL CHECKS	221	1,567,677.89

5-2.7

**Santa Cruz METRO
June 2005 Ridership Report**

FAREBOX REVENUE AND RIDERSHIP SUMMARY BY ROUTE

ROUTE	REVENUE	RIDERSHIP	UC Student	UC Staff Faculty	Day Pass	S/D Riders	W/C	S/D Day Pass	Cabrillo	Bike	Passes/Free Rides
10	\$ 1,650.63	15,988	10,828	2,687	22	47	24	3	61	751	1,303
13	\$ 190.12	3,506	2,910	256	1	3	1	3	14	86	198
15	\$ 674.09	11,779	9,983	851	5	15	9	3	35	320	475
16	\$ 5,588.29	42,680	31,088	4,555	60	136	58	27	197	1,478	3,325
19	\$ 1,579.43	13,149	9,338	1,375	8	92	13	26	83	453	1,302
3B	\$ 1,882.96	3,677	319	102	48	140	20	31	74	128	1,886
4	\$ 1,302.37	5,094	155	88	18	194	90	39	39	100	3,590
7	\$ 476.22	1,475	56	51	6	65	5	23	28	18	945
7N	\$ 1,853.82	2,900	182	104	9	80	18	2	65	110	1,309
9	\$ 227.70	316	15	5	5	6	-	-	-	4	149
12A	\$ 105.53	1,487	1,271	105	4	2	1	2	7	37	48
12B	\$ 53.70	1,392	1,198	103	1	-	1	-	4	30	53
20	\$ 1,972.30	10,598	6,688	865	25	56	9	14	94	404	1,597
31	\$ 1,217.58	1,802	71	34	22	29	11	2	35	101	858
32	\$ 478.47	658	30	15	3	14	12	3	5	37	285
33	\$ 177.97	339	1	-	-	2	1	-	-	5	229
34	\$ 87.05	100	1	-	2	-	-	-	-	2	52
35	\$ 27,562.07	39,093	611	451	387	866	136	190	604	1,543	19,877
40	\$ 3,051.73	3,595	73	19	58	66	10	9	36	195	1,701
41	\$ 1,132.15	1,500	169	146	13	36	-	29	25	194	446
42	\$ 952.19	1,218	141	34	6	33	1	6	9	128	411
53	\$ 559.28	1,056	3	10	12	123	41	10	9	23	656
54	\$ 468.81	819	4	4	5	34	15	9	40	38	463
55	\$ 1,389.59	2,959	40	14	27	75	35	17	417	52	1,663
56	\$ 521.64	956	3	8	5	24	6	8	113	16	481
66	\$ 11,339.70	16,445	568	522	124	581	175	100	232	437	7,634
68	\$ 6,980.39	11,135	832	462	131	294	79	42	108	366	5,305
69	\$ 7,126.32	12,396	1,214	510	61	479	100	54	168	407	5,718
69A	\$ 19,185.49	24,767	853	738	201	984	221	144	284	678	9,854
69N	\$ 1,912.05	3,155	250	117	1	71	21	1	134	120	1,378
69W	\$ 19,104.13	26,100	835	770	211	827	178	150	1,223	832	10,692
70	\$ 415.75	852	23	14	2	21	7	4	218	46	315
71	\$ 62,305.05	76,087	1,645	1,503	523	2,651	333	309	4,126	2,565	27,535
72	\$ 5,118.71	5,093	4	21	40	357	15	99	75	150	1,636
74	\$ 3,181.30	3,309	5	22	28	214	14	28	47	26	1,125
75	\$ 10,777.67	10,556	4	27	68	790	47	92	112	270	3,185
76	\$ 900.01	825	-	3	12	53	-	8	4	26	241
79	\$ 1,448.62	1,815	1	25	9	159	89	56	42	7	788
88	\$ -	-	-	-	-	-	-	-	-	-	-
91	\$ 3,920.82	5,277	170	150	72	112	6	21	397	325	1,896
Unknown	\$ 87.77	235	-	72	27	2	2	23	-	20	21
TOTAL	\$208,959.47	366,183	81,582	16,838	2,262	9,733	1,804	1,587	9,164	12,528	120,625

ROUTE	REVENUE	RIDERSHIP	VTA/SC Day Pass	17 CalTrain	S/D 17 Day Pass	Riders	W/C	METRO	ECO Pass	Bike	Monthly Pass
17	\$ 28,127.53	14,921	23	96	93	1,130	54	3,152	91	1,039	7,523

RIDERSHIP	
Night Owl	1,209
	-
	-
TOTAL	1,209

June Ridership	382,313
June Revenue	\$237,223.16

5-3.1

Santa Cruz METRO July 2005 Ridership Report

FAREBOX REVENUE AND RIDERSHIP SUMMARY BY ROUTE

ROUTE	REVENUE	RIDERSHIP	UC Student	UC Staff Faculty	Day Pass	S/D Riders	W/C	S/D Day Pass	Cabrillo	Bike	Passes/Free Rides
10	\$ 3,151.58	14,614	6,287	4,389	26	37	24	69	102	716	1,692
13	\$ -	-	-	-	-	-	-	-	-	-	-
15	\$ 18.75	83	55	14	-	-	-	1	-	6	3
16	\$ 8,173.11	28,757	12,430	6,986	67	128	34	32	231	1,189	3,810
19	\$ 2,189.66	8,664	3,651	1,846	26	100	11	21	83	338	1,661
3B	\$ 1,673.70	3,486	174	219	44	115	16	22	73	99	1,881
4	\$ 1,164.27	5,280	98	120	13	163	40	27	29	89	3,554
7	\$ 525.14	1,676	55	65	10	53	5	79	7	16	1,094
7N	\$ 1,783.96	2,630	64	128	1	61	23	1	31	109	1,202
9	\$ 67.25	117	7	16	4	7	1	-	1	5	47
12A	\$ -	-	-	-	-	-	-	-	-	-	-
12B	\$ -	-	-	-	-	-	-	-	-	-	-
20	\$ 2,342.38	8,210	3,521	1,248	30	50	6	9	115	423	1,734
31	\$ 921.56	1,579	69	49	20	36	20	3	36	96	818
32	\$ 160.23	339	19	10	1	6	11	1	8	24	193
33	\$ -	-	-	-	-	-	-	-	-	-	-
34	\$ -	-	-	-	-	-	-	-	-	-	-
35	\$ 27,787.90	35,970	532	599	379	883	159	234	556	1,597	16,653
40	\$ 1,842.08	1,652	34	38	53	40	6	12	9	109	500
41	\$ 776.19	1,090	85	142	4	38	-	28	23	179	337
42	\$ 1,113.71	1,247	61	41	5	38	4	11	9	153	424
53	\$ 521.41	910	1	11	9	116	36	17	7	35	527
54	\$ 611.60	1,019	3	6	6	52	22	10	44	48	576
55	\$ 1,293.30	2,738	15	21	25	69	38	31	427	71	1,495
56	\$ 441.23	969	-	6	9	34	3	10	152	24	482
66	\$ 11,856.08	16,318	234	530	171	591	153	93	233	449	7,559
68	\$ 6,860.39	10,760	334	413	98	295	66	55	108	298	5,457
69	\$ 6,685.03	10,655	463	568	72	413	66	51	179	413	5,014
69A	\$ 19,438.87	24,138	378	667	214	991	224	138	370	665	9,437
69N	\$ 1,723.89	2,859	133	127	3	55	16	1	146	152	1,294
69W	\$ 19,807.19	25,577	473	697	219	951	188	157	1,402	857	9,953
70	\$ -	-	-	-	-	-	-	-	-	-	-
71	\$ 61,142.85	75,735	763	1,888	493	2,854	393	327	5,385	2,907	26,635
72	\$ 4,825.98	4,830	5	10	36	348	31	82	72	157	1,525
74	\$ 2,569.49	2,715	6	18	22	170	15	19	55	35	929
75	\$ 10,331.02	10,184	8	46	103	679	35	89	143	290	3,109
76	\$ 1,083.52	1,075	-	8	16	76	1	13	9	24	344
79	\$ 1,751.60	1,834	1	27	29	153	102	51	41	5	653
88	\$ -	-	-	-	-	-	-	-	-	-	-
91	\$ 3,950.27	5,329	70	113	76	89	4	39	697	198	1,735
Unknown	\$ -	-	-	-	-	-	-	-	-	-	-
TOTAL	\$ 208,585.19	313,039	30,029	21,066	2,284	9,691	1,753	1,733	10,783	11,776	112,327

ROUTE	REVENUE	RIDERSHIP	VTA/SC Day Pass	CalTrain	17 Day Pass	S/D Riders	W/C	METRO	ECO Pass	Bike	Monthly Pass
17	\$ 28,075.62	14,922	22	87	85	1,109	52	3,602	108	1,135	7,492

RIDERSHIP	
Night Owl	1,209
-	-
-	-
TOTAL	1,209

July Ridership	329,170
July Revenue	\$ 236,796.97

BUS OPERATOR LIFT TEST *PULL-OUT*

VEHICLE CATEGORY	TOTAL BUSES	AVG # DEAD IN GARAGE	AVG # AVAIL. FOR SERVICE	AVG # IN SERVICE	AVG # SPARE BUSES	AVG # LIFTS OPERATING	% LIFTS WORKING ON PULL-OUT BUSES
FLYER/HIGHWAY 17 - 40'	7	1	6	0	6	0	100%
FLYER/LOW FLOOR - 40'	12	2	10	9	1	9	100%
FLYER/LOW FLOOR - 35'	18	2	16	9	7	9	100%
FLYER/HIGH FLOOR - 35'	15	4	11	2	9	2	100%
GILLIG/SAM TRANS - 40'	10	2	8	1	7	1	100%
DIESEL CONVERSION - 35'	15	2	13	11	2	11	100%
DIESEL CONVERSION - 40'	14	4	10	8	2	8	100%
ORION/HIGHWAY 17 - 40'	11	2	9	7	2	7	100%
GOSHEN	3	0	3	0	3	0	100%
TROLLEY	1	0	1	0	1	0	100%
CNG NEW FLYER - 40'	8	2	6	5	1	5	100%

5-3.3

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

PASSENGER LIFT PROBLEMS

MONTH OF JULY 2005

BUS #	DATE	DAY	REASON
2210cn	13-Jul	Wednesday	Kneel does not always work/goes up instead of down
2210CN	15-Jul	Friday	Kneel does not lower evenly/rocks side to side
2210CN	17-Jul	Sunday	Kneel tilts
2210CN	19-Jul	Tuesday	Kneel does not work/press to lower and the lift rises
8101F	18-Jul	Monday	No power to lift
9812LF	6-Jul	Wednesday	Ramp stuck 1 to 2 inches above the floor

F New Flyer
 G Gillig
 C Champion
 LF Low Floor Flyer
 GM GMC
 CG CNG
 CN SR855 & SR854
 OR Orion/Hwy 17

Note: Lift operating problems that cause delays of less than 30 minutes.

5-3.4

Service Interruption Summary Report
Lift Problems
07/01/2005 to 07/31/2005

AM Peak Hour/Mile	Midday Hour/Mile	PM Peak Hour/Mile	Other Hour/Mile	Weekday Hour/Mile	Saturday Hour/Mile	Sunday Hour/Mile
00:00/0	00:00/00.00	00:00/00.00	0:00	00:00/00.00	00:00/0	00:00/0

S-3.5

GOVERNMENT TORT CLAIM

RECOMMENDED ACTION

TO: Board of Directors

FROM: District Counsel

RE: Claim of: Schofield, Kristina
Date of Incident: 06/13/05

Received: 07/27/05 Claim #: 05-0017
Occurrence Report No.: SC 06-05-10

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$ _____ and reject the balance.

By Margaret Gallagher
Margaret Gallagher
DISTRICT COUNSEL

Date: 7/28/05

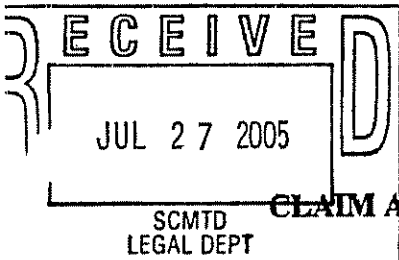
I, Cindi Thomas, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of August 26, 2005.

By _____
Cindi Thomas
RECORDING SECRETARY

Date: _____

MG/lg
Attachment(s)

5-4.1



CLAIM AGAINST THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

(Pursuant to Section 910 let Seq., Government Code)

Claim # ~~SC 04-05-10~~ 05-0017

TO: BOARD OF DIRECTORS, Santa Cruz Metropolitan Transit District

ATTN: Secretary to the Board of Directors
370 Encinal Street, Suite 100
Santa Cruz, CA 95060

1. Claimant's Name: Kristina Schofield

Claimant's Address/Post Office Box: 290 Capitola Ave. #48
Capitola, CA 95010

Claimant's Phone Number: 831-475-2128

2. Address to which notices are to be sent: same

3. Occurrence: Metra Bus passed Kristina's vehicle while she was parking and hit the driver side front corner
Date: 6/13/05 Time: 8:35am Place: Cardif Place
Circumstances of occurrence or transaction giving rise to claim: Metra Bus passed my insureds vehicle while she was parking and clipped the driver side front corner

4. General description of indebtedness, obligation, injury, damage, or loss incurred so far as is known: driver side front corner

5. Name or names of public employees or employees causing injury, damage, or loss, if known: unknown

6.	Amount claimed now	\$ <u>537.39</u>
	Estimated amount of future loss, if known	\$ <u>0.</u>
	TOTAL	\$ <u>537.39</u>

7. Basis of above computations: _____

Erica Decena Claims Rep
CLAIMANT'S SIGNATURE (or Company Representative or Parent of Minor Claimant)

July 27 2005
DATE

Note: Claim must be presented to the Secretary to the Board of Directors, Santa Cruz Metropolitan Transit District

5-4.2

RECEIVED BY CSAA 07/21/2005

Date: 7/21/2005 3:52:09 pm
Estimate ID: A057E0117601
Estimate Version: 0
Committed
Profile ID: CSAA

Chris Bordner Auto Body
130 Center Street Santa Cruz, CA 95060
(831) 423-1381
Fax: (831) 423-3469

Damage Assessed By CHRIS BORDNER Appraised For: Linda Matulovich

Condition Code: Good Type of Loss: Collision
Date of Loss: 6/13/2005 Arrival Date:
Final to Owner
Payer: Insurance
Claim Paid:
Policy No:
Deductible: 250.00 Claim Number: A057E0117601
File Number: P
Owner: JAMES SCHOFIELD
Insured: JAMES SCHOFIELD
Claimant:
Address: 920 CAPITOLA AVE. #48
CAPITOLA, CA 95010
Telephone: Work Phone: (831) 459-4522 Home Phone: (831) 475-2128

Mitchell Service: 91130
Description 1997 Honda Accord LX Vehicle Production Date: /
Body Style: 4D Sed Drive Train: 2.2L Inj 4 cyl 4A
VIN: 1HGCD5637VA015159
License: SCXW963 CA Mileage: 77,263
OEM/ALT: A Search Code: None
Color: WHITE
Options: Alum/Alloy Wheels,Air Conditioning,Power Steering,Power Windows,Power Door
Locks,Tilt Steering Wheel,Cruise Control,Electric Defogger,Automatic
Transmission,AM-FM stereo/CDPlayer(Single)

