



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)  
FINANCE, BUDGET, AND AUDIT STANDING COMMITTEE  
MEETING MINUTES\*  
JUNE 9, 2023 – 8:00 AM**

A regular meeting of the Finance, Budget, and Audit Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, June 9, 2023.

The Committee Meeting Agenda Packet can be found online at [www.SCMTD.com](http://www.SCMTD.com). \*Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

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**1 CALLED TO ORDER** by Director Kalantari-Johnson at 8:02 AM.

**2 SAFETY ANNOUNCEMENT**

Curtis Moses, Safety, Security and Risk Management Director, provided a brief safety announcement, highlighting METRO’s response to a medical emergency and its evacuation plan.

**3 ROLL CALL:** The following Directors were **present** via teleconference, representing a quorum:

<b>Director Shebreh Kalantari-Johnson</b>	<b>City of Santa Cruz</b>
<b>Director Manu Koenig</b>	<b>County of Santa Cruz</b>
<b>Director Donna Lind</b>	<b>City of Scotts Valley</b>
Director Mike Rotkin	County of Santa Cruz
Michael Tree	METRO CEO/General Manager
Nicole Witt	METRO General Counsel

**4 ORAL AND WRITTEN COMMUNICATIONS TO THE FINANCE, BUDGET AND AUDIT STANDING COMMITTEE**

Director Lind thanked a METRO ParaCruz Bus Operator for stepping in two nights ago in addressing an emergency situation in Scotts Valley. The Operator was very aware and immediately contacted first responders for help.

There were no public comments.

Hearing nothing further, Director Kalantari-Johnson moved to the next agenda item.

**5 ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

Having none, Director Kalantari-Johnson moved to the next agenda item.

## **6 MONTHLY FINANCIAL UPDATE**

Chuck Farmer, CFO, spoke to the presentation. He provided an overview of the May 2023 financials highlighting the factors that are affecting operating revenues/expenses. He also provided a brief summary of the capital spends.

There were no public comments.

Hearing nothing further, Director Kalantari-Johnson moved to the next agenda item.

## **7 ADOPTION OF THE FINAL FY24 AND FY25 BUDGET**

Chuck Farmer, CFO, spoke to the presentation and focused on the changes that have taken place in expenses and federal and state grants since the May 19, 2023 Board of Directors' Meeting. He emphasized there are no changes to headcount but once the economics of labor negotiations take place, the budget will be adjusted for FY24 and FY25 to account for these changes. He reviewed the funding source changes to the capital budget and the five-year budget plan for FY24-FY28.

Director Kalantari-Johnson requested staff to pull together scenarios if a revenue measure is passed and how that could affect future budgets.

Discussion continued on rising gas and hydrogen fuel prices and the impacts those fluctuations are having on the budget.

There were no further comments.

**MOTION: RECOMMEND ADOPTION OF THE FINAL FY24 AND FY25 BUDGET TO THE FULL BOARD AS PRESENTED**

**MOTION: DIRECTOR LIND**

**SECOND: DIRECTOR KOENIG**

**Motion passed with 3 AYES (Directors Kalantari-Johnson, Koenig, and Lind). Director Rotkin was absent.**

## **9 ADJOURNMENT**

Director Kalantari-Johnson adjourned the meeting at 8:20 AM.

Respectfully submitted,

Donna Bauer  
Executive Assistant