Line	Entry	Labor	Line Item	Part Type/	Dollar	Labor
Item	Number	Type	Description	Part Number	Amount	CEG
		Op				Units
ESTIMATE RECALL NUMBER: 7/21/2005 15:51:58 A057E0117601						
Mitchell Data Version: JUN_05_A UltraMate is a Trademark of Mitchell International						
UltraMate Version: 5.0.206 Copyright (C) 1994 - 2003 Mitchell International						
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5-4.3

Date: 7/21/2005 3:52:09 pm
 Estimate ID: A057E0117601
 Estimate Version: 0
 Committed
 Profile ID: CSAA

Line	QTY	UNIT	DESCRIPTION	REMARKS	UNIT PRICE	TOTAL PRICE	INC	QTY	UNIT PRICE	TOTAL PRICE
1	AUTO	BDY	OVERHAUL	FRT COVER ASSY				2.0	#2.0	
2	100055	BDY	REMOVE/REPLACE	FRT BUMPER COVER	Remanufactured	163.00	*	INC	#2.0T	
3	AUTO	REF	REFINISH	FRT BUMPER COVER			C	1.0	1.8	
4				BUMPER HAS CRACKS AND CREASES						
5				FROM IMPACT TO LEFT SIDE.						
6	936014		ADD'L COST	FLEX ADDITIVE		6.99	*			T
7	AUTO	REF	ADD'L OPR	CLEAR COAT				0.7	*	
8	933001	REF	ADD'L OPR	TINT COLOR		0.01	*	0.5	*	
9	AUTO		ADD'L COST	PAINT/MATERIALS		65.00	*			T
10	AUTO		ADD'L COST	HAZARDOUS WASTE DISPOSAL		1.00	*			

* - Judgement Item
 # - Labor Note Applies
 C - Included in Clear Cost Calc

Recycler Information Section:

Prior Damage

Remarks

I. Labor Subtotals	Units	Rate	Add'l Labor Amount	Sublet Amount	Totals
Body	2.0	56.00	0.00	0.00	112.00
Body-s	0.0	56.00	0.00	0.00	0.00
Refinish	3.0	56.00	0.01	0.00	168.01
Glass	0.0	56.00	0.00	0.00	0.00
Mechanical	0.0	56.00	0.00	0.00	0.00
Frame	0.0	56.00	0.00	0.00	0.00
Taxable Labor					
Labor Tax	@	0.000			0.00
Non-Taxable Labor					280.01
Labor Summary	5.0				280.01

II. Part Replacement Summary	Amount
Taxable Parts	163.00
Parts Adjustments	0.00
Glass Adjustments	@ 0.000 0.00
Sales Tax	@ 8.250 13.45
	@ 8.250 0.00
Non-Taxable Parts	
Parts Adjustments	0.00
Glass Adjustments	@ 0.000 0.00
Total Replacement Parts Amount	176.45

ESTIMATE RECALL NUMBER: 7/21/2005 15:51:58 A057E0117601
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5-4.4

Date: 7/21/2005 3:52:09 pm
 Estimate ID: A057E0117601
 Estimate Version: 0
 Committed
 Profile ID: CSAA

III. Additional Costs
 Taxable Costs 71.99
 Sales Tax @ 0.250 5.94
 Non-Taxable Costs 3.00
 Total Additional Costs 80.93

IV. Adjustments Amount
 Insurance Deductible 250.00-
 Betterment 0.00
 Appearance Allowance 0.00
 Related Prior Damage 0.00
 Customer Responsibility 250.00-

I. Total Labor: 280.01
 II. Total Replacement Parts: 176.45
 III. Total Additional Costs: 80.93
 Gross Total: 537.39
 IV. Total Adjustments: 250.00-
 Net Total: 287.39

Related Prior Damage

Labor Subtotals	Units	Rate	Totals
RL-Body	0.0	56.00	0.00
RL-Refinish	0.0	56.00	0.00
RL Taxable Labor			0.00
GST - E Tax @	0.000		0.00
Labor Tax @	0.000		0.00
Labor Tax			0.00
RL-Non-Taxable Labor			0.00

Related Prior Damage Labor Summary 0.0 0.00

Part Replacement Summary	Amount
RL-Taxable Parts	0.00
GST - E Tax @	0.000 0.00
Sales Tax @	0.250 0.00
Sales Tax	0.250 0.00
RL-Non-Taxable Parts	0.00

Related Prior Damage Parts Summary 0.00

ESTIMATE RECALL NUMBER: 7/21/2005 15:51:50 A057E0117601
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5-4.5

Date: 7/21/2005 3:52:09 pm
Estimate ID: A057E0117601
Estimate Version: 0
Committed
Profile ID: CSAA

Related Prior-Total Labor: 0.00
Related Prior-Total Replacement Parts: 0.00
Related Prior-Damage Total: 0.00

Unrelated Prior Damage

Labor Subtotals	Units	Rate	Totals
UN-Body	0.0	56.00	0.00
VN-Refinish	0.0	56.00	0.00
UN-Taxable Labor			0.00
GST - E Tax	@	0.000	0.00
Labor Tax	@	0.000	0.00
Labor Tax	@	0.000	0.00

UN-Non-Taxable Labor 0.00

Unrelated Prior Damage Labor Summary 0.0 0.00

Part Replacement Summary	Amount
UN-Taxable Parts	0.00
GST - E Tax @	0.000
Sales Tax @	0.250
Sales Tax @	0.250

UN-Non-taxable Parts 0.00

Unrelated Prior Damage Parts Summary 0.00

Unrelated Prior-Total Labor: 0.00
Unrelated Prior-Total Replacement Parts: 0.00
Unrelated Prior-Damage Total: 0.00

* Total does not include overlap or labor adjustments

ESTIMATE RECALL NUMBER: 7/21/2005 15:51:58 A057E0117601
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5-4.6

Date: 7/21/2005 3:52:09 pm
Estimate ID: A057E0117601
Estimate Version: 0
Committed
Profile ID: CSAA

Point(s) of Impact
11 Left Front Corner (P)

Insurance Co: CSAA
Address:
Telephone:
Fax Phone:

Body Shop: Chris Bordner Body Shop
Address: 130 Center St
Santa Cruz, CA 95060
Telephone:
(831) 423-1301
Fax Phone: (831) 423-3469
State Lic. No:

Inspection Site: None
Address:

Inspection Date:

Cycle Time Information

Drop Off Date:
Promise Date:
Pick Up Date:

Repair Dates:
Start Date:
Completion Date:

Is Vehicle Drivable (Y/N)?
Assisted With Rental (Y/N)?

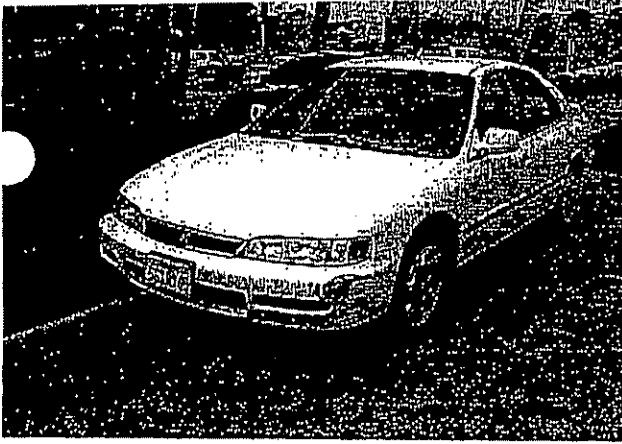
ESTIMATE RECALL NUMBER: 7/21/2005 15:51:50 A057E0117601

Mitchell Data Version: JUN 05 A
UltraMate Version: 5.0.206
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5-4.7



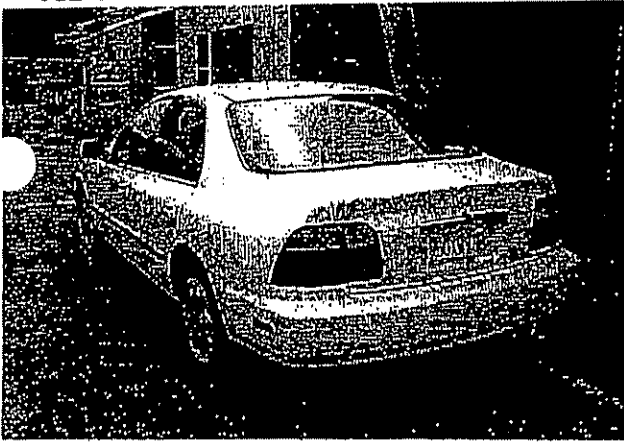
5-4.8



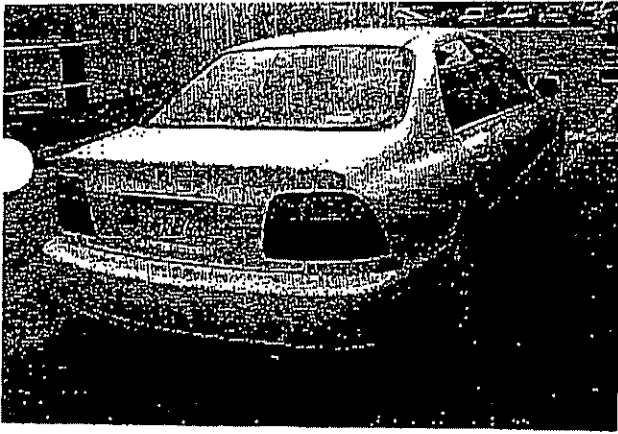
5-4.9



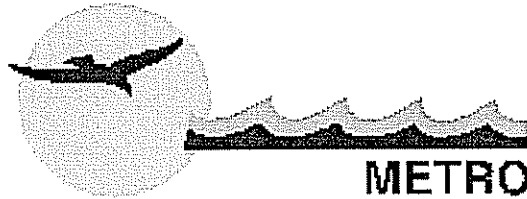
S-4.10



5-4.11



5-4.12



Agenda

Metro Advisory Committee

6:00 pm
August 17, 2005
920 Pacific Avenue
Santa Cruz, California

- I. Roll Call
- II. Agenda Additions/Deletions
- III. Oral/Written Communication
- IV. Consideration of Minutes of July 20, 2005 MAC Meeting
- V. Discussion of Holiday Service
- VI. Review Courtesy Rules for Bus Riders
- VII. Consideration of Selling Cards for Bike Lockers at METRO Center
- VIII. Consideration of Placing Signs for MAC in Buses
- IX. Discussion of MAC Membership on E & D TAC
- X. Discussion of ParaTransit Coordination Task Force Recommendations
- XI. Communications to METRO General Manager
- XII. Communications to METRO Board of Directors
- XIII. Items for Next Meeting Agenda
- XIV. Adjournment

Next Meeting: Wednesday September 21, 2005 @ 6:00 pm
Santa Cruz Metro Conference Room

5-5.1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

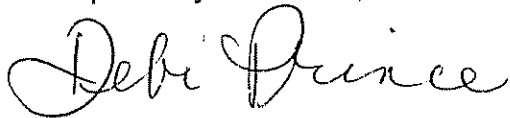
Minutes- METRO Advisory Committee (MAC)

June 15, 2005

A Regular Meeting of the METRO Advisory Committee (MAC) met on Wednesday, June 15, 2005 at the METRO Center Conference Room, 920 Pacific Avenue, Santa Cruz, CA.

When there was no quorum by 6:30 p.m., Chair Marcelin-Sampson thanked those in attendance. He advised that the June 15, 2005 MAC meeting would not proceed.

Respectfully submitted,



DEBI PRINCE
ADMINISTRATIVE SECRETARY

2.5-5

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 26, 2005

TO: Board of Directors

FROM: Elisabeth Ross, Finance Manager

**SUBJECT: MONTHLY BUDGET STATUS REPORT FOR JUNE 2005; APPROVAL OF BUDGET TRANSFERS; DESIGNATION OF EXCESS SALES TAX FUNDS IN THE AMOUNT OF \$1,296,236 FOR CARRYOVER IN THE FY 05-06 BUDGET, \$34,008 FOR LIABILITY INSURANCE RESERVES, \$321,128 FOR WORKERS' COMPENSATION RESERVES, AND THE REMAINDER, IF ANY, FOR CAPITAL RESERVES; AND ADOPTION OF SCHEDULE OF RESERVE ACCOUNTS
(TITLE AMENDED FROM AUGUST 12, 2005 AGENDA)**

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors approve the budget transfers for the period of July 1-31, 2005; designate \$1,296,236 from sales tax revenue for carryover in the FY 05-06 budget, designate additions to reserves from sales tax revenue for liability insurance in the amount of \$34,008 and for workers' compensation expense in the amount of \$321,128, and designate the remainder of available sales tax revenue, if any, for allocation to capital reserves; and adopt the attached schedule of reserve accounts.

II. SUMMARY OF ISSUES

- The attached monthly revenue and expense report represents the status of the District's FY 04-05 revised budget, as of June 30, 2005, the end of the fiscal year. The numbers in the report are preliminary, since all accounting adjustments have not yet been completed.
- Operating revenue for the year (preliminary) totals \$32,133,729 or \$840,271 under the amount of revenue expected to be received during the fiscal year based on the revised budget.
- Total operating expenses for the year to date (preliminary) in the amount of \$30,482,356, are at 92.3% of the budget.
- A total of \$5,833,239 has been expended (preliminary) for the FY 04-05 Capital Improvement Program.
- Since liability insurance costs and workers' compensation costs are projected to be under budget for the year, it is recommended that the projected savings be allocated to reserves for those purposes, as the Board has directed in past years. Staff recommends that any excess sales tax revenue be allocated to capital reserves, in accordance with the schedule of reserve accounts (Attachment B).

- The amount of revenue received exceeds total expenses by \$1,296,237 in this preliminary report. This amount will be carried forward to the FY 05-06 budget. Although several accounting adjustments are still required in preparation for the final audit, the amount required for carryover should be available. The final reserve balances will be reported in the audited financial statements for the fiscal year. If the schedule of reserve accounts changes significantly following all audit adjustments, it will be brought back to the Board.

III. DISCUSSION

An analysis of the District's budget status is prepared monthly in order to apprise the Board of Directors of the District's actual revenues and expenses in relation to the adopted operating and capital budgets for the fiscal year. The attached monthly revenue and expense report represents the status of the District's FY 04-05 budget as of June 30, 2005. The fiscal year is 100% elapsed.

A. Operating Revenues.

Operating revenue is \$840,271 or 2.5% under the amount expected to be received for the fiscal year, based on the revised budget adopted by the Board in April. Operating revenue variances are discussed in the attached notes to the report.

Passenger fares are \$361,809 or 9.3% under budget for the year as a result of the service reductions implemented in June 2004 and September 2004, along with the passenger fare increase effective July 2003 and July 2004.

Paratransit fare revenue is \$80,447 or 24.8% under the amount expected to be received for the year. Paratransit fares are under budget only because the number of trips taken did not meet projections. As a result, the District achieved a corresponding savings in expense.

Because actual operating revenue exceeds operating expenses, funds do not need to be transferred from reserves to meet expenses. The transfer for MetroBase project manager expenses is not required because those expenses have been removed from total operating expenses and designated as capital expenditures.

B. Operating Expenses.

Total operating expenses are at 92.3% of the revised budget for the year (preliminary). There are no significant departmental budget overruns except for Fleet Maintenance where revenue vehicle fuel and parts exceeded the budget by a combined \$156,218. All overruns are explained in the attached notes. Total expenses are within the budgeted amount for the year.

Several accounting adjustments are yet to be entered which will increase expenses, including depreciation.

C. Capital Improvement Program.

Expenses for the capital improvement program total \$5,833,239 for the year. Several of the capital projects will be carried over to FY 05-06. A total of \$1,204,759 in District reserves was required for the District share of capital projects in FY 04-05. All of the State Transit Assistance (STA) funding received will be reserved for MetroBase.

D. Allocation to Reserves.

For the past five years, the Board of Directors has designated excess sales tax revenue at year end for various reserves. Based on preliminary year end figures, it appears that there will be excess sales tax revenues in FY 04-05 since expenses came in under budget and sales tax revenue exceeded expectations. In several key areas, operating expenses did not reach budgeted levels, including wage and benefit expense (\$1,937,895 under budget excluding workers' comp), and services (\$190,702 under budget). These savings are of a one-time nature, primarily due to personnel vacancies. However, mobile materials and supplies, including fuel, tires and parts, exceeded the budget by \$143,466.

Staff proposes that funds be allocated to the reserve accounts in accordance with the schedule of reserve accounts (Attachment B). Since the final accounting adjustments have not yet been completed, the final amounts for the reserves may change slightly, in particular, the capital reserve. The final amounts will be available upon completion of the financial audit later this calendar year.

IV. FINANCIAL CONSIDERATIONS

Based on the preliminary numbers, FY 04-05 revenues exceed expenses (excluding depreciation) by approximately \$1,296,237 and should allow for the required carryover to FY 05-06. The amount of carryover will allow borrowing less from reserves in FY 05-06 than originally forecast.

Approval of the budget transfers will increase some line item expenses and decrease others. Overall, the changes are expense-neutral.

V. ATTACHMENTS

Attachment A: Revenue and Expense Report for June, and Budget Transfers

Attachment B: Schedule of Reserve Accounts

**MONTHLY REVENUE AND EXPENSE REPORT
OPERATING REVENUE - JUNE 2005**

Operating Revenue	FY 04-05 Budgeted for Month	FY 04-05 Actual for Month	FY 04-05 Budgeted YTD	FY 03-04 Actual YTD	FY 04-05 Actual YTD	YTD Variance from Budgeted	
Passenger Fares	\$ 317,010	\$ 312,736	\$ 3,897,107	\$ 3,789,874	\$ 3,535,298	\$ (361,809)	
Paratransit Fares	\$ 24,226	\$ 19,778	\$ 324,000	\$ 278,588	\$ 243,553	\$ (80,447)	
Special Transit Fares	\$ 119,975	\$ 109,814	\$ 2,166,861	\$ 2,180,107	\$ 2,285,492	\$ 118,631	
Highway 17 Revenue	\$ 105,855	\$ 85,852	\$ 1,033,700	\$ 738,348	\$ 1,056,368	\$ 22,668	
<i>Subtotal Passenger Rev</i>	\$ 567,066	\$ 528,180	\$ 7,421,668	\$ 6,986,917	\$ 7,120,711	\$ (300,957)	See Note 1
Advertising Income	\$ 7,500	\$ 10,060	\$ 45,000	\$ 20,689	\$ 66,830	\$ 21,830	See Note 2
Commissions	\$ 617	\$ 432	\$ 7,400	\$ 7,133	\$ 6,731	\$ (669)	
Rent Income	\$ 12,068	\$ 9,349	\$ 153,222	\$ 153,005	\$ 159,238	\$ 6,016	See Note 3
Interest - General Fund	\$ 22,192	\$ 54,172	\$ 293,900	\$ 274,065	\$ 472,279	\$ 178,379	See Note 4
Non-Transportation Rev	\$ 500	\$ 310	\$ 6,000	\$ 59,390	\$ 4,631	\$ (1,369)	
Sales Tax Income	\$ 1,383,012	\$ 1,352,007	\$ 15,377,900	\$ 15,188,227	\$ 15,686,399	\$ 308,499	See Note 5
TDA Funds	\$ 1,324,980	\$ 1,324,979	\$ 5,413,251	\$ 5,397,724	\$ 5,413,251	\$ -	
FTA Op Asst - Sec 5307	\$ -	\$ -	\$ 2,950,231	\$ 2,804,435	\$ 2,950,231	\$ -	
FTA Op Asst - Sec 5311	\$ -	\$ -	\$ 92,928	\$ 65,704	\$ 92,928	\$ -	
FTA Op Asst Advance	\$ -	\$ -	\$ 160,500	\$ -	\$ 160,500	\$ -	
FY 03-04 Carryover	\$ -	\$ -	\$ 800,000	\$ -	\$ -	\$ (800,000)	See Note 6
Transfer from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfer from Insurance Reserves	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ (150,000)	See Note 7
Transfer - Proj Mgr	\$ -	\$ -	\$ 102,000	\$ -	\$ -	\$ (102,000)	See Note 8
Total Operating Revenue	\$ 3,317,934	\$ 3,279,489	\$ 32,974,000	\$ 30,897,289	\$ 32,133,729	\$ (840,271)	

**MONTHLY REVENUE AND EXPENSE REPORT
OPERATING EXPENSE SUMMARY - JUNE 2005**

	FY 04-05 Final Budget	FY 04-05 Revised Budget	FY 03-04 Expended YTD	FY 04-05 Expended YTD	Percent Expended of Budget	
PERSONNEL ACCOUNTS						
Administration	\$ 917,905	\$ 886,052	\$ 846,375	\$ 824,137	93.0%	
Finance	\$ 552,664	\$ 550,753	\$ 493,739	\$ 510,860	92.8%	
Customer Service	\$ 490,027	\$ 490,248	\$ 403,728	\$ 399,743	81.5%	
Human Resources	\$ 353,462	\$ 349,052	\$ 372,369	\$ 268,589	76.9%	
Information Technology	\$ 438,670	\$ 404,756	\$ 418,704	\$ 395,732	97.8%	
District Counsel	\$ 376,655	\$ 349,116	\$ 307,288	\$ 305,716	87.6%	
Facilities Maintenance	\$ 1,050,695	\$ 1,013,901	\$ 1,015,565	\$ 951,428	93.8%	
Paratransit Program	\$ 236,906	\$ 1,895,006	\$ 212,120	\$ 1,622,819	85.6%	
Operations	\$ 1,921,272	\$ 1,908,403	\$ 1,828,157	\$ 1,795,469	94.1%	
Bus Operators	\$ 12,661,130	\$ 12,666,947	\$ 11,862,632	\$ 11,861,122	93.6%	
Fleet Maintenance	\$ 4,046,043	\$ 3,978,125	\$ 3,543,949	\$ 3,466,991	87.2%	
Retired Employees/COBRA	\$ 955,033	\$ 1,020,679	\$ 753,345	\$ 843,202	82.6%	
Total Personnel	\$ 24,000,462	\$ 25,513,038	\$ 22,057,970	\$ 23,245,809	91.1%	
NON-PERSONNEL ACCOUNTS						
Administration	\$ 568,070	\$ 619,070	\$ 533,102	\$ 579,496	93.6%	
Finance	\$ 899,457	\$ 908,319	\$ 876,959	\$ 875,079	96.3%	
Customer Service	\$ 92,060	\$ 96,060	\$ 84,054	\$ 105,694	110.0%	See Note 9
Human Resources	\$ 31,603	\$ 35,273	\$ 34,607	\$ 32,530	92.2%	
Information Technology	\$ 92,235	\$ 144,955	\$ 59,616	\$ 145,738	100.5%	See Note 10
District Counsel	\$ 11,340	\$ 44,507	\$ 12,982	\$ 31,565	70.9%	
Risk Management	\$ 254,870	\$ 249,543	\$ 67,939	\$ 135,250	54.2%	
Facilities Maintenance	\$ 449,100	\$ 465,161	\$ 379,293	\$ 359,256	77.2%	
Paratransit Program	\$ 2,743,186	\$ 1,477,335	\$ 2,527,021	\$ 1,384,027	93.7%	
Operations	\$ 578,730	\$ 578,774	\$ 485,584	\$ 522,779	90.3%	
Bus Operators	\$ 7,000	\$ 7,000	\$ 3,760	\$ 3,193	45.6%	
Fleet Maintenance	\$ 2,868,265	\$ 2,885,915	\$ 2,670,518	\$ 3,061,920	106.1%	See Note 11
Op Prog/SCCIC	\$ 300	\$ 300	\$ -	\$ 20	6.7%	
Prepaid Expense	\$ -	\$ -	\$ -	\$ -	0.0%	
Total Non-Personnel	\$ 8,596,216	\$ 7,512,212	\$ 7,735,434	\$ 7,236,547	96.3%	
Subtotal Operating Expense	\$ 32,596,678	\$ 33,025,250	\$ 29,793,405	\$ 30,482,356	92.3%	
One-Time Paratransit Expenses	\$ 350,000	\$ 37,428	\$ -	\$ -	0.0%	See Note 12
Contingency Fund	\$ 300,000	\$ -	\$ -	\$ -	0.0%	
Allocation to Wkr Comp Reserve	\$ -	\$ -	\$ -	\$ 321,128	0.0%	See Note 13
Allocation to Ins Reserve	\$ -	\$ -	\$ -	\$ 34,008	0.0%	See Note 14
Total Operating Expense	\$ 33,246,678	\$ 33,062,678	\$ 29,793,405	\$ 30,837,492	93.3%	
YTD Operating Revenue Over YTD Expense				\$ 1,296,237		

**CONSOLIDATED OPERATING EXPENSE
JUNE 2005**

	FY 04-05 Final Budget	FY 04-05 Revised Budget	FY 03-04 Expended YTD	FY 04-05 Expended YTD	% Exp YTD of Budget	
LABOR						
Operators Wages	\$ 6,753,430	\$ 7,401,402	\$ 5,857,789	\$ 6,690,938	90.4%	
Operators Overtime	\$ 1,020,350	\$ 1,205,450	\$ 1,268,210	\$ 1,273,146	105.6%	See Note 15
Other Salaries & Wages	\$ 6,173,059	\$ 6,001,115	\$ 5,461,410	\$ 5,481,662	91.3%	
Other Overtime	\$ 165,700	\$ 192,616	\$ 261,863	\$ 149,710	77.7%	
	\$ 14,112,539	\$ 14,800,583	\$ 12,849,272	\$ 13,595,455	91.9%	
FRINGE BENEFITS						
Medicare/Soc Sec	\$ 161,240	\$ 176,478	\$ 144,994	\$ 156,653	88.8%	
PERS Retirement	\$ 1,510,704	\$ 1,600,993	\$ 1,024,064	\$ 1,392,098	87.0%	
Medical Insurance	\$ 2,908,041	\$ 3,288,358	\$ 2,581,673	\$ 3,159,930	96.1%	
Dental Plan	\$ 460,743	\$ 520,945	\$ 386,377	\$ 406,031	77.9%	
Vision Insurance	\$ 125,100	\$ 140,610	\$ 115,477	\$ 131,186	93.3%	
Life Insurance	\$ 61,065	\$ 68,330	\$ 52,325	\$ 42,942	62.8%	
State Disability Ins	\$ 217,937	\$ 260,616	\$ 157,299	\$ 184,581	70.8%	
Long Term Disability Ins	\$ 237,221	\$ 250,467	\$ 209,596	\$ 201,436	80.4%	
Unemployment Insurance	\$ 71,243	\$ 91,750	\$ 59,856	\$ 69,754	76.0%	
Workers Comp	\$ 1,473,634	\$ 1,489,828	\$ 1,824,925	\$ 1,168,700	78.4%	
Absence w/ Pay	\$ 2,628,861	\$ 2,780,518	\$ 2,629,351	\$ 2,710,060	97.5%	
Other Fringe Benefits	\$ 32,135	\$ 35,356	\$ 22,761	\$ 26,983	76.3%	
	\$ 9,887,923	\$ 10,704,249	\$ 9,208,698	\$ 9,650,354	90.2%	
SERVICES						
Acctng/Admin/Bank Fees	\$ 311,700	\$ 311,700	\$ 268,523	\$ 294,028	94.3%	
Prof/Legis/Legal Services	\$ 389,680	\$ 394,598	\$ 304,154	\$ 281,163	71.3%	
Temporary Help	\$ -	\$ 111,158	\$ 4,514	\$ 108,032	97.2%	
Custodial Services	\$ 83,800	\$ 86,200	\$ 73,512	\$ 69,632	80.8%	
Uniforms & Laundry	\$ 37,500	\$ 54,478	\$ 33,065	\$ 47,288	86.8%	
Security Services	\$ 392,555	\$ 392,555	\$ 314,770	\$ 357,997	91.2%	
Outside Repair - Bldgs/Eqmt	\$ 186,546	\$ 178,939	\$ 134,690	\$ 161,857	90.5%	
Outside Repair - Vehicles	\$ 274,563	\$ 239,383	\$ 248,221	\$ 246,881	103.1%	See Note 16
Waste Disp/Ads/Other	\$ 86,159	\$ 83,843	\$ 67,931	\$ 95,273	113.6%	See Note 17
	\$ 1,762,503	\$ 1,852,854	\$ 1,449,381	\$ 1,662,152	89.7%	
CONTRACT TRANSPORTATION						
Contract Transportation	\$ 100	\$ -	\$ -	\$ -	0.0%	
Paratransit Service	\$ 2,606,136	\$ 1,014,000	\$ 2,394,965	\$ 977,899	96.4%	
	\$ 2,606,236	\$ 1,014,000	\$ 2,394,965	\$ 977,899	96.4%	
MOBILE MATERIALS						
Fuels & Lubricants	\$ 1,560,314	\$ 1,640,354	\$ 1,306,688	\$ 1,719,807	104.8%	See Note 18
Tires & Tubes	\$ 164,000	\$ 191,200	\$ 158,150	\$ 194,318	101.6%	See Note 19
Other Mobile Supplies	\$ 6,000	\$ 13,900	\$ 9,712	\$ 12,377	89.0%	
Parts Credit	\$ -	\$ -	\$ (63,259)	\$ -	0.0%	
Revenue Vehicle Parts	\$ 344,000	\$ 454,000	\$ 555,283	\$ 516,417	113.7%	See Note 20
	\$ 2,074,314	\$ 2,299,454	\$ 1,966,575	\$ 2,442,920	106.2%	

CONSOLIDATED OPERATING EXPENSE
JUNE 2005

	FY 04-05 Final Budget	FY 04-05 Revised Budget	FY 03-04 Expended YTD	FY 04-05 Expended YTD	% Exp YTD of Budget	
OTHER MATERIALS						
Postage & Mailing/Freight	\$ 23,174	\$ 25,124	\$ 12,732	\$ 16,679	66.4%	
Printing	\$ 68,925	\$ 76,043	\$ 63,330	\$ 79,721	104.8%	See Note 21
Office/Computer Supplies	\$ 51,284	\$ 87,218	\$ 44,583	\$ 77,645	89.0%	
Safety Supplies	\$ 18,375	\$ 21,018	\$ 12,178	\$ 13,901	66.1%	
Cleaning Supplies	\$ 56,100	\$ 56,870	\$ 45,126	\$ 43,233	76.0%	
Repair/Maint Supplies	\$ 65,000	\$ 67,981	\$ 57,116	\$ 45,016	66.2%	
Parts, Non-Inventory	\$ 42,000	\$ 38,050	\$ 38,581	\$ 38,276	100.6%	See Note 22
Tools/Tool Allowance	\$ 9,600	\$ 12,000	\$ 4,104	\$ 8,926	74.4%	
Promo/Photo Supplies	\$ 11,645	\$ 10,445	\$ 3,545	\$ 5,579	53.4%	
	\$ 346,103	\$ 394,749	\$ 281,294	\$ 328,975	83.3%	
UTILITIES						
	\$ 310,305	\$ 361,800	\$ 298,166	\$ 316,170	87.4%	
CASUALTY & LIABILITY						
Insurance - Prop/PL & PD	\$ 582,000	\$ 582,506	\$ 601,515	\$ 568,758	97.6%	
Settlement Costs	\$ 150,000	\$ 150,000	\$ 37,761	\$ 115,992	77.3%	
Repairs to Prop	\$ -	\$ -	\$ (20,649)	\$ (18,054)	0.0%	See Note 23
Prof/Other Services	\$ -	\$ -	\$ -	\$ -	0.0%	
	\$ 732,000	\$ 732,506	\$ 618,627	\$ 666,697	91.0%	
TAXES						
	\$ 48,594	\$ 49,039	\$ 38,240	\$ 36,758	75.0%	
MISC EXPENSES						
Dues & Subscriptions	\$ 51,176	\$ 52,671	\$ 51,924	\$ 45,977	87.3%	
Media Advertising	\$ -	\$ -	\$ 40	\$ 9,891	0.0%	
Employee Incentive Program	\$ 7,820	\$ 7,820	\$ 9,884	\$ 4,765	60.9%	
Training	\$ 5,900	\$ 3,285	\$ 9,796	\$ 1,458	44.4%	
Travel	\$ 19,915	\$ 19,415	\$ 19,537	\$ 5,792	29.8%	
Other Misc Expenses	\$ 17,900	\$ 17,799	\$ 15,041	\$ 16,261	91.4%	
	\$ 102,711	\$ 100,990	\$ 106,222	\$ 84,144	83.3%	
OTHER EXPENSES						
Leases & Rentals	\$ 613,450	\$ 715,027	\$ 581,964	\$ 720,831	100.8%	See Note 24
	\$ 613,450	\$ 715,027	\$ 581,964	\$ 720,831	100.8%	
One-Time Paratransit Exp	\$ 350,000	\$ 37,428	\$ -	\$ -		
Contingency Fund	\$ 300,000	\$ -	\$ -	\$ -		
Allocation to Wkr Comp Reser	\$ -	\$ -	\$ -	\$ 321,128	0.0%	See Note 13
Allocation to Ins Reserve	\$ -	\$ -	\$ -	\$ 34,008	0.0%	See Note 14
Total Operating Expense	\$ 33,246,678	\$ 33,062,678	\$ 29,793,405	\$ 30,837,492	93.3%	

**MONTHLY REVENUE AND EXPENSE REPORT
FY 04-05 CAPITAL IMPROVEMENT PROGRAM**

CAPITAL PROJECTS	Revised Program Budget	Expended in June	YTD Expended
Grant Funded Projects			
MetroBase	\$ 16,000,000	\$ 184,213	\$ 4,997,829
Urban Bus Replacement	\$ 1,675,432		\$ 473,502
Short Range Transit Plan	\$ 100,000		
	\$ 17,775,432		
District Funded Projects			
Bus Stop Imprvmnts/Bus Shelter Projects	\$ 94,200	\$ 1,000	\$ 26,332
IT Projects including GIRO carryover	\$ 16,500	\$ 2,454	\$ 16,921
Facilities Repairs & Improvements	\$ 37,500	\$ 32,880	\$ 32,880
Non-Revenue Vehicle Replacement	\$ 195,000		\$ 70,898
Office Equipment	\$ 33,900		\$ 27,569
Diagnostic Scanner/Storage Containers	\$ 16,000		\$ 15,648
ParaCruz Equipment	\$ 189,500		\$ 171,661
	\$ 582,600		
TOTAL CAPITAL PROJECTS	\$ 18,358,032	\$ 220,547	\$ 5,833,239
CAPITAL FUNDING SOURCES			
	Budget	Received in June	YTD Received
Federal Capital Grants	\$ 14,140,345	\$ 454,388	\$ 3,579,986
Federal Planning Funds	\$ 60,000	\$ -	\$ -
State/Local Capital Grants	\$ -	\$ -	\$ -
STA Funding	\$ 982,569	\$ 406,025	\$ 876,834
Transfer from Operating Budget	\$ 189,500	\$ -	\$ 171,661
Bus Stop Improvement Reserves	\$ 39,200	\$ -	\$ -
District Reserves	\$ 2,946,418	\$ -	\$ 1,204,759
TOTAL CAPITAL FUNDING	\$ 18,358,032	\$ 860,413	\$ 5,833,239

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
NOTES TO REVENUE AND EXPENSE REPORT**

1. Passenger fares (farebox and pass sales) are \$361,809 or 9.3% under the final budget amount for the year due to the 2004 service reductions and fare increases in 2003 and 2004. Paratransit fares are \$80,447 or 25% under budget due to fewer trips than projected. Special transit fares (contracts) are \$118,631 or 5.5% over the budgeted amount. UCSC revenue was \$110,144 or 6% over budget and Cabrillo revenue was \$20,031 or 11% over budget. Highway 17 Express revenue is \$22,668 or 2% over the budgeted amount. Together, all four passenger revenue accounts are under the budgeted amount for the fiscal year by a net \$300,957 or 4%.
2. Advertising income is \$21,830 over budget due to sales of exterior ads on buses. Sales had been projected to begin in January 2005 but some ads were sold earlier. The extra revenue will be used to offset program start-up costs.
3. Rent income is \$6,016 or 4% over budget due to continued payments by Truck Drivers Institute for use of the Sakata Lane property.
4. Interest income is \$178,379 or 61% over budget due to higher interest rates, and a higher treasury balance than projected for the year.
5. Sales tax income is \$308,499 or 2.0% over budget for the year since the March and June wrap-up payments were higher than anticipated. For the October – December 2004 sales period, sales tax revenue for the District was up 6.6% over the previous year, while the budget projected a 2.0% increase. For the January – March 2005 sales period, sales tax revenue was up 1.5% over the previous year, while the budget projected a 0.4% increase.
6. The FY 03-04 carryover budgeted in the amount of \$800,000 is not needed since expenses were below budget. These funds were contained in the capital funding reserve and will not be withdrawn at this time.
7. The transfer from insurance reserves in the amount of \$150,000 is not needed since expenses were below budget. Therefore, there will be no withdrawal from the Liability Insurance Reserve (See Attachment B).
8. The transfer from the capital funding reserve is actually a placeholder in the listing of operating revenue sources. The personnel expenses for the District's Project Manager are budgeted and tracked in the operating budget throughout the year. However, at the end of the year, the expenses are removed from the District's operating expense total and capitalized as part of the grant-funded MetroBase project. Therefore, the funding is also removed from the operating budget.
9. Customer Service non-personnel costs are at 110.0% of the budget or \$9,634 over budget due to graphics and printing costs for an improved version of Headways which is now computerized and can be produced at a lower cost in the future.
10. Information Technology non-personnel expense is at 100.5% of the budget or \$783 over budget because the annual maintenance agreement with IBM for FY 05-06 in the amount of \$3,137 was paid in June instead of July (the new year).
11. Fleet Maintenance non-personnel costs are at 106.1% of the budget or \$176,005 over budget due to high mobile materials costs (See notes 18-20).

12. One-time paratransit expenses are at 0% of the budget since the expenses were moved to the specific line items in the various departments.
13. The allocation to the workers' compensation reserve is the remaining balance in the workers' comp line item after all expenses have been applied. This amount is recommended to be retired to the workers' compensation reserve (See Attachment B).
14. The allocation to the insurance reserve is the remaining balance in the settlement costs line item after all expenses have been applied. This amount is recommended to be retired to the liability insurance reserve (See Attachment B).
15. Operators overtime is at 105.6% of the budget or \$67,696 over budget due to shift coverage for the ParaCruz department required by current vacancies, as well as fixed route Bus Operator overtime to cover shifts of employees on leave and employees who have separated from District employment.
16. Outside repair-vehicles is at 103.1% of the budget or \$7,498 over budget due to required repairs of both revenue vehicles and non-revenue vehicles by Fleet Maintenance.
17. Waste disposal/ads/other is at 113.6% of the budget or \$11,430 over budget due to expenses associated with the sale of the Sakata property.
18. Fuels and lubricants are at 104.8% of the budget or \$79,453 over budget because diesel fuel costs are higher than projected.
19. Tires and tubes expense is at 101.6% of the budget or \$3,118 over budget due to tire needs for both ParaCruz and fixed-route service.
20. Revenue vehicle parts are at 113.7% of the budget or \$62,417 over budget because Fleet Maintenance planned to use a large parts credit from Orion to supplement purchase of bus parts. However, many of the parts needed were not available through Orion and had to be purchased from other vendors.
21. Printing is at 104.8% of the budget or \$3,678 over budget due to higher Headways costs than projected.
22. Non-inventory parts are at 100.6% of the budget or \$226 over budget due to volume purchases in Fleet.
23. Repairs to property is a casualty and liability account to which repairs to District vehicles and property are charged when another party is liable for the damage. All collections made from other parties for property repair are applied to this account to offset the District's repair costs.
24. Leases and rentals are at 100.8% of the budget or \$5,804 over budget because the annual common area charges for 120 Dubois were significantly higher than in previous years.

FY 04-05 BUDGET TRANSFERS
7/1/05-7/31/05

	ACCOUNT #	ACCOUNT TITLE	AMOUNT
TRANSFER # 05-041			
TRANSFER FROM:	503031-1500	Prof/Technical & Fees	\$ (600)
TRANSFER TO:	504311-1500	Office Supplies	\$ 600
REASON:	To cover expected expenditures for the remainder of FY 04-05 in the IT Department.		
TRANSFER # 05-042			
TRANSFER FROM:	503033-1800	Legal Services	\$ (5,372)
TRANSFER TO:	503033-1700	Legal Services	\$ 5,372
REASON:	To cover expected expenditures for the remainder of FY 04-05 in the Risk Department.		
TRANSFER # 05-043			
TRANSFER FROM:	503353-3100	Rev Veh Repair - Out	\$ (7,000)
TRANSFER TO:	504191-3100	Rev Vehicle Parts	\$ 5,000
	504311-3100	Office Supplies	\$ 1,000
	504421-3100	Parts & Supplies	\$ 1,000
			\$ 7,000
REASON:	To cover account overruns and expected expenditures for the remainder of FY 04-05 in the ParaCruz Dept.		
TRANSFER # 05-044			
TRANSFER FROM:	501011-3300	Bus Operator Pay	\$ (90,000)
TRANSFER TO:	501013-3300	Bus Operator Overtime	\$ 90,000
REASON:	To cover Bus Operator overtime expense for the remainder of FY 04-05 in the Operations Department.		
TRANSFER # 05-045			
TRANSFER FROM:	503161-2200	Custodial Services	\$ (9,600)
TRANSFER TO:	503031-2200	Prof/Technical & Fees	\$ 6,300
	503351-2200	Building Repair - out	\$ 2,500
	503363-2200	Haz Waste Disposal	\$ 800
			\$ 9,600
REASON:	To cover account overruns and expected expenditures for the remainder of FY 04-05 in the Facilities Maintenance Dept.		

FY 04-05 BUDGET TRANSFERS

7/1/05-7/31/05

	ACCOUNT #	ACCOUNT TITLE	AMOUNT
TRANSFER # 05-046			
TRANSFER FROM:	503031-4100	Prof/Technical & Fees	\$ (1,800)
	503352-4100	Equipment Repair - Out	\$ (3,600)
	503354-4100	Other Vehicle Repair - Out	\$ (5,500)
	504011-4100	Fuels & Lubricants	\$ (12,400)
	504012-4100	Diesel Fuel	\$ (1,000)
	504205-4100	Freight Out	\$ (2,000)
	504211-4100	Postage & Mailing	\$ (250)
	504215-4100	Printing	\$ (3,300)
	504311-4100	Office Supplies	\$ (3,900)
	504511-4100	Small Tools	\$ (600)
	504515-4100	Employee Tool Replacement	\$ (900)
			<u>\$ (35,250)</u>
TRANSFER TO:	503041-4100	Temporary Help	\$ 4,100
	503353-4100	Rev Vehicle Repair - Out	\$ 6,000
	504021-4100	Tires & Tubes	\$ 21,200
	504161-4100	Other Mobile Supplies	\$ 400
	504317-4100	Cleaning Supplies	\$ 2,700
	504421-4100	Non-Inventory Parts	\$ 50
	505031-4100	Telecommunications	\$ 300
	507201-4100	Licenses & Permits	\$ 500
			<u>\$ 35,250</u>
REASON:	To cover account overruns and expected expenditures for the remainder of FY 04-05 in the Fleet Maintenance Dept.		

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
SCHEDULE OF RESERVE ACCOUNTS
JUNE 30, 2005**

	Recommended Minimum Balance	Reason	Balance at 6/30/04	Rec Addition/ (Withdrawal)	Balance at 6/30/05	Variance from Rec Balance
Liability Insurance Reserve	\$ 750,000	<i>\$250,000 SIR plus estimated liability on outstanding cases</i>	\$ 770,000	\$ 34,008	\$ 804,008	\$ 54,008
Workers Compensation Reserve	\$ 4,409,775	<i>Long term portion of workers compensation liability per 6/30/04 audit</i>	\$ 1,320,000	\$ 321,128	\$ 1,641,128	\$ (2,768,647)
Bus Stop Improvement Reserve	\$ 400,000	<i>To provide a dedicated source of funding for ADA improvements at bus stops</i>	\$ 400,000	\$ -	\$ 400,000	\$ -
Alternative Fuel Conversion Fund	\$ 2,772,000	<i>Board-approved program of allocating \$462,000 per year for six years to convert buses to CNG.</i>	\$ 462,000	\$ -	\$ 462,000	\$ (2,310,000)
Cash Flow Reserve	\$ 2,600,000	<i>To cover one month's payroll and accounts payable</i>	\$ 2,600,000	\$ -	\$ 2,600,000	\$ -
Capital Funding Reserve	\$ 16,331,011	<i>To cover District's share of capital project costs in the District's five year plan, plus MetroBase</i>	\$ 12,130,295	\$ - *	\$ 12,130,295	\$ (4,200,716) *
Carryover from FY 04-05 to FY 05-06	N/A	<i>Excess sales tax revenue to support operating expenses in subsequent year.</i>	\$ -	\$ 1,296,236	\$ 1,296,236	N/A

* Estimated

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 26, 2005
TO: Board of Directors
FROM: Steve Paulson, Paratransit Administrator
SUBJECT: METRO PARACRUZ OPERATIONS STATUS REPORT

I. RECOMMENDED ACTION

This report is for information only- no action requested

II. SUMMARY OF ISSUES

- METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.
- The Board receives monthly reports on the status of this service
- METRO assumed direct operation of paratransit services November 1, 2004.
- Operating Statistics reported are for the month of May 2005.
- The Board has requested information regarding the number of complaints and compliments

III. DISCUSSION

METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.

METRO began direct operation of ADA paratransit service (METRO ParaCruz) beginning November 1, 2004. This service had been delivered under contract since 1992.

Performance indicators show continued improvement in overall service effectiveness and efficiency during the reporting period.

During the month of May, eight (8) complaints and two (2) compliments were received. Three (3) of the complaints were found to be "not valid" when investigated.

5-8.1

Board of Directors
 Board Meeting August 26, 2005
 Page 2
Operating Statistics for May 2005

	Nov 04	Dec 04	Jan 05	Feb 05	Mar 05	Apr 05	May 05
Rides Scheduled	10009	7930	7782	7154	8989	8628	9078
Rides Performed	7591	6713	6822	6804	7898	7405	7824
Miles Driven	66,034	56,619	56,825	56,556	62,911	59,182	59,671
Average trip miles	6.83	6.51	6.54	6.20	6.09	6.12	5.80
Within ready window	84.67%	89.21%	89.65%	89.67%	90.64%	89.49%	92.05%
Excessively late/missed trips	77	25	20	17	24	18	15
Monthly call volume	7948	6375	6606	6688	7361	6429	6778
Call average seconds to answer	43	38	23	52	33	24	25
Hold times less than 2 minutes	91%	94%	95%	87%	93%	94%	94%
Distinct count of riders	1149	867	842	845	884	835	880
Most frequent rider	46 rides	44 rides	48 rides	50 rides	48 rides	58 rides	65 rides
Percentage of shared rides	49.0%	49.1%	51.1%	52.1%	61.6%	59.4%	63.9%
Passengers per rev hour	1.43	1.46	1.57	1.64	1.72	1.72	1.78
Rides by supplemental providers	33.6%	22.34%	15%	5.7%	5.4%	7.6%	5.5%
SCT cost per ride	\$24.34	\$23.97	\$21.83	\$24.34	\$24.35	\$23.25	\$20.14
TME cost per ride	\$21.55	\$20.44	\$23.22	\$26.49	\$21.73	\$19.35	\$21.24
ParaCruz driver cost per ride	\$23.81(est)	\$22.41(est)	\$21.81(est)	\$22.52(est)	\$19.21(est)	\$19.82(est)	\$20.88(est)
Rides < 10 miles	79.91%	80.78%	81.03%	80.41%	80.35%	80.44%	80.61
Rides > 10 miles	20.09%	19.22%	18.97%	19.59%	19.65%	19.56%	19.39%

5-8.2

IV. FINANCIAL CONSIDERATIONS

NONE

V. ATTACHMENTS

NONE

5-8.3

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 26, 2005
TO: Board of Directors
FROM: Mark J. Dorfman, Assistant General Manager
SUBJECT: UNIVERSITY OF CALIFORNIA – SANTA CRUZ SERVICE UPDATE

I. RECOMMENDED ACTION

This report is for information purposes only. No action is required

II. SUMMARY OF ISSUES

- Student trips for June 2005 decreased by (2.1%) versus June 2004. Year to date student billable trips have increased by 2.1%.
- Faculty / staff trips for June 2005 decreased by (1.3%) versus June 2004. Year to date faculty / staff billable trips have decreased by (4.8%).
- Revenue received from UCSC for June 2005 was \$88,611 versus \$86,725 for June 2004, an increase of 2.2%.

June	Total Student Ridership	Total Faculty/Staff Ridership	Average Ridership <i>Per School Term Day</i> - Student	Average Ridership <i>Per Weekday</i> - Faculty / Staff
2005	82,768	16,907	7,254.0	768.5
2004	84,537	17,133	6,963.4	778.8
Monthly Increase-(Decrease)	(2.1%)	(1.3%)	4.2%	(1.3%)

*On June 13, 14 & 15 there was a strike on campus, which had a negative effect on ridership.

III. DISCUSSION

UCSC started Fall instruction on September 23, 2004. A summary of the results for June 2005 is:

- Student billable trips for June 2005 were 82,768 vs. 84,537 for June 2004, a decrease of (2.1%).
- Average student billable trips *per school-term day* for June 2005 were 7,254.0 vs. 6,963.4 for June 2004, an increase of 4.2%.
- Faculty / Staff billable trips for June 2005 were 16,907 vs. 17,133 for June 2004, a decrease of (1.3%).

5 - 9.1

- Average Faculty / Staff billable trips *per weekday* for June 2005 were 768.5 vs. 778.8 for June 2004, a decrease of (1.3%).
- Year to date Student billable trips have increased by 2.1% and faculty / staff billable trips have decreased by (4.8%).
- Revenue for June 2005 was \$88,611 vs. \$86,725 for June 2004, an increase of 2.2%.
- On June 13, 14 & 15 there was a strike at UCSC, which had a negative effect on ridership and revenue on that day.

IV. FINANCIAL CONSIDERATIONS

NONE

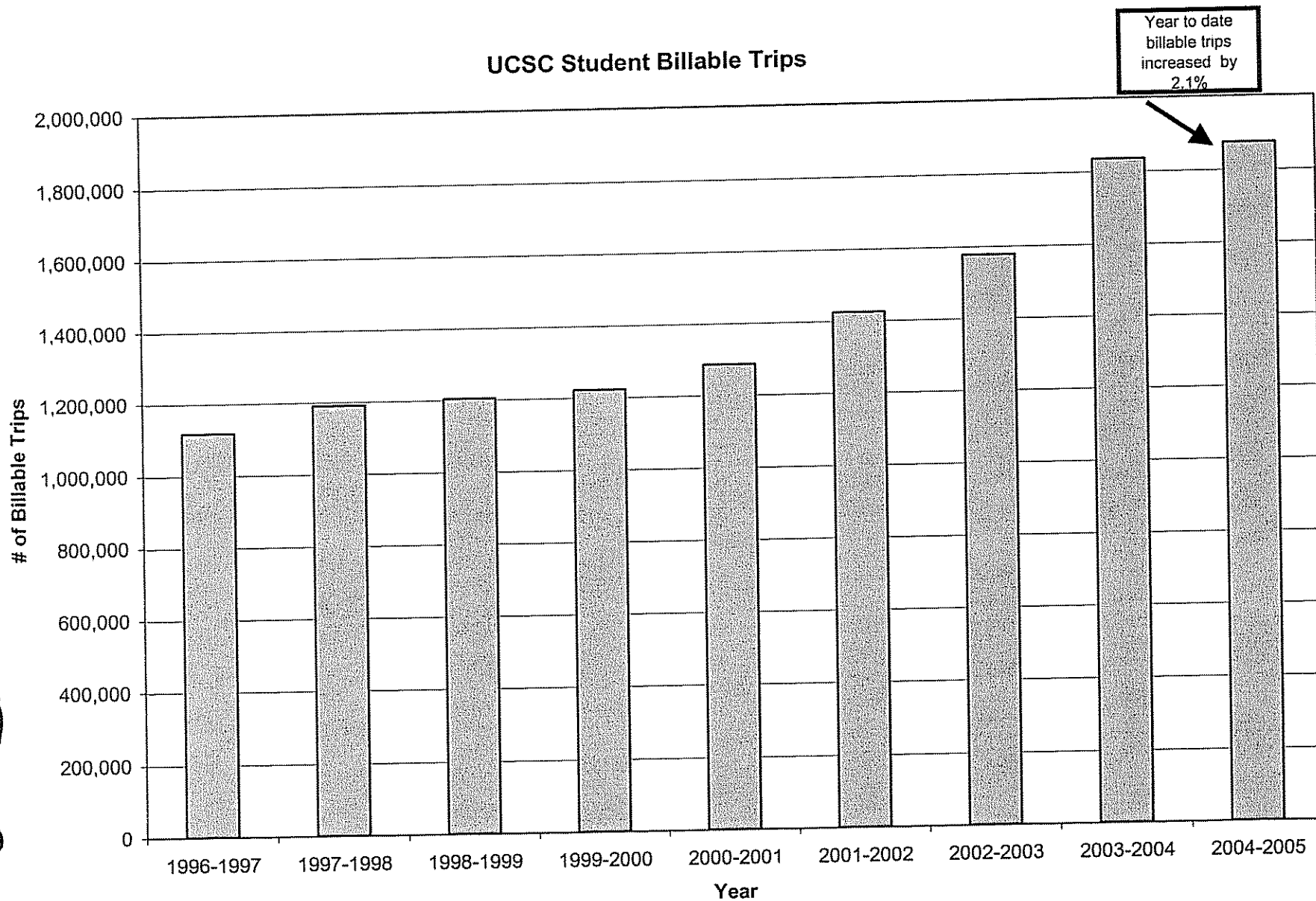
V. ATTACHMENTS

Attachment A: UC Student Billable Trips

Attachment B: UCSC Faculty / Staff Billable Trips

5-9.2

UCSC Student Billable Trips

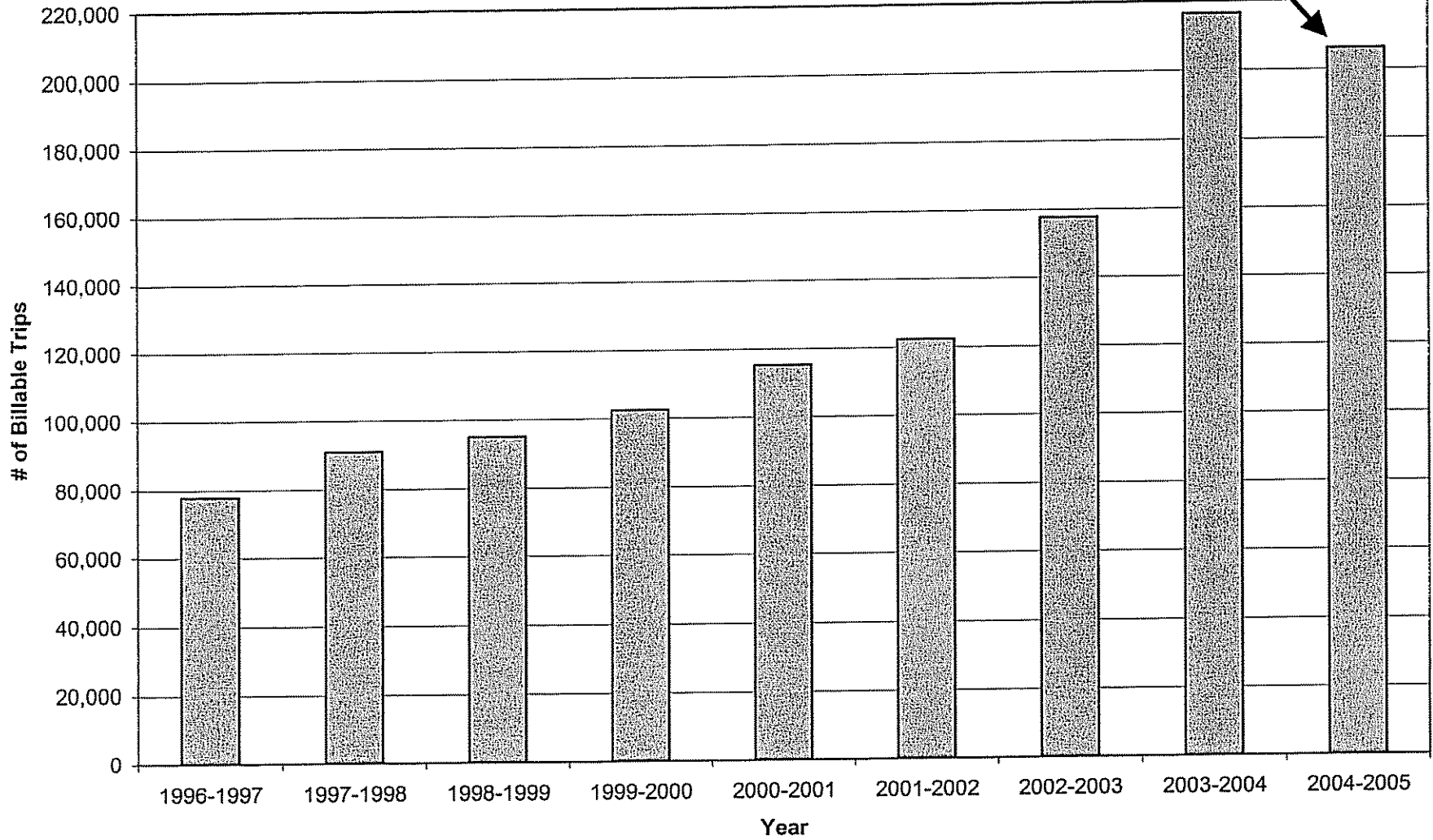


S-9.a.1

Attachment A

UCSC Faculty / Staff Billable Trips

Year to date billable trips decreased by (4.8%)




REVISED

5-9.161


REVISED

Attachment **B**

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 26, 2005
TO: Board of Directors
FROM: Frank L. Cheng, Project Manager
SUBJECT: STATUS OF THE METROBASE PROJECT

I. RECOMMENDED ACTION

That the Board of Directors accept and file the MetroBase Status Report.

II. SUMMARY OF ISSUES

- The MetroBase Project is proceeding according to the revised schedule according to one project bid option.
- Issuance of Invitation For Bids (IFB) were sent on June 1, 2005. IFB available to bidders on June 15, 2005 with a Pre-Bid Conference on June 29, 2005 and sealed bids due August 25, 2005 at 2 p.m.
- Last Addendum for IFB sent out August 18, 2005.
- On June 29, 2005, representatives of eight general contractors and various subcontractors attended the Pre-Bid Conference.
- Real estate acquisition phase complete.
- Fleet maintenance Storage at 115 Dubois Street for bus parking complete.
- AB390 Reimbursement approved by California Transportation Commission on July 14, 2005.
- Federal Reauthorization Bill approved on July 29, 2005.

III. DISCUSSION

The MetroBase Project is proceeding according to the revised schedule. RNL Design is currently completing the new Maintenance Building design.

The completed components of the project for the review period are as follows:

A. Right Of Way (ROW)

- Ground-Breaking Ceremony was held on January 14, 2005.
- Land acquisition for 1122 River Street & 120 Golf Club Drive complete.

- METRO signed 110 Vernon Street lease for the location of Fleet Maintenance Administration and Construction Management Personnel, and have relocated there.
- Board of Directors approved lease of property at 115 Dubois Street for bus parking and storage during construction on January 21, 2005. The lease has been signed with Iuliano 1977 Trust. The site work construction of bus parking improvements complete. Fencing around site has been installed.

B. Finance

- 25 Sakata Lane, Watsonville property received no bids. The Board of Directors approved a Request For Proposals (RFP) for Broker Service. RFP due date is September 9, 2005.
- FTA approved concurrence letter with appraisal for Watsonville property.
- AB3090 approved by CTC on July 14, 2005 Meeting.
- Federal Reauthorization Bill (TEA-21) approved July 29, 2005.

C. Architectural & Engineering (A&E)

- Final addendum for MetroBase IFB released August 18, 2005.
- Issuance of Invitation For Bids released June 1, 2005.
- Issuance of IFB and expression on intent to use sales tax backed debt presented to the Board of Directors on May 27, 2005.
- RNL Design presented to the Board of Directors options for bidding strategies in regards to cost, schedule, and benefits. Board of Directors approved one project bid option on February 25, 2005.

D. Construction Management (CM)

- MetroBase Site Plan Check reviews completed by LP2A, City Of Santa Cruz Public Works, and Harris & Associates.

E. Construction Schedule

- IFB due date was extended to August 25, 2005 2:00pm PST.
- Approved and executed L/CNG Fueling Station long lead item LNG tank on September 10th, 2004. LNG tank was delivered in May 2005.
- Approved and executed L/CNG Fueling Station long lead item CNG Vessels on September 24th, 2004. CNG Vessels was delivered on March 2005.
- Nica DMT, demolition contractor, completed demolition on 1122 River Street and 120 Golf Club Drive on April 29, 2005.

IV. FINANCIAL CONSIDERATIONS

State of California financial constraints placed \$6,363,000 in STIP funds for the project in jeopardy. Lack of adopted Federal Reauthorization Bill placed \$5,261,445 in High Intensity Transit Tier funds, and \$1,137,800 of Surface Transportation Program funds in jeopardy. AB3090 reimbursement designation request for FY 07/08 sent to Santa Cruz County Regional Transportation Commission (SCCRTC) on February 25, 2005. On March 21, 2005, SCCRTC sent AB3090 reimbursement designation application to California Transportation Commission. It was on the agenda at the CTC on May 24 & 25, 2005 meeting. On July 14, 2005, AB3090 cash reimbursement designation was approved by the CTC. The Federal Reauthorization Bill (TEA-21) including funds for MetroBase was passed on July 29, 2005 and signed into law by President Bush on August 10, 2005.

V. ATTACHMENTS

NONE

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 26, 2005
TO: Board of Directors
FROM: Mark J. Dorfman, Assistant General Manager
SUBJECT: ACCEPT AND FILE VOTING RESULTS FROM APPOINTEES TO THE
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION
COMMISSION FOR PREVIOUS MEETINGS

I. RECOMMENDED ACTION

That the Board of Directors accept and file the voting results from appointees to the Santa Cruz County Regional Transportation Commission.

II. SUMMARY OF ISSUES

- Per the action taken by the Board of Directors, staff is providing the minutes from the most recent meetings of the Santa Cruz County Regional Transportation Commission.
- Each month staff will provide the minutes from the previous month's SCCRTC meetings.

III. DISCUSSION

At the January Board of Directors Meeting of the Santa Cruz Metropolitan Transit District, the Board requested that staff include in the Board Packet information relating to the voting results from the appointees to the Santa Cruz County Regional Transportation Commission. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request.

IV. FINANCIAL CONSIDERATIONS

There is no cost impact from this action.

V. ATTACHMENTS

- Attachment A:** Minutes of the June 2, 2005 Regular SCCRTC Meeting
Attachment B: Minutes of the June 16, 2005 Transportation Policy Workshop

5-11.1

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
AND
SERVICE AUTHORITY FOR FREEWAY EMERGENCIES
MINUTES

Thursday,
June 2, 2005
9:00 a.m.

Board of Supervisors Chambers
701 Ocean Street
Santa Cruz, CA

1. Roll Call

Members Present: Jan Beautz Edenilson Quintanilla (Alt.)
 Randy Johnson Antonio Rivas
 Mike Keogh Pat Spence
 Dennis Norton Mark Stone
 Ellen Pirie Marcela Tavantzis
 Emily Reilly Mardi Wormhoudt
 Rich Krumholz (ex-officio)

Staff Present: Pat Dellin Luis Mendez
 Rachel Moriconi Gini Pineda
 Karena Pushnik Cory Caletti
 Kim Shultz Grace Blakeslee

2. Oral Communications

Bonnie Morr, UTU 23, said that Union drivers have an interest in participating in the transportation funding committee recommended by Commissioner Wormhoudt.

Dave Eselius asked for more television monitors at the Board of Supervisors Chambers.

Paul Elerick, Chair of the Campaign for Sensible Transportation, said he was aware of a letter to Congressman Farr from Commissioner Pirie that unfairly criticized Micah Posner of People Power.

Piet Canin, Bike to Work, thanked the Commission for its support and said that Bike to Work Week was a big success.

Lynn Robinson said that the merge lanes project has been around for a while and that an auxiliary lanes project should not be characterized as a "back door" deal.

5-11.91

Micah Posner commented on a letter written by Commissioner Pirie to Congressman Sam Farr regarding the Highway 1 Auxiliary Lanes Project in which she stated that for safety reasons, she thought that the lanes should end at the Soquel off-ramp. Mr. Posner said that in his opinion, ending the auxiliary lanes at Morrissey Boulevard would have a similar safety value but may provide less capacity. He asked that the Commission separate safety issues from capacity issues regarding highway projects.

Peter Scott thanked the Commission for sponsoring the bike rail event as part of Bike to Work Week.

3. Additions or Deletions to Consent and Regular Agendas

Acting Executive Director Pat Dellin noted her written Director's Report (Item 27) and an add-on to Item 28.

She said that since Kirk Trost was unable to attend the meeting, the Closed Session would be cancelled.

Commissioner Norton pulled Item 7 and Commissioner Spence pulled Item 24. Chair Pirie designated them as Items 34.1 and 34.2 respectively.

CONSENT AGENDA Reilly/Norton (as amended)

Commissioner Wormhoudt abstained from voting on Items 4 and 5.

4. Approved Minutes of May 5, 2005 Regular SCCRTC Meeting
5. Approved Minutes of the May 19, 2005 Regular TPW Meeting

POLICY

No consent items

PROJECTS and PLANNING

6. Approved Staff Recommendations Regarding Request to Caltrans on Project Development Activities for Various Projects along the State Route System
7. Accept Status Report on Highway 1 Projects - Moved to Item 34.1.

5-11.92

8. Approved Staff Recommendations Regarding Congestion Mitigation and Air Quality (CMAQ) Evaluations for On-Going Programs and Release of FY 05-06 Funds

COMMISSION BUDGET AND EXPENDITURES

9. Approved Budget and Administration/Personnel Committee and Staff Recommendations Regarding Terminating SCCRTC's Administrative Relationship with the County of Santa Cruz (Resolution 56-05)
10. Approved Budget and Administration/Personnel Committee and Staff Recommendations Regarding Amendment to the FY 04-05 SCCRTC Budget (Resolution 57-05)
11. Approved Staff Recommendations Regarding Extension of Contract with Computer Technical Assistance Consultant (Resolution 58-05)
12. Approved Staff Recommendations Regarding Contract Amendment with Highway 1 On-Call Consultant (Resolution 59-05)

ADMINISTRATION

13. Approved Budget and Administration/Personnel Committee Recommendations Regarding Recruitment for the Permanent Executive Director
14. Approved Staff Recommendations Regarding Public Agency Sponsorship to Community Bridges for an AB2766 Grant Application to the Monterey Bay Unified Air Pollution Control District for a Green Wheels Hybrid Vanpool Program (Resolution 60-05)

COMMITTEE MINUTES

15. Accepted Draft Minutes of the Bicycle Committee Meeting of May 9, 2005
16. Accepted Draft Minutes of the Elderly and Disabled Transportation Advisory Committee Meeting of May 10, 2005
17. Accepted Draft Minutes from the Budget and Administration/Personnel Committee Meeting of May 12, 2005
18. Accepted Draft Minutes from the Interagency Technical Advisory Committee Meeting of May 19, 2005

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INFORMATION/OTHER

19. Accepted Monthly Meeting Schedule
20. Accepted SCCRTC Staff Comment Letters on Draft Environmental Documents and Plans Prepared by Other Agencies
21. Accepted Correspondence Log
22. Accepted Letters from SCCRTC Committees and Staff to Other Agencies on Policy Issues
 - a. Letter to AMBAG Regarding Elderly and Disabled Work Program Tasks
23. Accepted Miscellaneous Written Comments from the Public on SCCRTC Projects and Transportation Issues
24. Accept Handouts from Staff and Commissioners at Previous Regional Transportation Commission Meetings - Moved to Item 34.2
25. Accepted Information Items
 - a. Letter from Friends of the Rail Trail Regarding May 22, 2005 Rail and Trail Event
 - b. "Napa Officials Look to Revive Transportation Sales Tax" Article from The Napa Valley Register
 - c. "Study Shows Traffic Keeps Getting Worse" Article from The New York Times

SERVING AS THE SERVICE AUTHORITY FOR FREEWAY EMERGENCIES (SAFE)

No consent items

REGULAR AGENDA

26. Commissioner Reports - None
27. Director's Report

Acting Executive Director Pat Dellin gave updates on the status of federal and state transportation funding, saying that the revised state budget might provide enough money for allocations of state funding for the next fiscal year.

Ms. Dellin noted the promotions of Grace Blakeslee to

5-11.24

Assistant Planner and Lyle Broschat to Temporary Assistant Planner.

28. Caltrans Report

Rich Krumholz, Caltrans District 5, gave an update on the Highway 1/17 Merge Lanes Project, saying he hoped the delivery date could be moved up from November. Mr. Krumholz referred to the add-on item that provided a written response to Commissioner Reilly's questions at the May Regional Transportation Commission meeting.

Commissioner Reilly clarified her position that fog lines were not to be thought of as bike lanes, but instead were a traffic calming measure that slowed car traffic and moved cars further from the sidewalks, keeping streets quieter and safer for pedestrians.

Dave Eselius said that Caltrans knows how to configure roads and that the Commissioners shouldn't second guess the experts.

Micah Posner, People Power, said bicyclists should be involved when decisions regarding bikes are made and suggested that the fog line issue go to the Bike Committee.

29. FY 05-06 Article 8 Transportation Development Act (TDA)
Claim from the City of Watsonville for \$200,000 for
Wheelchair Ramps on Sidewalks

Acting Executive Director Pat Dellin said the claim was consistent with the Commission approved budget.

Commissioner Spence said that driveway slopes are difficult for wheelchair users as is negotiating past cars extending across sidewalks when parked in driveways.

Commissioner Rivas moved and Commissioner Wormhoudt seconded to approve the Elderly & Disabled Transportation Advisory Committee and staff recommendations that the Regional Transportation Commission approve the City of Watsonville's FY 2004-05 Article 8 Transportation Development Act Allocation Claim for the construction of 67 wheelchair ramps on sidewalks throughout the city.

The motion (Resolution 61-05) passed unanimously with the representatives from the SCMTD abstaining as required by

5-11.95

the Commission's Rules and Regulations for Article 8 claims.

30. FY 05-06 Claim for Transportation Development Act and Other Funds from the SCCRTC

Acting Executive Director Pat Dellin explained that the claims were consistent with the Commission approved budget and that one claim was an Article 8 Claim, which could not be voted on by SCMTD representatives and that the other claim was an Article 3 claim which would be voted on by all the Commissioners.

Commissioner Norton moved and Commissioner Wormhoudt seconded to approve the staff recommendations regarding the Article 8 claim (Resolution 62-05) that the Regional Transportation Commission approve Transportation Development Act funds for Planning Services for the Commission's FY05-06 Work Program.

The motion passed unanimously with the three Commissioners representing the Metro Board abstaining as required by the Commission's Rules and Regulations for Article 8 claims.

Commissioner Norton moved and Commissioner Reilly seconded to approve the staff recommendations regarding the Article 3 claim (Resolution 63-05) that the Regional Transportation Commission approve Planning grant funds, SAFE funds, Rail/Trail Authority funds, Highway 1 PA/ED funds and Transportation Development Act funds for the Commission's FY05-06 Work Program.

The motion passed unanimously.

31. FY 05-06 Article 8 Transportation Development Act (TDA) Claims from the City of Santa Cruz on Behalf of the Volunteer Center and the Consolidated Transportation Services Agency (Community Bridges)

Acting Executive Director Pat Dellin said that this item contained two Article 8 claims that were consistent with Transportation Development Act (TDA) funding approved in the Commission's FY05-06 budget and that Sam Storey from Community Bridges and Lois Connell from the Volunteer Center were here to answer questions.

Sam Storey, Community Bridges, described the services

5-11.96

provided and the goals for the upcoming year, including increases in the taxi scrip program. He said that Lift Line was moving towards using low emissions vehicles.

Commissioner Rivas expressed concerns that some patients have to wait 1-2 hours to get picked up after cancer treatment at Watsonville Community Hospital. Mr. Storey admitted that the will-call returns are the toughest rides to schedule and that Community Bridges is trying to reduce wait times.

Gloria Sushereba said she uses services provided by Community Bridges and that while will-call rides are a nightmare for riders and providers, the services are fantastic. She said that the City of Capitola needs sidewalk ramps.

Bertha Gold said that transportation to the meal site in Watsonville is a problem and called Lift Line a "life line" for seniors dependent on the service for a chance to interact with other people.

Lois Connell, Volunteer Center, said that volunteers provide free transportation services and has about 100 drivers. She thanked the Commission for its support.

Commissioner Wormhoudt moved and Commissioner Reilly seconded to approve the Elderly & Disabled Transportation Advisory Committee and staff recommendations that the Santa Cruz County Regional Transportation Commission approve the claims for FY 2005-06 Article 8(c) Transportation Development Act funds from the City of Santa Cruz on behalf of the Volunteer Center and Community Bridges, which is designated as the Consolidated Transportation Services Agency.

The motion (Resolutions 64-05 and 65-05) passed unanimously with the three Commissioners representing the Metro Board abstaining as required by the Commission's Rules and Regulations for Article 8 claims.

32. Proposal Regarding Committee for a Comprehensive Transportation Funding Program

Commissioner Wormhoudt referred to her letter, which she had submitted to the Commission, suggesting that a subcommittee of the Regional Transportation Commission be

5-11.27

formed to come up with a proposed membership list for a Task Force on a Comprehensive Transportation Funding Program. She added that the membership should be an inclusive list representing all the transportation interest groups willing to work together to address transportation problems facing the County. She said that participants need to be genuinely open to developing a successful strategy to relieve congestion and repair local roads. Ms. Wormhoudt said that there should be no established agenda for the outcome and suggested hiring a facilitator. She proposed that the subcommittee come back to the August RTC meeting with recommendations for the Commission.

Commissioner Beautz said she did not think such a task force was a good use of the Commission's time and that she is generally opposed to taxes and did not want the Commission seeking ways to get people to pay a sales tax.

Commissioner Rivas said Watsonville residents need a way to get to work and that the new task force needs to convince mid-county and Santa Cruz to widen Highway 1.

Commissioner Reilly said that because the tax base is small, local funds will be necessary to leverage state and federal funds. She said it was critical to have task force members with different points of view and that the objective would not be to convince voters, but to find out what they want and then find a way to give it to them.

Commission Alternate Quintanilla supported trying the idea, noting that there appears to be a stalemate between two adverse groups unwilling to compromise.

Commissioner Stone said the group should set up ground rules and that members should be open-minded with no fixed agenda or bias. He said the Commission owes it to the public to break the deadlock and that he is willing to serve on the subcommittee to propose membership.

Commissioner Johnson said it was important that people with differing viewpoints come forward and that automobile drivers cannot be ignored.

Commissioner Norton said that the more autonomous the task force is from the Commission, the more successful it will be.

5-11.98

Commissioner Tavantzis asked if there was money budgeted for the task force, including money for studies if requested.

Acting Executive Director Pat Dellin said that the Commission has an on-going contract with Eileen Goodwin, Apex Strategies, and that there is still money in her contract. She added that she believes that there is also unused funds that had been budgeted for an exit poll regarding Measure J.

Commissioners agreed that compromise would be key to success.

Lynn Robinson said if the work of the committee is not specifically to create a tax measure it will be more successful. She said she supports the idea whole heartedly and would like to serve on the committee.

Don Hoernschemeyer recommended a facilitated process involving real dialogue without negativity.

Gloria Sushereba praised the concept of brainstorming.

Dave Eselius said the automobile needs to be represented first and foremost.

Micah Posner suggested Doug Linney as a facilitator.

Peter Scott said there should be a facilitator.

Marko Greenfield said "just do it".

Commissioner Stone moved and Commission Alternate Quintanilla seconded to move forward with Commissioner Wormhoudt's proposal and to return to the Commission in August with a list of members, a budget, a process and ground rules.

The motion passed unanimously.

Commissioner Norton moved and Commission Alternate Quintanilla seconded to form a subcommittee consisting of Commissioners Stone, Campos, Norton and Wormhoudt who would arrange to meet within 30 days.

The motion passed with Commissioners Pirie and Tavantzis

5-11.99

voting "no".

CLOSED SESSION

33. Conference with Real Property Negotiator for Acquisition of the Santa Cruz Branch Rail Line Property: Santa Cruz Branch Rail Line from Watsonville Junction to Davenport

Agency Negotiator: Kirk Trost, Miller, Owen & Trost

Negotiation Parties: SCCRTC, Union Pacific

Under Negotiation: Price and Terms

The Closed Session was cancelled.

OPEN SESSION

34. Acquisition of the Santa Cruz Branch Rail Line - Final Proposition 116 Application

Acting Executive Director Pat Dellin said that comments from Cemex and Big Trees on the draft Request for Proposals (RFP) for freight rail service will be addressed in the revised RFP which will be before the RTC at the June Transportation Policy Workshop.

Commissioner Rivas moved and Commission Alternate Quintanilla seconded to approve the staff recommendations that the Regional Transportation Commission:

1. Review and approve with revisions as appropriate the attached final Uniform Transit Application for \$10.7 million in Proposition 116 funds for acquisition of and improvements to the Santa Cruz Branch Rail Line right-of-way (ROW);
2. Adopt the attached resolution authorizing the Executive Director to submit a Uniform Transit Application for \$10.7 million in Proposition 116 funds to acquire the Santa Cruz Branch Rail Line ROW for corridor preservation and to make improvements to the rail line;
3. Direct staff to seek letters of support from legislators, business groups, community groups, agencies and individuals in support of the above mentioned Uniform Transit Application; and
4. Accept status information on various elements of the Santa Cruz Branch Rail Line Acquisition Project.

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The motion (Resolution 66-05) passed unanimously.

34.1 Accept Status Report on Highway 1 Projects - Previously Item 7

Commissioner Norton moved and Commissioner Beautz seconded to accept the status report.

Commissioner Tavantzis said she would respect the signatures on the petition opposing the auxiliary lanes on page 7-9 if they were from people who were near the merge lanes area or would be affected by them.

Commissioner Pirie said the auxiliary lanes addressed a safety issue.

Rich Krumholz, Caltrans District 5, said that the merge lane concept between Morrissey and Soquel in the southbound direction came to the Commission in 1997 and was promoted as an independent project. He said it complemented the Highway 1/17 Merge Lanes Project that is already programmed.

Micah Posner said he was involved in gathering signatures and will get more signatures from Watsonville. He added that there had been no public hearings regarding the auxiliary lanes and that people should be asked if they want the project.

Dave Eselius said a petition of 70 signatures is a continuation of political manipulation by the minority.

The motion passed unanimously.

34.2 Accept Handouts from Staff and Commissioners at Previous Regional Transportation Commission Meetings - Previously Item 24

Commissioner Spence asked for answers to the questions posed by Cliff Walters in a letter regarding the RFP for a short line operator.

Acting Executive Director Pat Dellin said that the questions will be addressed in the revised RFP for freight rail service which will be before the RTC at its June TPW meeting.

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A motion (Wormhoudt/Reilly) to approve the item passed unanimously.

35. Next Meetings/Adjournment

The meeting adjourned at 11:20 a.m.

The next Transportation Policy Workshop is scheduled for Thursday, June 16, 2005 at 9:00 a.m. at the SCCRTC Offices, 1523 Pacific Avenue, Santa Cruz, CA 95060.

No meetings are scheduled for July.

The next regular SCCRTC meeting is scheduled for Thursday, August 4, 2005 at 9:00 a.m. at the Board of Supervisors Chambers, 701 Ocean Street, Santa Cruz, CA 95060.

Respectfully submitted,

Gini Pineda, Secretary

5-11.912

ATTENDEES

<u>Name</u>	<u>Representing</u>
Robert Yount	
Micah Posner	People Power
David Eselius	
Keith Hinrichsen	Caltrans
Bill Comfort	
Genevieve Bookwalter	Santa Cruz Sentinel
Piet Canin	SC TMA
Bob Scott	SCCRTC Technical Advisor
Debbie Bulger	Mission Pedestrians
Paul Elerick	CFST
Cliff Walters	Big Trees Railroad
John Presleigh	County DPW
Sam Storey	Community Bridges
Mark Greenfield	
Peter Scout	CFST
Lynn Robinson	
Bonnie Morr	UTU Local 23
Peggy Avalos	Community Bridges
Gloria Sushereba	Community Bridges
Bertha Gold	
Don Hoernschemeyer	
Lois Connell	Volunteer Center
Lisa Berkowitz	Community Bridges

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REGIONAL TRANSPORTATION COMMISSION

Transportation Policy Workshop

MINUTES

Thursday, June 16, 2005
9:00 am
SCCRTC Conference Room
Santa Cruz, CA 95060

Members Present: Randy Johnson David Reetz (Alt.)
 David Koch (Alt.) Emily Reilly
 Mike Keogh Andy Schiffrin (Alt.)
 Dennis Norton Pat Spence
 Ellen Pirie Mark Stone
 Edenilson Quintanilla (Alt.) Marcela Tavantzis

Staff Present: Pat Dellin Luis Mendez
 Grace Blakeslee Cory Caletti
 Rachel Moriconi Tegan Speiser

1. Introductions

Self-introductions were made.

2. Oral Communications

Acting Executive Director Pat Dellin thanked Bike to Work and Specialized Bicycles for the water bottles they donated.

3. Additions/Deletions to the Agenda

Add-on pages 7-9 and 9-7 were noted as were replacement pages for Item 9.

CONSENT AGENDA (Pirie/Schiffrin)

Regarding Item 5, Commission Alternate Schiffrin said that it was not a good precedent to approve a resolution for a contract or a contract extension that extended the time beyond when the work would most likely be finished in order to not have to return to the Commission with a request for further extension. He asked that accurate estimates be written into the resolutions and that staff return to the Commission for an extension if necessary.

5-11.61

4. Accepted Status Report on Highway 1 Projects
5. Approved Staff Recommendations Regarding Purchase Order for Website Services (Resolution 67-05)
6. Accepted Information Item on Monterey Bay Sanctuary Scenic Trail

REGULAR AGENDA

7. Accept Update on State and Federal Transportation Funding Issues

Senior Planner Rachel Moriconi gave the staff report highlighting the Governor's revised budget proposal to return Proposition 42 funding for transportation projects for at least one fiscal year. She said that the California Transportation Commission (CTC) is still reluctant to recommend AB3090 reimbursements because it is unclear whether Proposition 42 funding will continue in future years.

Ms. Moriconi said that the Regional Transportation Commission will be preparing the *2006 Regional Transportation Improvement Program (RTIP)* over the next six months and as part of that development, the Commission will have to consider the level of state funding projected to be available each year of the 2006 State Transportation Improvement Program (STIP). She said that the CTC will develop a two-tiered 2006 STIP reflecting worst and best case scenarios and that the CTC plans to implement statewide mandated performance measures to evaluate projects. She said that this process could lead to the CTC handpicking projects for funding, circumventing SB45 which allows regions to determine which projects to program with their share of STIP funds.

Commission Alternate Schiffirin asked if there was a legal basis to challenge the CTC's ability to impose performance measures as criteria for funding, in light of SB45. He asked Ms. Moriconi to float the idea at the CTC meeting later that day and to return with a report on what other Regional Transportation Planning Agencies (RTPAs) and Metropolitan Planning Agencies (MPOs) plan to do to prevent their abilities to prioritize their projects from being undermined by the state.

Commissioners discussed whether projects could be moved around within the five year STIP program once it was adopted, the amount of the Santa Cruz share of state STIP funds, and projects in other regions competing for state funds.

Acting Executive Director Pat Dellin said that the CTC has verbally agreed that Santa Cruz has been under-programmed in recent years and will take that into account when it develops a funding target for the 2006 STIP.

Commission Alternate Schiffirin moved and Commissioner Pirie seconded to approve staff recommendations to:

5-11.62

1. Work with the Interagency Technical Advisory Committee (ITAC) to develop proposals for Commission consideration for the *2006 Regional Transportation Improvement Program (RTIP)*; and
2. Continue to keep the RTC informed about developments related to the release of FY05/06 State Transportation Improvement Program (STIP) funds, AB3090 requests, the 2006 STIP, and Federal reauthorization; with the added direction that staff report back on if the CTC can legally restrict how regions program their share of STIP funding, thereby circumventing SB45 by imposing performance measures.

The motion passed unanimously.

Closed Session

8. Conference with Real Property Negotiator for Acquisition of the Santa Cruz Branch Rail Line Property: Santa Cruz Branch Rail Line from Watsonville Junction to Davenport

Agency Negotiator:	Kirk Trost, Miller, Owen & Trost
Negotiation Parties:	SCCRTC, Union Pacific
Under Negotiation:	Price and Terms

Open Session

Commissioner Stone excused himself from the remainder of the meeting.

9. Santa Cruz Branch Rail Line Acquisition – Approve Release of Final Request for Proposals (RFP), Amendment to Appraisal Contract and County GIS Mapping Services

Acting Executive Director Pat Dellin reviewed the staff report.

Acting Deputy Director Luis Mendez said that the \$15,000 requested to extend the contract with Arthur Gimmy International would be paid with federal earmark funds and has been included in the amended budget.

Commissioner Norton moved to approve the staff recommendations, but Commission Alternate Schiffirin said there should be more discussion and public comment first.

Acting Executive Director Pat Dellin said that Mark Mesiti-Miller from Mesiti-Miller and Matt Price from County GIS were present to answer questions about mapping. Ms. Dellin referred to handouts prepared by the County GIS showing a section of the rail line right-of-way rail valuation map superimposed on a GIS parcel map, and a parcel map of the same area superimposed on an aerial map.

Ms. Dellin noted the replacement pages for the Request for Proposals (RFP) for a short-line operator for freight service saying that changes were requested by the Rail Acquisition Task Force (RATF) and that the staff recommendation was to approve the

5-11.63

RFP but not release it until the bridge inspection report was available. She said that John Williams of Woodside Consulting was present to answer any questions about the RFP.

Kirk Trost, Miller, Owen & Trost, said that his office had also recommended changes and discussed some of the changes. He recommended that the language regarding track maintenance on replacement page 9-38 revert to the original language in the RFP.

Acting Executive Director Pat Dellin noted the comments submitted by Cemex and Big Trees Railroad regarding the RFP.

Commissioners discussed aspects of the RFP including liability insurance requirements for the short-line operator, track maintenance responsibilities and mapping of the right-of-way.

Bob Yount said he was troubled that the trestles are so deteriorated that they will be very expensive to replace and that the business plan doesn't project sufficient money for a provider to maintain them and still realize a profit on its operation.

Cemex consultant Allen Haley commented on the RFP, saying that the Commission should remember that the viability of the freight line was critical and that input from shipper representatives could help the Commissioners assess proposals. Mr. Haley suggested developing a template of the business plan so that Commissioners could compare the different proposals against the needs of the RTC and not just compare one proposal against another. He added that although costs must be such that the operator can make money, he was concerned about Davenport remaining competitive saying that if it became too expensive to ship from Davenport, other options would need to be investigated, which could compromise the short line operation. Lastly, Mr. Haley expressed concerns about liability for the shippers if trails are placed too close to the tracks. He said the FRA and the PUC had been left out of the negotiations and should be consulted, even if they could not participate in actual negotiations.

After discussion, Commission Alternate Schiffrin moved to approve the staff recommendations to:

1. Review the revised draft Request for Proposals (RFP) for an Operator of Rail Freight Service on the Santa Cruz Branch Rail Line, consider any recommendations on the RFP from the Rail Acquisition Task Force (RATF), and approve and release the RFP;
2. Consider options for mapping of the Santa Cruz Branch Rail Line and approve the resolution authorizing the Executive Director to secure the services of the County GIS Department to produce maps of the Santa Cruz Branch Rail Line at a cost not to exceed \$4,000;
3. Approve the resolution amending the contract with Arthur Gummy International to extend the term to December 31, 2005 and to add \$15,000 to the contract amount to complete the appraisal of the Santa Cruz Branch Rail Line; and

5-11.64

4. Accept status information on other elements of the Santa Cruz Branch Rail Line Acquisition Project

with the change that the RFP be approved but not released until the bridge inspection report is received from Union Pacific and that the language regarding track maintenance requirements on replacement page 9-38 be stricken and the original language replaced.

Commissioner Pirie seconded, clarifying that the new language on page 9-38 would be taken out and asking the maker if included in the motion would be to authorize the Executive Director to make non-substantive changes to language in the RFP. Commission Alternate Schiffirin agreed.

Commissioner Spence suggested that it should be noted in the RFP that the Commission was waiting for the structures assessment report and asked if this proposal was acceptable to the maker and the second. Commission Alternate Schiffirin and Commissioner Pirie agreed. Ms. Spence also questioned allowing the short-line operator to determine the schedule and number of rail cars per train and asked that a public hearing be held before an operator was chosen.

Commissioner Keogh questioned the necessity for an increase in the contract with Arthur Gimmy.

Bill Comfort said that the RFP implies that the track would be brought up to Class 1 standards by the short-line operator or done beforehand and asked for the basis for this financial outlay.

John Williams said he believes the line is at Class 1 now and customarily the short-line operator would be responsible for the upgrade. He said the financial plan from the operator would state what it would cost to bring any track up to Class 1.

Mike Dalbey said he understood that costs for upgrades would be minor.

Commissioner Keogh made a motion to vote on each item of the staff recommendations separately.

Commission Alternate Schiffirin asked if Commissioner Keogh would be satisfied with voting on the first two recommendations together and the third recommendation separately. Commissioner Keogh agreed and the motion (Resolution 68-05) on the first two recommendations passed unanimously.

The third recommendation (Resolution 69-05) passed with Commissioners Keogh and Tavantzis voting "no".

10. Next Meetings / Adjournment

There are no SCCRTC meetings scheduled for July.

5-11.65

The next regular RTC meeting will be held Thursday, August 4, 2005 at 9:00 a.m. at the Board of Supervisors Chambers, 701 Ocean Street, Santa Cruz, CA.

The next Transportation Policy Workshop will be held Thursday, August 18, 2005 at 9:00 a.m. at the RTC Office, 1523 Pacific Avenue, Santa Cruz, CA.

Respectfully submitted,

Gini Pineda, Secretary

5-11.66

ATTENDEES

<u>Name</u>	<u>Representing</u>
Robert Yount	
Genevieve Bookwalter	Santa Cruz Sentinel
Ken Kannegaard	Cemex
Bill Comfort	
Mark Greenfield	
Paul Elerick	CFST
Cliff Walters	Santa Cruz Big Trees Railroad
Mark Mesiti-Miller	Mesiti-Miller Engineering
Rahn Garcia	Santa Cruz County Counsel
Allen Haley	(STS) Cemex
Matt Goerz	Geomatrix
Elizabeth Wells	Geomatrix
Matt Price	Santa Cruz County GIS

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5-11.67

DATE: August 26, 2005
TO: Board of Directors
FROM: Leslie R. White, General Manager
SUBJECT: **CONSIDERATION OF APPOINTMENT OF MARA MURPHY TO THE METRO ADVISORY COMMITTEE (MAC) BY DIRECTOR BUSTICHI TO FILL VACANCY OF JAMES SHELDON**

I. RECOMMENDED ACTION

The purpose of this staff report is to request Board Approval of the appointment of Mara Murphy to the Metro Advisory Committee (MAC) as the appointment of Director Bustichi.

II. SUMMARY OF ISSUES

- On December 19, 2003 the Board of Directors approved the creation and structure of the Metro Advisory Committee (MAC).
- Each member of the Board nominated the name of an individual that they wanted to appoint for membership on the MAC.
- James Sheldon, appointed by former Director Ainsworth, was forced to resign due to conflicting schedule requirements.
- Director Bustichi is nominating Mara Murphy as the replacement for James Sheldon..

III. DISCUSSION

On December 19, 2003 after a significant amount of discussion and multiple meetings, the Board approved the creation of a new Metro Advisory Committee (MAC) that replaced the METRO Users Group (MUG), and the Board approved the structure of the new committee. Application Forms were used to solicit interested persons to participate on MAC.

The Board of Directors appointed the individuals that they wanted to serve as members of the MAC. Each member of the Board provided the name of the individual that they wanted to nominate. Former Director Ainsworth appointed James Sheldon as her representative to MAC. Unfortunately, Mr. Sheldon has been forced to resign from MAC due to schedule conflicts. Director Bustichi (replaced former Director Ainsworth) is requesting approval of Mara Murphy as his representative to MAC. Attachment A is Ms. Murphy's Application Form for consideration. Also attached, as Attachment B is the Current Composition of the METRO Advisory Committee including Ms. Murphy should she approved.

5-12.1

IV. FINANCIAL CONSIDERATIONS

The appointment of Mara Murphy will not have a financial impact on either the METRO Operating or Capital Budget.

V. ATTACHMENTS

Attachment A MAC Application Form of Mara Murphy

Attachment B METRO Advisory Committee Composition

5-12.2

Date: Thu, 5 Feb 2004 11:31:46 -0800 (PST)
From: mara.murphy@pag.co.santa-clara.ca.us
To: dcarr@scmtd.com
Subject: METRO Advisory Committee Application
Cc: lwhite@scmtd.com, mdorfman@scmtd.com

Attachment A

MAC Application Form

Name: Mara Murphy
Address: 552 Bean Creek Rd., #161
City: Scotts Valley State: CA Zip: 95066
Phone: (408) 534-2582
E-Mail: mara.murphy@pag.co.santa-clara.ca.us

Do you ride METRO Fixed Route or ParaCruz Service?: METRO Fixed Route

How often do you use METRO/ParaCruz Service? Daily

What are your particular transit interests?
To promote and increase rideship.

What do you think are the biggest challenges for METRO?
Costs and safety.

What do you believe that you will contribute to the MAC and METRO if appointed?
Report what I observe as a frequent rider. Assist in planning and problem solving.

What are the interests and the experiences that you have that would make you an effective member of the MAC?
I was employed as a board clerk to the Santa Clara County Planning Commission and understand public participation, notice and hearings.

5-12.91

I once volunteered and served on two city committees: Social Services and Parks & Recreation Committee (Sports Council) for the City of Thousand Oaks.

Please outline your availability in terms of meeting times/days and total time per month you could devote to the activities of the MAC?

Any weekday after 6:30 p.m. Wednesdays are fine. If possible, not to exceed 6 hours per month during the work week because of my full time job. I would be able to contribute more time during the weekends if necessary.

Are you aware of any conflicts of interest that would prevent you from serving on the MAC if appointed? NO

END OF FORM

5-12.02

MAC Members Effective 8-26-05

1. Dave Williams- Nominated by Director Skillicorn
2. Dennis Papadopulo- Nominated by Director Spence
3. Donald N. Hagen Jr.- Nominated by Director Tavantzis
4. B. Jefferson LeBlanc- Nominated by Vice-Chair Rotkin
5. R. Paul Marcelin-Sampson- Nominated by Director Norton (Harlan)
6. Mathew Melzer- Nominated by Director Reilly
7. Lesley Wright- Nominated by Director Hinkle
8. Robert Yount- Nominated by Chair Keogh
9. Mara Murphy- Nominated by Director Bustichi
10. Dan Alper- Nominated by Director Stone
11. Stuart Rosenstein- Nominated by Director Beautz

5-12. b1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 26, 2005
TO: Board of Directors
FROM: Tom Stickel, Manager of Fleet Maintenance
SUBJECT: CONSIDERATION OF CONTRACT EXTENSION WITH DEVCO OIL, INC. FOR DIESEL AND GASOLINE FUEL

I. RECOMMENDED ACTION

It is recommended that the Board of Directors authorize the General Manager to enter into a one-year contract extension with Devco Oil, Inc. for diesel and gasoline fuel.

II. SUMMARY OF ISSUES

- The District has had a contract with Devco Oil, Inc. to provide diesel and gasoline fuel for the past three years.
- The current contract, approved by the Board of Directors on September 21, 2001, was for a term of three years with two (2) one-year options for renewal.
- Devco Oil has provided excellent service and a one-year extension of the contract is recommended.

III. DISCUSSION

The Santa Cruz Metropolitan Transit District requires the supply of diesel and gasoline fuel for use in its fleet. The estimated monthly requirements for this contract are 80,000 gallons of diesel fuel and 2,000 gallons of unleaded gasoline fuel per month. The District does not have its own diesel or gasoline fueling facilities, so it is necessary for the fueling to be done off-site at the facilities of the provider of the fuels. Since each vehicle will have to be transported to the contractor's facility on a daily basis, it is imperative that the facility used for the delivery of fuel be within a 10-block radius of the District's Operations Facility at 1200 River Street.

On September 21, 2001, the Board of Directors authorized the General Manager to execute a three-year contract with the option of two (2) one-year extensions with Devco Oil, Inc. The selection of Devco Oil, Inc. was the result of an Invitation for Bid (IFB) process, which was issued on July 30, 2001. Devco Oil, Inc. has provided excellent service. District staff recommends that the Board of Directors authorize the General Manager to sign a one-year contract extension on behalf of the District.

5-13.1

IV. FINANCIAL CONSIDERATIONS

Funding for this contract is contained in the Operating Budget. The annual budget for diesel and gasoline fuel is \$ 1,750,000.

V. ATTACHMENTS

Attachment A: Letter from Devco Oil, Inc

Attachment B: Contract Amendment

5-13.2



DEVCO OIL, INC.

Fuel & Lubricants Jobber • Cardlock
139 Encinal Street
P O Box 473
Santa Cruz, CA 95060
Phone 831 423-2121
Fax 831 423-4128

Chevron Lubricants



Attachment **A**

July 29, 2005

Mr. Lloyd Longnecker
District Buyer
Santa Cruz Metropolitan Transit District
110 Vernon St. Suite B
Santa Cruz, Ca. 95060

Dear Sir:

Re: Renewal of contract for supply of Diesel and Gasoline fuels to Santa Cruz Metro for a period of one year (Oct. 1, 2005 to Sept. 30, 2006.)

All conditions and terms to remain the same as prior agreement.

If you have any questions, you may contact me at 831-423-2121.

Sincerely,

Jerry Belcher
Manager

5-13.91

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
SECOND AMENDMENT TO CONTRACT NO. 01-03
FOR SUPPLY OF DIESEL AND GASOLINE FUELS**

This Second Amendment to Contract No. 01-03 for supply of diesel and gasoline fuels is made effective October 1, 2005 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California ("District") and Devco Oil, Inc. ("Contractor").

I. RECITALS

1.1 District and Contractor entered into a Contract for supply of diesel and gasoline fuels ("Contract") on October 1, 2001.

1.2 The Contract allows for the extension upon mutual written consent.

Therefore, District and Contractor amend the Contract as follows:

II. TERM

2.1 Article 3.02 is amended to include the following language:

This contract shall continue through September 30, 2006. This Contract may be mutually extended by agreement of both parties.

III. COMPENSATION

3.1 Article 4.01 is amended to include the following language:

Effective October 1, 2004, Contractor shall reduce the price of diesel fuel by 0.0155 cents per gallon.

IV. REMAINING TERMS AND CONDITIONS

4.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

V. AUTHORITY

5.1 Each party has full power to enter into and perform this Second Amendment to the Contract and the person signing this Second Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Second Amendment to the Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

5-13. b1

Signed on _____

DISTRICT
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR
DEVCO OIL, INC.

By _____

Jerry Belcher
General Manager, CFO

APPROVED AS TO FORM:

Margaret R. Gallagher
District Counsel

5-13. b2

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 26, 2005

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: CONSIDER AUTHORIZING THE GENERAL MANAGER TO EXECUTE A TRANSFER OF THE CURRENT LEASE WITH ALI GHARAHGOZLOO AND JESSICA HSU, TO ALLOW NEW OWNERS TO PURCHASE THE RESTAURANT AND TAKE OVER THE LEASE.

I. RECOMMENDED ACTION

Authorize the General Manager to execute a Consent to Transfer Lease with Ali Gharahgozloo and Jessica Hsu to allow new owners to purchase the restaurant and take over the lease.

II. SUMMARY OF ISSUES

- The Board of Directors authorized a Lease Agreement between Santa Cruz Metropolitan Transit District and Mr. Gharahgozloo and Ms. Hsu, which was effective September 1, 2003. They have been operating an Asian food restaurant since that time at the Watsonville Transit Center, dba Jessica's China Express.
- Recently, the tenants have requested authorization to sell the business and a Transfer of the current Lease to the new buyers of the restaurant.

III. DISCUSSION

Mr. Gharahgozloo and Ms. Hsu were approved for a Lease Agreement for the Watsonville Transit Center main terminal space in July 2003 for a new Asian restaurant. After remodeling, their current Lease began on September 1, 2003 and includes a five-year initial term with an option for an additional 5-year extension period.

At this time, Mr. Gharahgozloo and Ms. Hsu wish to sell their business to Feng Ju Gao and Chun Yin. The prospective new owners plan to open a new restaurant, selling Chinese and American food, dba China Wok Express. Both owners are currently working as cooks at separate Chinese food restaurants. They both have extensive restaurant experience and specialize in cooking Chinese food.

The Property and Leasing Committee has met with the prospective new owners, however, and reviewed the Tenant Application and documentation provided, which is attached for the Board's review.

Also attached is a Lease Assignment, which if executed, will obligate the current tenants to the Lease Agreement, in the event that the new owners default on any part of the Agreement.

IV. FINANCIAL CONSIDERATIONS

Rent for the space is currently \$1,326.00 per month, or \$15,912.00 annually.

V. ATTACHMENTS

Attachment A: Tenant application

Attachment B: Draft Lease Assignment

TRANSIT CENTER TENANT APPLICATION

Tenant Name(s): Feng Ju GAO (ANNIE)

Name of Spouse: Chun Jin

Home Address: 445 LELAND AVE. SAN JOSE CA 95128

Mailing Address: SAME AS ABOVE

Address of Property to Lease: 475 RODRIGUEZ STREET WATSONVILLE, CA 95096

Telephone Numbers: Home: (408) 293-0572 Business: _____

Cell: (408) 858-8210 Pager: _____ Fax: _____

Name and Type of Business you operate:

CHINA WOK EXPRESS CHINESE AND AMERICAN FOOD
(List business name exactly as it appears on your business license)

Social Security No: 623-23-1035 Driver's License No: D 3129892

Spouse's SSN: 603-29-2139 Spouse's DLN: D 4267751

Bank Name(s), Branch(es), Account Type(s) and Account Number(s): (List all accounts)

BANK OF AMERICA CHECKING ACC # 06633-020177

WASHINGTON MUTUAL CHECKING ACC # 486-2269078

Please attach the following documents to this application: COPY OF LAST TWO YEARS' BUSINESS OR PERSONAL TAX RETURNS; LETTERS OF REFERENCE; BUSINESS LICENSE; MOST RECENT PROFIT AND LOSS STATEMENT; LIST OF PERSONAL PROPERTY AND/OR INVENTORY FOR USE ON LEASED PREMISES; RESUME OF BUSINESS HISTORY OR WORK EXPERIENCE FOR LAST FIVE (5) YEARS; AND MENU, (if applicable)

**ASSIGNMENT OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT –
WATSONVILLE TRANSIT CENTER LEASE
DATED SEPTEMBER 1, 2003**

THIS IS AN ASSIGNMENT of lease by and among Santa Cruz Metropolitan Transit District ("**Landlord**"), Ali Gharahgozloo and Jessica Hsu, ("**Tenants**") and Feng Ju Gao and Chun Yin ("**Assignees**").

For good consideration, it is agreed by and among the parties that:

1. The Tenants hereby assign, transfer and deliver to the Assignees all of the Tenants' rights in and to a certain lease between the Tenants and the Landlord for certain premises which consist generally of approximately 811 Square feet of restaurant space in the terminal building and Kiosk #8, a 220 square foot kiosk, including one roll up door located at 475 Rodriguez Street, Watsonville, California under a lease dated September 1, 2003, as amended (the "**Lease**"). A copy of the Lease and applicable amendments are attached hereto as Exhibit A and made a part hereof by reference.
2. The Assignees agree to accept the said Lease, to pay all rents and punctually perform all of the Tenants' obligations under the said Lease accruing on and after the date of delivery of possession to the Assignees as contained herein. The Assignees further agree to indemnify and save harmless the Tenants from any breach of the Assignees' obligations hereunder.
3. The parties acknowledge that the Tenants shall deliver possession of the leased premises to the Assignees on or after August 26, 2005, and that time is of the essence. All rents and other charges accrued under the Lease prior to said date shall be fully paid by the Tenants, and thereafter by the Assignees.
4. Furthermore, Assignees shall reimburse Tenants for the amount of the Security Deposit upon signing this Agreement. If Assignees do not fulfill any of its obligations under the Lease, Landlord may apply the Security Deposit on account of such obligation or to reimburse Landlord for any sum that Landlord may expend due to Tenants' or Assignees' default. If Landlord applies any part of the Security Deposit, Assignees (and Tenants upon failure of Assignees), immediately after notice from Landlord, shall deposit with Landlord the amount so applied so that Landlord shall have the full Security Deposit available at all times during the term of the lease.
5. The Landlord hereby consents to the assignment of lease, provided that:
 - a) Consent to the assignment shall not discharge the Tenants of its obligations under the Lease in the event of the breach of same by the Assignees.

- b) In the event of breach by the Assignees, the Landlord shall provide the Tenants with written notice of same and the Tenants shall have full rights to commence all actions to recover possession of the leased premises (in the name of Landlord, if necessary) and retain all rights for the duration of the said Lease provided it shall pay all accrued rents and cure any other default.
- c) There shall be no further assignment of lease without the prior written consent of Landlord.

6. This agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns and personal representatives.

Signed this 26th day of August 2005.

**SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT (LANDLORD)**

DBA CHINA EXPRESS (TENANTS)

Leslie R. White
General Manager

Jessica Hsu, Owner

DBA CHINA EXPRESS (ASSIGNEES)

Ali Gharahgozloo, Owner

Feng Ju Gao, Owner

Chun Yin, Owner

EXHIBIT A

LEASE

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: August 26, 2005
TO: Board of Directors
FROM: Robyn Slater, Human Resources Manager
SUBJECT: PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors recognize the anniversaries of those District employees named on the attached list and that the Chairperson present them with awards.

II. SUMMARY OF ISSUES

- None.

III. DISCUSSION

Many employees have provided dedicated and valuable years to the Santa Cruz Metropolitan Transit District. In order to recognize these employees, anniversary awards are presented at five-year increments beginning with the tenth year. In an effort to accommodate those employees that are to be recognized, they will be invited to attend the Board meetings to receive their awards.

IV. FINANCIAL CONSIDERATIONS

None.

V. ATTACHMENTS

Attachment A: Employee Recognition List

6.1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
EMPLOYEE RECOGNITION

TEN YEARS

None

FIFTEEN YEARS

None

TWENTY YEARS

Darryl S. Juan, Bus Operator
Andrew R. Harris, Bus Operator
Andrew Hill, Bus Operator
Terri D. Crawford, Bus Operator
Manuel Martinez, Transit Supervisor

TWENTY-FIVE YEARS

Thomas E. Stickel, Maintenance Manager

THIRTY YEARS

None

6. a 1